



FACULTY NEWS
APRIL 2011

FHSU STUDENT EVALUATION OF ADVISING

A more visible copy of the evaluation below may be viewed at: <http://www.fhsu.edu/aace/assessment/>

Custom Tables

FORT HAYS STATE UNIVERSITY
ACADEMIC YEAR 2010 OVERALL SUMMARY

	DOES NOT APPLY		STRONGLY AGREE		AGREE		NEUTRAL		DISAGREE		STRONGLY DISAGREE		Total			
	Count	Row %	Count	Row %	Count	Row %	Count	Row %	Count	Row %	Count	Row %	Count	Mean	Mode	Standard Deviation
1 I UNDERSTAND THAT ADVISING IS A SHARED RESPONSIBILITY	8	1.2%	554	84.5%	80	12.2%	9	1.4%	0	.0%	5	.8%	656	1.17	1.00	.532
2 I ACT ON MY ADVISOR'S SUGGESTIONS	32	4.9%	392	59.8%	179	27.3%	35	5.3%	10	1.5%	8	1.2%	656	1.43	1.00	.829
3 MY ADVISOR PROVIDES ACCURATE INFORMATION CONCERNING COURSE SELECTION	24	3.7%	420	64.0%	102	15.5%	38	5.8%	19	2.9%	53	8.1%	656	1.64	1.00	1.260
4 MY ADVISOR PROVIDES INFORMATION CONCERNING GRADUATION REQUIREMENTS	62	9.5%	373	56.9%	88	13.4%	57	8.7%	35	5.3%	41	6.3%	656	1.62	1.00	1.292
5 MY ADVISOR PROVIDES INFORMATION REGARDING THE ACADEMIC PROCESS	87	13.3%	367	55.9%	91	13.9%	58	8.8%	19	2.9%	34	5.2%	656	1.48	1.00	1.220
6 MY ADVISOR DISCUSSED CAREER OPPORTUNITIES IN MY FIELD OF STUDY	111	16.9%	238	36.3%	92	14.0%	110	16.8%	38	5.8%	67	10.2%	656	1.89	1.00	1.533
7 MY ADVISOR MAKES REFERRALS TO APPROPRIATE CAMPUS RESOURCES/SERVICES	133	20.3%	296	45.1%	80	12.2%	84	12.8%	20	3.0%	43	6.6%	656	1.53	1.00	1.372
8 I HAVE DISCUSSED MY EDUCATIONAL GOALS WITH MY ADVISOR	48	7.3%	343	52.3%	126	19.1%	71	10.8%	24	3.7%	46	6.9%	656	1.72	1.00	1.269
9 ADEQUATE TIME IS AVAILABLE TO MEET MY ADVISING NEEDS	42	6.4%	375	57.2%	97	14.8%	65	9.9%	32	4.9%	46	6.9%	656	1.70	1.00	1.286
10 I UNDERSTAND THE PROCESS TO CHANGE MY MAJOR	113	17.2%	270	41.2%	78	11.9%	83	12.7%	46	7.0%	66	10.1%	656	1.81	1.00	1.543
11 I UNDERSTAND THE PROCESS TO CHANGE MY ADVISOR	109	16.6%	225	34.3%	63	9.6%	100	15.2%	54	8.2%	105	16.0%	656	2.12	1.00	1.709

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**QUESTIONS, COMMENTS OR ARTICLES YOU WOULD LIKE TO HAVE INCLUDED IN TIGER EXCHANGE SHOULD BE FORWARDED TO:
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785-628-5577
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Academic Probation and Suspension Information

Academic Probation

Academic probation is a warning that a student is having difficulty in meeting academic requirements. A student is placed on academic probation when the cumulative grade point average is deficient based on his/her cumulative credit hours attempted (see below).

Cumulative Credit Hours Attempted	Cumulative GPA Requirement
0-29	1.40—1.99
30-59	1.70—1.90
60-89	1.80—1.94
90 or more	1.86—1.95

The student may continue to enroll at FHSU while on probation, but is being alerted to the danger of being suspended if academic performance does not improve.

Tips for Academic Success at FHSU

Discuss class schedule for next semester, degree plans and possibility of enrolling in **IDS 103: Succeeding in College**.

Enroll in no more than 12 hours (12 hours is full time). If enrolled, this change can be made with the advisor.

Student should meet with instructors anytime they begin having problems in the next semester.

Student should meet with **Academic Success Programs** in the **Kelly Center**. They offer assistance in the areas of academic tutoring, time management, study skills, notetaking skills and test taking skills at no cost. Virtual College students should contact the Virtual College and request access to utilize Smarthinking.com.

Student should consult with their advisor if anything happens that interferes with, or may interfere with, their ability to succeed in their courses.

For each course that a student is enrolled in they should:

Buy and read the assigned texts

Read and follow the course syllabus

Attend class

Read assigned materials before and after class participation

Take notes as they read

Complete all assignments on time

Participate in class discussions/discussion boards

Academic Suspension

A student is placed on academic suspension after more than one university enrollment if the cumulative grade point average does not meet the minimum standard based on his/her cumulative credit hours (see below).

