



# FORT HAYS STATE UNIVERSITY

*Forward thinking. World ready.*

---

ADVANCED EDUCATION PROGRAMS

Potential Candidates,

Thank you for expressing interest in the Driver Education Endorsement Program at Fort Hays State University. Whether you are interested in teaching driver education, adding an endorsement to your current Kansas teaching license, or need to take graduate level courses to help you renew your Kansas teaching license, then the Driver Education Endorsement Program at FHSU may be for you!

### **Program Information:**

The program is 9-credit hours at the graduate level. Candidates would enroll in AEP 805 Driving Safety (virtual) and AEP 806 Instructional Methods (virtual) for the fall, intersession, or spring semesters. Then, candidates would enroll in AEP 807 Program Practicum which is only offered during the summer term. For the Practicum experience (student teaching), candidates can be placed in their home district (if their home district offers a Driver Education program and has certified driver education instructors) or in the nearest surrounding district that would offer a DE program. The candidates would have some online course work for FHSU (AEP 807-virtual) while they completed their fieldwork. After the candidate has successfully passed all three courses (AEP 805, AEP 806, and AEP 807) and final grades have been posted at the end of the summer term, the candidate would be eligible to apply for the endorsement to teach driver education. Please send me an email for additional information.

### **Cost:**

AEP 805 Driving Safety - 3 credit hours, AEP 806 Instructional Methods - 3 credit hours, and AEP 807 Program Practicum - 3 credit hours, are graduate level courses and follow the Graduate Tuition and Fee Schedule fall 2023 through summer 2024

[https://www.fhsu.edu/sfs/students\\_parents/tuition/fy24-tuition-and-fees.pdf](https://www.fhsu.edu/sfs/students_parents/tuition/fy24-tuition-and-fees.pdf).

\$319.45 per credit hour @ 9 credit hours = \$2,875.05

### **Enrollment Options:**

Please see the attached flyer for course dates or you can visit the FHSU Academic Calendar here <https://www.fhsu.edu/registrar/academic-calendar/>.

There are **multiple options** to enroll in courses:

	Intersession 3 weeks	Spring 1 <sup>st</sup> 8 weeks	Spring 2 <sup>nd</sup> 8 weeks	Summer 8 weeks	Fall 1 <sup>st</sup> 8 weeks	Fall 2 <sup>nd</sup> 8 weeks
AEP 805*	X	X	X		X	
AEP 806*	X		X			X
AEP 807				X		
Enrollment Opens	October 9, 2023			March 18, 2024	February 27, 2023	

\*Can be taken concurrently

**Eligibility:**

Per Kansas State Department of Education Regulations, a person must hold a valid standard teaching license to add an endorsement for driver education to the license, which then qualifies them to teach driver education in public schools (1)(A). A teaching license can only be obtained by having completed an approved teacher preparation program - plus any additional licensure requirements such as the licensure assessments.

According to Regulations, you must have the following:

*91-5-3. Qualifications of instructors. (a) Each instructor of an approved driver education program shall have the following:*

*(1) (A) a valid teacher certificate with an endorsement in driver education; or (B) subject to the provisions of subsection (b), a valid substitute teacher certificate; and*

*(2) a valid motor vehicle operator's license.*

*(b) Each instructor who provides driver education under a substitute teacher certificate shall have had, within the five years preceding the date of the issuance of each substitute teacher certificate, teaching experience in an approved driver education program. (Authorized by K.S.A. 72-7514, implementing K.S.A. 8-272)*

*A person must hold a valid standard teaching license to add an endorsement for driver education to the license, which then qualifies them to teach driver education in public schools (1)(A). A teaching license can only be obtained by having completed an approved teacher preparation program - plus any additional licensure requirements such as the licensure assessments.*

*The substitute license referred in (2b) is the standard five-year substitute license (not an emergency substitute license). This section also requires that the person holding the standard substitute license has prior experience teaching driver's education to qualify as a driver education instructor in public schools. A standard substitute license is only available to a person who has completed an approved*

*teacher preparation program. (Generally, someone holding this standard substitute license would be someone who has retired from full-time teaching).*

*To teach in a commercial school, an instructor CAN have a valid teaching license with the DE endorsement. Otherwise, then they would need having completed at least 30 hours of classroom and 24 hours of behind the wheel training under the direct supervision of an individual who is presently licensed as an instructor by the state board (an already certified instructor).*

FHSU is offering the approved course program, the required element for the Drivers' Education endorsement. At the completion of the program, you will submit a KSDE Form 1 application to add the endorsement to your current Kansas teaching license. FHSU will verify that you have completed our approved Driver Education Program and forward the application to KSDE. KSDE will verify that you hold a currently valid Kansas teaching license and upon receipt of the application fee, will add the endorsement to your teaching license acknowledging that you have completed all the credentials needed to teach in a public driver education program and that KSDE allows you to do so.

### **How to Apply:**

To get started, you can apply to the Graduate School using the information below:

#### HOW TO GET STARTED

1. Apply to FHSU Graduate School  
<https://wd1-student.myworkdaysite.com/fhsu/GradStudentSite02>
2. In Program of Study, select Driver Education Graduate Non-Degree
3. Select the semester, campus location: Virtual, pay \$40 Application Fee
4. Submit a copy of unofficial Bachelor's transcript showing degree conferred from a regionally accredited institution, email to [gradschool@fhsu.edu](mailto:gradschool@fhsu.edu).

Once you have received an acceptance confirmation from the Graduate School, you will need to set up your Workday account. Please let me know which option you would like to enroll in, and I will create an Academic Plan for you in your Workday account and help you get enrolled.

### **Textbook Information (used in all three courses):**

#### **Drive Right Eleventh Edition**

Crabb, O., Thiel, R., Mottola, F., & Weaver, E. (2010). *Drive right*. Upper Saddle River, N.J.: Pearson.

ISBN: 9780133672664 (some ISBN numbers might be different, but if it is the 11<sup>th</sup> edition it will work just fine).

You can purchase the book using the FHSU online bookstore:

<https://fhsu.textbookx.com/institutional/index.php?action=browse#/books/3469422/>

You can check on Amazon:

[https://www.amazon.com/s?k=drive+right+11th+edition&crd=815D3UKU0UHX&srefix=drive+right+%2Caps%2C100&ref=nb\\_sb\\_ss\\_ts-doa-p\\_2\\_12](https://www.amazon.com/s?k=drive+right+11th+edition&crd=815D3UKU0UHX&srefix=drive+right+%2Caps%2C100&ref=nb_sb_ss_ts-doa-p_2_12)

You can check with the Tiger Book Shop: <https://www.tigerbookshop.com/>

Please do not hesitate to reach out to me via email, as I would be happy to answer and questions you have about the courses or the program. We are glad you are considering enrolling in the Driver Education Endorsement program at FHSU!

*Mrs. Stephanie Muth, Ed.S.*

Instructor & Advisor, Department of Teacher Education  
Program Coordinator, AEP Driver Education  
College of Education  
Fort Hays State University  
[sdmuth@fhsu.edu](mailto:sdmuth@fhsu.edu)