

MINUTES
Operations Council
December 10, 2013

The Operations Council met on Tuesday, December 10, 2013 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Cindy Elliott, Dan Shea, Dennis King, Curt Brungardt, Greg Panichello, John Ross

Absent: Susan Zvacek

Meeting called to order.

1. United Way Report

Action: This report was completed by the President's Office. It shows the percentage of donors and donations by departments/areas. We did not meet our goal this year like we have in the past.

2. LMS/Blackboard Proposal

Action: Dennis explained the proposal to renew our partnership with Blackboard. As enrollment increases, there will be more demand for Blackboard or a similar program. The current and future demand requires someone dedicated to the maintenance of the Blackboard site. Blackboard has agreed to host our site on their server. This renewal will provide us with better reliability, improved features, money savings and the ability to plan for the future. Dennis reminded everyone this proposal does not change anything to do with the Blackboard system in China. Chris requested Dennis and Susan to move forward with this initiative.

3. Online Suicide Prevention Training for Faculty and Staff

Action: The Council was asked for other ideas to ensure the success of this training besides sending out an email from Chris and Kenton. This should be marketed as a service, not another mandate. Curt indicated this may be something we want to incorporate into several other initiatives that are being proposed as part of the Campus Safe Act. Curt will check with the Violence Prevention Task Force and see if they want to fold the training into the Campus Safe Act initiatives. He will let Chris know the outcome of the request.

4. SALT Meetings

Action: As a collaborative initiative between academic and student affairs, a liaison will be appointed to the other's council. The Student Affairs Leadership Team (SALT) has appointed Joey Linn to serve as their liaison to our Grand Council. Rob Scott has agreed to serve as our liaison on the SALT.

5. Summer Hours

Action: The email announcement from the President was sent out yesterday. We will continue the five day work week for the summer. Disappointment was expressed there wasn't a survey sent out campus wide asking for input on changes to the schedule.

6. Seeking a Policy Document on Transfer and Articulation from foreign institutions

Action: Cindy Elliott was inquiring about whether or not we have a policy on the transfer of credits from accredited foreign institutions. No one on the Council was aware of such a policy for undergraduate or

graduate credits at FHSU or at the state level. Chris suggested scheduling a meeting with Tim Crowley, Joey Linn, Paul Faber, Cindy Elliott, Brad Will and himself to discuss Cindy's concerns.

7. Redesign of the University Website (additional item)

Action: The mega tabs are a best practice in web design. Our webmaster is in the process of developing these for our site. The double line of options like the ones we have on our site is a worst practice. The confusing and large number of clicks it takes to access pages is a primary reason students and others become impatient with our website and move on to other sites. Academic departments and areas are to contact Dan Shea about concerns with their website content. He is working on revising all of the departmental webpages within the coming months.

Dennis reminded everyone that tomorrow is the last day to enroll for intersession 2014. We are offering 17 courses this intersession.

Meeting adjourned at 9:54 am.