

# Graduate Program of Study

This form is a guide that officially defines your graduate degree program.



FORT HAYS STATE UNIVERSITY

GRADUATE SCHOOL  
OFFICE OF SCHOLARSHIP AND SPONSORED PROJECTS

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→VIEW THE DEADLINES: <https://www.fhsu.edu/academic/gradschl/deadlines/>

ORIGINAL PLAN  
(first plan submission)

REVISION  
(changes to previously approved plan)

Student Name: \_\_\_\_\_ FHSU ID: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Degree: \_\_\_\_\_ Concentration: \_\_\_\_\_

First semester of enrollment in this program (following formal admission): \_\_\_\_\_

Department: \_\_\_\_\_

### Instructions

- Meet with your advisor to determine the coursework you need to complete for your chosen track or concentration. This should be done during your first semester.
- Fill out the front and back of this form, get Advisor/Coordinator signatures, then return it to the Graduate School via email.
- The original program should be submitted by the completion of 1 semester of coursework. An approved program of study must be on file before you can Apply for Degree Completion.
- List ALL required courses. Excess hours are not permitted.
- TRANSFERS & Credit for Prior Learning (CPL): List course number & name, transfer institution & state as shown on transfer transcript (or CPL information from approval).
- REVISIONS: Identify additions (A) & deletions (D) to previously approved plan.

### Regulations:

- No grade lower than a “C” (generating 2.00 grade points) is acceptable on a Program of Study.
- Approval of a course on a program of study comes with the expectation that that course will be completed with a grade of “C” or better. If a lower grade is already in place at the time the plan is approved, approval implies that the course will be repeated with an acceptable grade.
- In order to meet requirements to graduate, students must achieve a 3.00 GPA on both the Program of Study **and** in the cumulative graduate GPA at FHSU.

### Identify all REQUIRED ACTIVITIES:

Comprehensive Exam	_____ written	_____ oral
Portfolio or Project	_____ written	_____ oral
Thesis or Dissertation Defense	_____ defense & pdf submission	
Recital or Exhibition	_____ performance/exhibition	
Other (identify)	_____	

### Committee (Please type or print names)

\_\_\_\_\_, Chair  
\_\_\_\_\_, Co-chair  
\_\_\_\_\_, Member  
\_\_\_\_\_, Member  
\_\_\_\_\_, Member

Grad School office:

Date Received:

**Graduate School**  
**306 Picken Hall**  
**Gradschool@fhsu.edu**  
**(785) 628-4236**

