Business Administration

Possible Career Options:

(some career options could require advanced study)

- Account Executive
- Account Representative
- Advertising Executive
- Airport Manager
- Assistant Manager
- Bank Manager
- Bank President
- Benefits Manager
- Branch Administrator
- Branch Manager-Any Industry
- Budget Officer
- Business Credit/Loan Administrator
- Buyer
- Chamber of Commerce President
- City Manager
- Commercial Loan Officer
- Commodity - Industry Analyst
- Communications Officer
- Compensation Manager
- Compensation/Benefits Administrator
- Computer Operations Supervisor
- Construction Supervisor
- Consultant
- Consumer Credit/Loan Officer
- Contract Administrator
- Corporate Trainer
- Credit Analyst
- Credit and Collections Manager
- Database Administrator
- Department Store Manager
- Director, Career Services
- Director, Food Services
- Director, Recreation
- District Manager
- Employment Agency Counselor
- Employment Counselor
- Entertainment Agent
- Entrepreneur
- Facilities Manager
- Finance Manager
- Financial Aid Director
- Financial Analyst
- Foreign-Exchange Trader
- Government Services Administrator
- Hospital/HMO Administrator
- Hotel Manager
- Human Resource/Benefits Representative
- Industrial Relations Director
- Information Systems Manager
- Insurance Agent/Broker
- International Business Manager
- Investment Banker
- IRS Investigator
- Job Analyst
- Labor Relations Manager
- Loan Officer
- Management Accountant
- Manufacturing Supervisor
- Market Information Specialist
- Market Research Analyst
- Marketing Supervisor
- Media Planner
- Mortgage Loan Officer
- Nursing Home Administrator
- Occupational Analyst
- Operations Manager
- Organizational Development Specialist
- Outside Property Agent
- Payroll Officer
- Personnel Coordinator
- Personnel Manager
- Personnel Recruiter
- Plant Manager
- Production Manager
- Production Superintendent
- Public Relations Specialist
- Public Utilities Manager
- Purchasing Agent
- Purser
- Quality Control Auditor
- Real Estate Agent/Broker
- Real Estate Appraiser/Analyst/Counselor
- Recreation Manager
- Reports Analyst
- Restaurant/Food Service Manager
- Retail Manager
- Sales Representative
- Securities Trader
- Service Organization Manager
- Small-business owner
- Sports Agent
- Stadium Manager
- Stock Broker
- Supervisor
- Telecommunication Marketer
- Telecommunications System Coordinator
- Television/Film Producer
- Theatrical Agent
- Traffic Manager
- Training Manager
- Transportation Director
- Travel Agent
- Trust Administrator
- Underwriter
- Urban Planner
- Voice/Data Service Operations Manager
- Wholesale Sales Representative
- YMCA Director

Transferable Skills:

- Builds and leads teams aptly
- Communicates ideas and concepts to others
- Comprehends ethical issues
- Inspires productivity and loyalty from others
- Operates and uses information derived from computers
- Organizes, plans, coordinates, and directs activities
- Possesses knowledge of small business management
- Possesses proficiency in interpersonal communication
- Possesses strong background in business, marketing, and human relations
- Reads, writes, and speaks proficiently
- Responds spontaneously and works well under pressure
- Solves problems and makes appropriate decisions
- Understands global marketplace
- Understands organizational development, policy, strategy, and structure

Employment and Salary Information:

Please visit Career Services at the following website:

http://www.fhsu.edu/career/

Occupation Information:

Please visit the Occupational Outlook Handbook website: **(does not have information on every occupation)**

http://www.bls.gov/ooh/