Cumulative Credit Hours Attempted	Cumulative GPA Requirement
0-29	Below 1.40
30-59	Below 1.70
60-89	Below 1.80
90 or more	Below 1.86

Because academic suspension is based on cumulative grade point average, it is possible to be placed on academic suspension without ever having been on probation.

Academic Dismissal

Students who have been academically reinstated to the university on a dismissal agreement that do not meet the requirements of their agreement. Dismissed students cannot enroll at FHSU unless they take courses from a regionally accredited institution and transfer back to FHSU with a cumulative gpa of 2.00 or higher.

Students suspended from the university for poor scholarship will be provided the right to appeal following their first academic suspension. Students will not be allowed an immediate appeal who have been suspended before. They will be required to layout for a period of at least one semester during which they should reconsider and re-evaluate their plans. Students enrolling at another school during their period of suspension from the university will be expected to meet university admission requirements in order to return to FHSU. An official transcript from other institutions must be sent to the **Office of the Registrar**.

If a student wishes to apply for reinstatement, an Application for Academic Reinstatement must be completed (form can be found online at: <http://www.fhsu.edu/aace/probation---suspension/>). Each application will be considered on its own merits by the Academic Reinstatement Board. Reinstatement is not automatic.

Fall 2011 and Spring 2012 Appeal Dates

An **Application for Academic Reinstatement** must be completed and turned in to AACE by the application deadline date in order for an appeal to be heard. A scheduled appointment time will be made for you by AACE when the application is received. Virtual College students are allowed to have a written appeal heard.

Date of Appeal	Deadline for Paperwork
Fall 2011 Semester	Fall 2011 Semester
Monday, April 25, 2011	Thursday, April 21, 2011 at noon CST
Thursday, May 26, 2011	Tuesday, May 24, 2011 at noon CST
Wednesday, July 6, 2011	Friday, July 1, 2011 at noon CST
Wednesday, August 10, 2011	Monday, August 8, 2011 at noon CST
Thursday, August 11, 2011	Tuesday, August 9, 2011 at noon CST
Date of Appeal	Deadline for Paperwork
Spring 2012 Semester	Spring 2012 Semester
Wednesday, October 12, 2011	Monday, October 10, 2011 at noon CST
Monday, November 14, 2011	Thursday, November 10, 2011 at noon CST
Friday, January 6, 2012	Wednesday, January 4, 2012 at noon CST
Monday, January 9, 2012	Thursday, January 5, 2012 at noon CST
Tuesday, January 10, 2012	Friday, January 6, 2012 at noon CST

TIGER ENROLL WORKSHOPS**Tiger Enroll—new Advisors ONLY****Session 7**

Date: 4/26 (Tues)

Time: 3-4pm

Location: TH107

Sign-up Deadline: 4/25—4pm

Tiger Enroll—new Advisors ONLY**Session 8**

Date: 4/27 (Wed)

Time: 3-4pm

Location: TH107

Sign-up Deadline: 4/26—4pm

Satisfactory Academic Progress for Financial Aid Eligibility

Approved 3/15/11 - Effective Beginning Spring Semester 2011

(Part A) General Provisions

Section 668.16(e) of the student general provisions requires that financial aid recipients maintain Satisfactory Academic Progress for continued eligibility for Title IV funding. Funding under this title includes the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal TEACH Grant, Federal College Work-Study, Federal Perkins Loan and the Federal Direct Loan programs (subsidized and unsubsidized loans). This policy also includes all funding from the State of Kansas for the Kansas Comprehensive Grant Program, various scholarship programs administered by the State of Kansas and all university scholarships.

The Financial Assistance Office will determine the satisfactory progress of each student receiving assistance at the completion of the fall, spring and summer semester/terms. Eligibility relative to this policy may also be reviewed as students apply for aid at FHSU. After grades are posted each semester, the Office of Financial Assistance will notify students who do not meet the standards by mail. All credits accepted by the university from other institutions will be used to calculate eligibility.

Financial Aid Warning: Students who do not meet one or more of the Satisfactory Academic Progress Policy standards (see Parts B and C) will be placed on warning as a notice that their academic work is below the standard. While on Financial Aid Warning a student must receive a 2.0 GPA for the semester/term as well as meet the requirements of the pace and the time frame standards. If a student corrects the deficiency by grade changes or meeting the standards by work on his/her own, he/she will be removed from warning. Warning status cannot be appealed.

Financial Aid Suspension: Students who do not meet the terms of their warning will be suspended and prohibited from receiving future aid until all standards are met. In addition, any financial aid recipient who receives all unsatisfactory grades (U), all incomplete grades(I), or totally withdraws from classes will automatically be suspended (i.e. no warning period will be granted). A student on Financial Aid Suspension is not eligible to receive financial aid.

Students may appeal financial aid suspensions to the Financial Aid Appeals Committee. Reasons for an appeal may include, but are not limited to: death of a relative, an injury or illness of the student, or other special circumstances. An appeal will not be heard if:

The student has been dismissed from the university.

