



ADVISOR NEWS
NOVEMBER 2011

CAREER EXPLORATION SERVICES

The Academic Advising and Career Exploration Center offers FREE Career Exploration services to enrolled FHSU students.

This service provides students the opportunity to come in and explore career options in **three, one hour appointments**. Each appointment is scheduled one week apart to provide students the opportunity to reflect each week on their new discoveries, as well as speak with professors, advisors and to other individuals that can provide insight to the options that they are considering. **WE DO NOT OFFER A SINGLE TEST THAT WILL TELL STUDENTS WHICH CAREER/MAJOR THEY SHOULD PURSUE.** We do offer a variety of career inventories that students can take over the course of their three appointments.

First-time freshmen, those students having graduated high school in the Spring of 2011, are strongly encouraged to delay the career process until the start of their second semester at FHSU. This allows them time to make adjustments to college before trying to decide what they want to do for the rest of their life.

In referring international students, please remember that our resources are based on United States information and projections. There is little transferability of this information for students that are looking to pursue career opportunities internationally.

If you have any students that are interested in taking a class for career exploration, please remind them of the IDS 100 Career Planning and Development Class. It is an eight-week class that takes students through the career exploration process and is offered both on-campus and virtually. The virtual section is for pure virtual students only.

We appreciate your continued support in making students aware of our services.

If you have any questions, please contact Nikki Brown at n_brown2@fhsu.edu

IN THIS ISSUE:

Academic Advising Survey **2**
Academic Advising **2-3**
Majors and Graduate Programs Fair **3**
Financial Aid Changes **4**
Academic Reinstatement Appeals



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**QUESTIONS, COMMENTS OR ARTICLES YOU WOULD LIKE TO HAVE INCLUDED IN TIGER EXCHANGE SHOULD BE FORWARDED TO:
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ACADEMIC ADVISING EVALUATION

Our goal is to provide students with a learning experience that supports the achievement of excellence. Our work to provide a positive learning experience includes many factors. One factor is academic advising. It is the desire of FHSU that our advising program demonstrates integrity, accountability and continuous improvement. Please remind your advisees to take a few moments to complete the survey regarding their experience with academic advising. They can log in to TigerTracks, select Online Services and click on Academic Advising Evaluation to complete the survey. We appreciate your assistance in reminding your advisees to complete the survey.

"Good advising may be the single most underestimated characteristic of a successful college experience."

Richard J. Light





ACADEMIC ADVISING THROUGH THE CLASSIFICATIONS

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Each year we work with our advisees and assist them with their class schedules. We should also work with students as they progress toward their degree(s) in other areas, as well. The following is a guide to what you should discuss with advisees at the midterm/pre-enrollment meeting regarding academic progress and career development. We hope you will find this useful.

FRESHMAN


Midterm Check up/Pre-enrollment Meeting:

-  Ask what students have been involved in outside of class.
-  Ask how the student feels they are performing in each class.
-  Discuss midterm grade concerns.
-  Make referrals to appropriate student support services (provide name and contact information).

Academic Exploration:



-  Share major checklist.
-  Discuss courses for next semester and have the student put courses on their TigerEnroll Worksheet. Remind the student to submit classes on their assigned Pre-enrollment Date.

Career Development:



-  Encourage students to register with Career Services.

SOPHOMORE

Midterm Check up/Pre-enrollment Meeting:

-  Ask student about in and out of class activities.
-  Discuss midterm grade concerns.

Academic Goal Setting:

-  Ask how students feel about the major. If they express concern, refer them to AACE for career exploration or discuss enrolling them in IDS 100 Career Planning and Development Course for next semester.
-  Discuss courses for next semester and have the student put courses on their TigerEnroll Worksheet. Remind the student to submit courses on their assigned Pre-enrollment Date.

Career Development:



-  Update Career Services information.

ACADEMIC ADVISING THROUGH THE CLASSIFICATIONS




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JUNIOR




Midterm Check up/Pre-enrollment Meeting:

-  Ask student about in and out of class activities.
-  Discuss midterm grade concerns.

Academic Goal Setting:



-  Review the degree summary. The student can access this in their TigerTracks Account. The advisor can access it in TigerEnroll.
-  Discuss adding minor, internship or other courses to complement field of study.
-  Discuss courses for next semester and have the student put courses on their TigerEnroll Worksheet. Remind the student to submit courses on their assigned Pre-enrollment Date.

Career Development:




-  Encourage involvement in co-curricular activities/work experience related to major(s).
-  Update Career Services information.
-  Ask about interest in graduate study and make appropriate recommendations.

SENIOR




Midterm Check up/Pre-enrollment Meeting:

-  Ask student in and out of class activities.
-  Discuss midterm grade concerns.

Academic Goal Setting:

-  Review degree summary.
-  File intent to graduate form through the Registrar's Office.
-  Discuss courses for next semester and have the student put courses on their TigerEnroll Worksheet. Remind the student to submit courses on their assigned Pre-enrollment Date.

Career Development:

-  Refer student to Career Services for job search assistance.
-  Encourage networking opportunities in career field of interest.
-  Follow up on desire to pursue a graduate degree.

MAJORS AND GRADUATE PROGRAMS FAIR

As you prepare for Spring 2012, we would like to remind you of the Majors and Graduate Programs Fair, hosted by the Academic Advising and Career Exploration Center. This fair offers students the opportunity to explore a variety of majors, minors, certificates and graduate programs at FHSU. Faculty, staff and students will be at the fair to provide information and answer questions about their academic area.

If you think students in your Spring class will benefit from attending the fair, we would like to encourage you to add it to your syllabus as an assignment or extra credit opportunity. Our office can provide verification that your students attended.

The event will be on March 13, 2012 from 11:30 a.m. to 3:30 p.m in the Memorial Union Ballroom. We hope that you will encourage your students to attend the event.

Complete information about the Majors and Graduate Program Fair can be found on the web at: <http://www.fhsu.edu/aace/majors-and-graduate-programs-fair/>. Department registration for the fair will begin in January.

**FORT HAYS STATE
UNIVERSITY**

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WE'RE ON THE WEB
[HTTP://WWW.FHSU.EDU/AACE/](http://www.fhsu.edu/aace/)



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Forward thinking. World ready.

**CHANGES TO THE
FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS POLICY**

New for 2011/2012: Effective July 1st, 2011, new Federal regulations went into effect that change the Satisfactory Academic Progress (SAP) for Financial Aid Eligibility Policy. These changes have an impact on our students. Visit <http://www.fhsu.edu/finaid/Satisfactory-Academic-Progress/> for more information about

SPRING 2012 SEMESTER ACADEMIC REINSTATEMENT APPEALS

Date of Appeal	Deadline for Paperwork
Monday, November 14, 2011	Thursday, November 10, 2011 at noon CST
Friday, January 6, 2012	Wednesday, January 4, 2012 at noon CST
Monday, January 9, 2012	Thursday, January 5, 2011 at noon CST
Tuesday, January 10, 2012	Friday, January 6, 2012 at noon CST

The Application for Academic Reinstatement and additional information pertaining to Academic Probation and Academic Suspension can be found online at: <http://www.fhsu.edu/aace/probation---suspension/> . No appeals will be heard after January 10, 2012 for Spring 2012.

Discover yourself....Explore your options....Choose your path