



**FORT HAYS STATE
UNIVERSITY**

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Copies:

___ Office of Scholarship and Sponsored
Projects

___ IACUC Chair

___ Principal Investigator

**Institutional Animal Care and Use Committee
Request for Animal Use in
Non-Invasive, Non-Painful Teaching,
Observations, or Demonstrations**

This form must be completed for each course or activity.

Please send the completed application to: the Office of Scholarship and Sponsored Projects,
306D Picken Hall or IACUC@fhsu.edu

1. Date:

2. Type of Application (select one): **New** **Continuation/Renewal*** **Resubmission**

*Has the course content or activity changed significantly since the last approval? Yes No

3. Course or Activity Name

4. Responsible Faculty Member:

Address:

Phone:

Email:

5. Additional personnel performing activity:

6. Course/Class Title and Number:

7. Semester offered:

8. Title of proposed Demonstration/Observation:

9. Description of the Proposed Activity: Please provide an inclusive narrative description of the planned teaching or demonstration activity, including any procedures you plan to perform. Are students going to be actively involved in the activity? You must give adequate detail so that the IACUC can review and evaluate the activity.

10. Objective of the Activity: (What is the purpose, goal or objective of the activity?)

11. Animal Species:

12. Number to be used:

13. Justification for Using Animals in the Activity: (explain clearly why the animals are going to be used, and why non-animal alternatives are not suitable.)

14. Husbandry/Holding Arrangements: (Provide information on the husbandry and housing arrangements for the animals to be used. Where are they housed, in what kind of enclosure, for how long, and who provides for their care?)

15. Animal Disposition: (What happens to the animals after the activity? If the animal is euthanized, provide detailed information as to the method, and the training of the person performing the euthanasia.)

16. Investigator & Technician Qualifications/Training The Animal Welfare Act and the PHS Policy requires that personnel are appropriately trained in animal care and use matters, and that professional training is documented. The responsible faculty member is responsible for ensuring that all involved personnel have completed appropriate professional training. **Prior to final approval of animal care and use, the IACUC requires completion of the appropriate online FHSU CITI training modules for all personnel listed as participating in the activity. Personnel include faculty, graduate students and additional support personnel involved in the activity. Undergraduate students enrolled in this course or participating in this activity are exempt.** The Office of Scholarship and Sponsored Projects (OSSP) will maintain documentation of completion of the online training in a database. All other training documentation is the responsibility of the responsible faculty member. List all persons involved in the activity below and their training. Contact the OSSP, for information or guidance on animal care and use training.

Name	Training and experience with animals

Are personnel trained in humane handling of this species? Yes No

17. Attending Veterinarian: (Please identify a veterinarian who will assist you if you encounter problems associated with the health and welfare of the animals. Provide a name and phone #.)

Name:

Phone:

Fort Hays State University

ASSURANCE FOR THE HUMAN CARE AND USE OF ANIMALS FOR NON-INVASIVE TEACHING,

OBSERVATIONS, OR DEMONSTRATIONS

(Print this page separately because it requires a signature by the responsible individual)

Responsible Faculty Member:

Title of Teaching, Observation, or Demonstration Activity:

ASSURANCES: As the Principal Investigator on this activity, I provide assurance for the following:

A. Animal Use: The animals authorized for use in this activity will be used only in the manner described herein, and in accordance with the applicable laws, regulations, and guidelines. Any deviation or modification from the procedures detailed herein, must receive prior approval from the Institutional Animal Care and Use Committee (IACUC).

B. Oversight: All handling, manipulations, or procedures involving animals will be performed under my supervision or that of another qualified individual. The activity will be performed so that no pain or distress is experienced by the animals used. If animals do experience pain or distress, or are injured during the activity, the attending veterinarian will be notified immediately.

C. Biohazard/Safety: I assure that in planning this proposal, I have made the proper considerations regarding all applicable rules and regulations concerning safety. Additionally, I will inform students involved in the activity of any hazard, such as potential zoonosis associated with the animals used.

D. Training: I assure that the personnel performing animal handling, procedures, or manipulation described in this appendix request are technically competent and have been properly trained to ensure that no unnecessary pain or distress will be caused to the animals as a result of the handling, procedures, or manipulations.

E. Activity Duration: I understand that this activity is approved for 1 year.

(Responsible Faculty Signature)

(Date)

**This form should be completed, signed and submitted to the Office of Scholarship and
Sponsored Projects, 306 Picken Hall, IACUC@fhsu.edu**