The student has not been academically reinstated by the Academic Advising Office.

The student owes fees to the university.

The appeal request is received after the current semester's mid-term.

Satisfactory Academic Progress for Financial Aid Eligibility should not be confused with the University's Academic Probation and Suspension Policy.

All appeal decisions addressed by the committee are final and not subject to further review. Appeals will not be considered for prior semesters. Reinstatement of any aid originally awarded to a suspended student is at the committee's discretion. Students must call 785-628-4408 to schedule an appeal with the Financial Aid Appeals Committee. Virtual College students may submit a written appeal.

(Part B) Undergraduate Student Standards

Time Frame: The maximum time frame for undergraduate aid eligibility is 186 credit hours attempted at FHSU or any other institution. The time frame considers all hours attempted regardless of whether or not the student has ever received financial assistance or has completed a prior degree.

Grade Point Average: Undergraduate students must maintain a cumulative GPA according to the following schedule:

<u>Cumulative Credit Hours</u>	<u>Cumulative GPA Requirement</u>
0-29	1.4
30-59	1.7
60-89	1.8
90 +	1.86

Attempted Hours/Credit Hour Pace: Attempted hours are any credits a student is enrolled in at the time aid is disbursed. Financial aid recipients who receive all failing grades at the end of any term will automatically be placed on suspension. The following table indicates how many hours must be completed in relation to a student’s attempted hours per semester/term, and which grades will be counted as completed and non-completed at the end of the semester/term:

Hours attempted <i>per semester/ term</i>	Hours completed <i>per semester/ term</i>
12 +	9
9-11	6
6-8	3
1-5	1

Completed Credits

- A – Superior Achievement
- B – Good Achievement
- C – Average Achievement
- D – Minimum Passing Achievement
- P – Pass
- CR – Credit

Non-Completed Credits

- U - Unsatisfactory
- I - Incomplete
- W* - Withdrawal

*Courses withdrawn before an official transcript record are also counted as non-completed if aid has been disbursed.

Example: If Jane originally enrolled in 15 hours at the beginning of the semester and received aid at that enrollment level, she would be expected to complete at least 9 hours regardless of whether she dropped or withdrew from classes. On the other hand, if Jane originally enrolled in 15 hours, and then dropped to 10 before her aid was disbursed, she would only be expected to complete 6 hours and her aid would be adjusted to the appropriate enrollment level.

(Part C) Graduate Student Standards

Time Frame: Graduate students are required to complete a degree according to the following schedule based on established academic program length:

Program Length	Maximum Time Frame
30-36 hours	6 semesters
37-48 hours	8 semesters
49-60 hours	10 semesters

The time frame considers all semesters attempted regardless of whether or not the student has ever received financial assistance or changed programs.

Attempted Hours/Credit Hour Pace: Graduate students are expected to complete the same number of hours attempted as outlined in the table in Part B.

Grade Point Average: Graduate students are required to maintain a cumulative grade point average of 3.00 ("B") or better.

**FORT HAYS STATE
UNIVERSITY**

Academic Advising and
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WE'RE ON THE WEB
[HTTP://WWW.FHSU.EDU/AACE/](http://www.fhsu.edu/aace/)



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Pre-enrollment Dates Remaining

April 16 - Pre-Enrollment for Summer/Fall 2011 new freshmen

April 18 – Pre-enrollment for Fall 2011, Juniors N-Z – OPEN TO ALL STUDENTS (On-Campus and Virtual)
Final day for graduate students to have their comprehensive exams returned by departments to the Graduate School

April 19 - Pre-Enrollment for Summer/Fall 2011 transfer students

April 20 – Pre-enrollment for Fall 2011, Sophomores A-M – OPEN TO ALL STUDENTS (On-Campus and Virtual)

April 21 – Pre-enrollment for Fall 2011, Sophomores N-Z – OPEN TO ALL STUDENTS (On-Campus and Virtual)

April 22 – Pre-enrollment for Fall 2011, Freshman A-Z – OPEN TO ALL STUDENTS (On-Campus and Virtual)

April 30 - Pre-Enrollment for Summer/Fall 2011 new freshmen.

May 2 - Pre-Enrollment for Summer/Fall 2011 new freshmen.

May 25 - Enrollment Deadline. Pre-enrolled classes will be dropped from the Student Schedule if enrollment is not finalized on TigerEnroll by 11:59 p.m. CST.

June 6 - Pre-enrollment for Fall 2011 Semester new Freshmen.

June 12 - Final day to add or enroll in a full-term Virtual College course with instructor permission.

June 13 - Pre-enrollment for Fall 2011 transfer students
Final day for graduate students to declare Intent to Graduate--notify Graduate School

June 14 - Pre-enrollment for Fall 2011 transfer students

June 15 - Final day to enroll/add on-campus full-term (8-week) or on-campus arranged courses.
For less than full-term (8-week) courses, see **Last Day to Add a Course or Enroll**

July 12 - Final day to enroll/add on-campus 2nd session (4-week) or on-campus arranged courses with instructor approval.