

#### FACULTY NEWS

March 2011

#### IN THIS ISSUE:

# CAREER EXPLORATION OFFERED BY AACE CENTER

Do you have students that are unsure of what they should be majoring in, or maybe they are in need of finding their Plan B? The Academic Advising and Career Exploration Center can assist your students with exploring their academic and career options. The career exploration process is a three appointment commitment that provides students the opportunity to take different career guidance inventories and speak with a career counselor about their career path. To make an appointment for career exploration, students should call the AACE Center at 785-628-5577.

## CAREER EXPLORATION WORKSHOP

The AACE Center is also offering a three part workshop that will take students through the Career Exploration process. Participants will take career inventories and receive explanation on how to interpret their results and translate them into career and major options. Attendance at all three workshops is required for participation in the career inventories. The workshops will be held on March 29, April 5 and April 12 from 4:30 p.m. to 5:30 p.m. in the McMindes Hall West Living Room. Students need not RSVP to attend this event.



Editor: Dr. Patricia Griffin Design: Christine Hunziker Majors and Graduate
Programs Fair Wrap Up

Summer/Fall 2011 Preenrollment Dates TIGER Workshops for Faculty and Staff

Edmund Shearer Advisor **3** of the Year

Prerequisites for Math 110 **4**College Algebra and Math
101 Liberal Arts
Mathematics

QUESTIONS, COMMENTS OR
ARTICLES YOU WOULD LIKE
TO HAVE INCLUDED IN
TIGER EXCHANGE SHOULD
BE FORWARDED TO:
DR. PATRICIA GRIFFIN
DIRECTOR, ACADEMIC
ADVISING AND CAREER
EXPLORATION CENTER
PICKEN HALL RM 311
785-628-5577
PGRIFFIN@FHSU.EDU

#### **Student Reactions:**

What was the most valuable part of the FHSU Majors and Graduate Programs

- -You got to interact with people in professions and they helped you decide if you should continue with the program.
- -The most valuable part was the amount of staff and faculty made available for answering all my questions and concerns.
- -I was a little confused, but now I know what I want to major in.
- -I enjoyed getting to see the variety of programs offered on campus.
- -Learned more about what I really wanted to do.
- -Good information about certificates.
- -Getting information face-to-face.
- -Being able to see what would transfer from my old major and what I might be able to minor in.

#### Comments and suggestions:

- -I came because it was required for one of my classes and ended up with a lot of good information. I wish they would have had this my freshman year!
- -More students should come talk with our excellent teachers.
- -Overall I really enjoyed the fair and learned a lot.
- -This was more helpful than I thought it would be!
- -Very cool event. Fun meeting the people in charge. Communication Studies and Informatics representatives were very insightful.

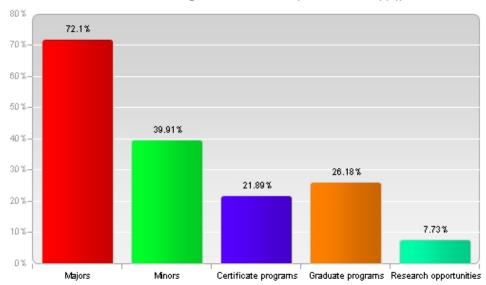
## MAJORS AND GRADUATE PROGRAMS FAIR WRAP-UP

The Majors and Graduate Programs Fair was held on March 1, 2011 and was a hit! The event provided 262 students the opportunity to interact with faculty and staff from 29 undergraduate departments and 8 graduate programs.

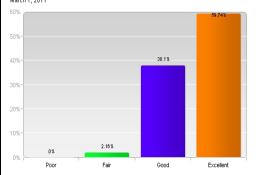
Thank you to all faculty, staff and students that participated in the event. Student evaluations of the fair were very good and copies of that information will be made available to faculty and staff at a later date. We have extended the deadline for faculty evaluations of the fair. Please go to http://survey.fhsu.edu/takeSurvey.asp?surveyID=1058 to fill out your evaluation.

Pictures from the Majors and Graduate Programs Fair can be found on the AACE Facebook page at www.facebook/fhsu.aace.

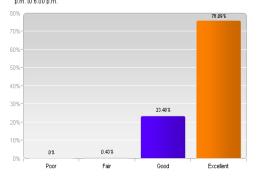
#### Q1. I was looking for information on: (Check all that apply)



Q4. Please use the ratings scale to provide feedback on each area of the event: - Date: Tuesday,



Q5. Please use the ratings scale to provide feedback on each area of the event: - Time: 12:00









#### SUMMER/FALL 2011 PRE-ENROLLMENT DATES

#### The Summer 2011 semester begins June 6, 2011

Pre-enrollment dates for SUMMER 2011 (open to all students—on-campus and virtual)

March 28, 2011—Graduates and Seniors

March 29, 2011—Juniors

March 30, 2011—Sophomores

March 31, 2011—Freshmen

#### The Fall 2011 semester begins August 20, 2011

Pre-enrollment dates for FALL 2011 (open to virtual students for virtual college classes only)

April 4, 2011—Graduates and Seniors

April 5, 2011—Juniors

April 6, 2011—Sophomores

April 7, 2011—Freshmen

## Pre-enrollment dates for FALL 2011 (open to all students—on-campus and virtual)

April 11, 2011—Graduates and Seniors, A-M

April 13, 2011—Graduates and Seniors, N-Z

April 14, 2011—Juniors, A-M

April 18, 2011—Juniors, N-Z

April 20, 2011—Sophomores, A-M

April 21, 2011—Sophomores, N-Z

April 22, 2011—Freshmen, A-Z

TIGER
WORKSHOPS
FOR
FACULTY
AND
STAFF

Thursday, April 7 12:30—1:30 PM MU Pioneer Room TIGER 110: Freshmen and Transfer Pre-Enrollment

Training for Faculty Presenter: Patti Griffin

Wednesday, April 13 12:30—1:30 PM MU Pioneer Room

TIGER 111: Plan B Presenter: Nikki Brown

NOTE: This is open to both faculty and staff at FHSU. Please feel free to bring your lunch to the session. We will start at 12:30 PM.

