

All communication regarding your academic appeal will be to the contact information indicated below.

PLEASE PRINT:

_____		_____		_____	
<i>Last Name</i>		<i>First Name</i>		<i>FHSU ID Number</i>	
_____		_____		_____	
<i>Mailing Address</i>		<i>City</i>		<i>State</i>	<i>Zip Code</i>
_____		_____		_____	
<i>Home Telephone Number</i>		<i>Cell Telephone Number</i>		<i>E-mail</i>	<i>Intended Major</i>

When did you last attend FHSU? _____ Is this your first suspension from FHSU? Yes No

What semester do you wish to return to Fort Hays State University? Spring 20__ Fall 20__

List institutions you have attended since you were suspended from FHSU:

Institution(s)	Dates Attended
_____	_____
_____	_____

Checklist of information to provide with this appeal form (information will not be returned to applicant).
Application WILL NOT be reviewed if all information required is not provided.

- Essay (required)** - Submit an original essay written by you. Your essay should address the following:
What were the factors which led up to your academic suspension?
In what way were you responsible for your academic suspension? Explain.
If you were not enrolled at FHSU last semester, what have you been doing since your academic suspension that supports your request for reinstatement?
What plans do you have for both coursework and academic success if reinstated to FHSU?
- Documentation to support essay** - You may attach documentation (ie. medical, legal, academic) and/or letters of support from those who are familiar with your academic potential as appropriate. Letters **SHOULD NOT** come from family members. Documentation will not be returned.
- Official Transcripts from each institution you have attended since being suspended from FHSU.**

Return this form and all documentation to:
Academic Advising and Career Exploration Center (AACE)
Fort Hays State University
736 Wiest Hall
600 Park Street, Hays, KS 67601
■advising@fhsu.edu ■ Phone: (785) 628-5577 ■ Fax: (785) 628-4412

Submission of this application states that you understand that your application will be considered on its own merits by the Academic Reinstatement Committee and that reinstatement is not automatic. Applications received after the filing deadline will not be considered until the following semester. This appeal **DOES NOT** include Financial Aid Appeal.

Signature

Date

HIGH SCHOOL GPA: _____	ACT: _____	Cumulative GPA: _____	Window Admit: Yes No
Holds: Yes No <i>If yes: specify type of hold:</i> _____ <i>released:</i> Yes No			
Reason: Social _____ Academic _____ Financial _____ Career/Major _____ Personal _____ Medical _____ Other _____			

ACADEMIC REQUIREMENTS

FORT HAYS STATE UNIVERSITY

As a consequence of the grades you have earned during the past semester of enrollment, you have placed yourself on academic suspension. Complete the form on the reverse side in the event you wish to apply for reinstatement.

ACADEMIC REQUIREMENTS: Students are expected to demonstrate their ability to progress toward a degree by achieving at least a minimum quality of work each semester or summer session. Since a C average is required on total hours for graduating, students' records should reflect progress toward that level of achievement.

REINSTATEMENT: Students suspended from the university for poor scholarship will be provided the right to appeal following their first academic suspension. Students will not be allowed an immediate appeal who have been suspended before. They will be required to lay out for a period of at least one semester during which they should reconsider and re-evaluate their plans.

Students enrolling at another school during their period of suspension from the university will be expected to meet university admission requirements in order to return to FHSU. An official transcript from other institutions must be sent to the Office of the Registrar.

Each application will be considered on its own merits by the Academic Reinstatement Board. Reinstatement is not automatic.

ACADEMIC PROBATION

Freshman	1.4-1.99
Sophomore	1.7-1.9
Junior	1.8-1.94
Senior	1.86-1.95

ACADEMIC SUSPENSION

Freshman	Below 1.4
Sophomore	Below 1.7
Junior	Below 1.8
Senior	Below 1.86

****Note:** Classification determined by number of hours attempted on official transcripts.