RSVP: Please let us know if you are planning to attend by replying to advising@fhsu.edu. This will help us to prepare the appropriate number of handouts.

# EDMUND SHEARER ADVISOR OF THE YEAR

The Edmund Shearer Advisor of the Year Award will be presented to individuals who have demonstrated qualities associated with outstanding academic advising of on- and off-campus students. One advisor will be recognized from each of the four colleges (Arts and Sciences, Business and Leadership, Education and Technology, and Health and Life Sciences). The University Faculty Advisor of the Year recipient will be one of the four college winners.

**Award:** Winners will be honored at the General Meeting for Faculty and Administration in the fall. The recipients will receive a monetary stipend.

**Eligibility:** Any individual serving as a faculty academic advisor and employed by Fort Hays State University may be nominated. Advisors whose primary role at the institution is direct delivery of advising services to students are not eligible (e.g. director of academic advising, coordinator of undecided advising).

**Criteria:** The Selection Committee will evaluate nominations on the evidence of effective advising qualities and practices that distinguish the nominee as an outstanding academic advisor. Such evidence may include, but is not limited to:

- -Strong interpersonal skills
- -Availability to advisees
- -Frequency of contact with advisees
- -Appropriate referral activity
- -Use of appropriate information sources
- -Evidence of student success rate
- -Advisee evaluations (summary data)
- -Caring attitude toward advisees
- -Meeting advisees in informal settings
- -Intrusive behavior which builds strong relationships with advisees
- -Monitoring of student progress toward academic and career goals
- -Mastery of institutional regulations, policies, and procedures
- -Ability to engage in developmental advising (career and life planning) versus simply course scheduling
- -Attendance at and support of advisor training programs
- -Perception by colleagues of nominee's advising skills
- -Participation in off-campus advising

**Please submit:** Nominations must contain adequate factual or descriptive material to describe the extent to which an individual meets the awards criteria. Include the following items and use objective data to support the nomination.

- -A completed Nomination Form (www.fhsu.edu/academic/provost/awards).
- -A summary of the nominee's qualifications. In this key piece, the nominator should summarize the extent to which the nominee meets award criteria, citing letters of support, data, or other materials illustrative of outstanding performance as an advisor.
- -A personal statement on advising by the nominee.

Optional items include:

- -Copies of nominee's academic advising evaluations.
- -Representative materials developed by nominee.
- -Letters of support from advisees, colleagues, and administrators.
- -Other pertinent information from nominator.

The completed Nomination Form and supporting materials must be submitted to the Dean no later than **Friday, May 20, 2011.** 

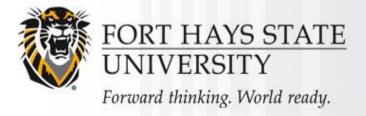
### FORT HAYS STATE UNIVERSITY

Academic Advising and Career Exploration Center 600 Park Street Picken Hall Rm 311 Hays, KS 67601

Tel: 785-628-5577 E-mail: advising@fhsu.edu



WE'RE ON THE WEB
HTTP://www.fhsu.edu/aace/



# PREREQUISITES FOR MATH 110 COLLEGE ALGEBRA AND MATH 101 LIBERAL ARTS MATHEMATICS

With enrollment beginning, we would like to remind advisors and students of the prerequisites for College Algebra – MATH 110 and Liberal Arts Mathematics – MATH 101. Your cooperation and assistance is needed in checking prerequisites for College Algebra and Liberal Arts Mathematics for the following reasons:

- 1. The student's confidence and success is increased by enrolling in the appropriate level course;
- 2. Eligible students are prevented from enrolling in the course because sections fill-up with ineligible students;
- 3. Limits necessary data to establish appropriate number of sections for the course.

BEFORE ENROLLING in College Algebra or Liberal Arts Mathematics, every student MUST meet one of the prerequisites listed below.

- 1. ACT Math and ACT Science total of at least 40 with neither score below 18
- 2. SAT total score between 500 and 550
- 3. Credit with a final grade of at least a "C" in MATH 010 Intermediate Algebra or equivalent

Advisors may check a student's prerequisites by using the CICS system. After logging in, select 02 "Student Information Menu"; next select 18 "Student Test Scores". For assistance, you are welcome to contact the MACS Department.

If neither prerequisite is met, the student must enroll in MATH 010 - Intermediate Algebra. However, the student has the option of requesting to take the FHSU mathematics assessment exam. A score of at least 15 out of 25 questions is needed on the timed exam to qualify for College Algebra or Liberal Arts Mathematics. The student must pass the assessment exam PRIOR to advisor approval of enrollment in College Algebra or Liberal Arts Mathematics. Students are welcome to take the assessment exam from the Mathematics & Computer Science Department during regular office hours Monday through Friday (appointments encouraged). Appointments and review material may be requested by calling the MACS Department at 628-4240 or e-mailing bunruh@fhsu.edu. Virtual college students should contact department for assessment exam information.