Minutes

Provost's Council
March 4, 2008

The Provost's Council met at 8:45 a.m. on March 4, 2008 in the President's Conference Room.

Members present: Jeff Briggs, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross, Steve Williams and Larry Gould

Members absent: Chris Crawford

A. Call to Order
Action: The meeting was called to order by the provost.

1. Strategic Item
Summer Salary Payroll
Action: Discussion of summer salaries.

2. Discussion/Deliberation Items
a) Early Registration Dates
Action: The Council approved moving the pre-enrollment dates for summer/fall 2009 back one week and to also move the spring 2009 pre-enrollment dates back one week which will be after the students return from spring break.

b.) Noel-Levitz Priorities Survey for Online Learners
Action: Tabled

c) Analysis of FHSU Results for the 2007 NSSE
Action: Tabled

d) Promoting Minors through the VC Website
Action: Dennis King encouraged the academic deans to promote the availability of minors through the Virtual College website. The VC would have to go back to the departments and find out if they are interested in listing them on the site. Dean Faber suggested allowing them to check with the chairs before uploading this information to the VC website. The deans agreed to let Dennis know their decision.

e) Fall 20th Day Number of Students and Hours Enrolled by Type
Action: The provost explained the 600 hours the president is concerned about are the ones enrolled on campus and taking Virtual College courses. The numbers have been steady for past years but this year, there is a slight jump in the hours. Dr. Linn was asked to determine which students are taking these

courses. The data shows that about half of the 600 hours are taken by international and out-of-state students.

f) Enrollment Data for Graduate Programs
Action: Dr. Crowley explained the data to the Council. According to the data, the graduate student numbers are up by 200 for the spring semester. Enrollment in off-campus programs is up and the on-campus remains steady.

g) Change in the Comprehensive Exams Effective Spring 2008
Action: Tabled

h) Sample Advertisement for Tenure Track Positions
Action: Tabled

i) Recruiting the Military
Action: Tabled

j) Schedule for Merit Evaluations
Action: The Council agreed to leave the schedule as is for this year but to negotiate to change the May 15 date to May 1. Dr. Gould will visit with Todd Powell about this issue and report his findings to the Council.

k) International Faculty Development
Action: The provost asked Dean Faber to provide a budget sheet earmarking where the monies will go before the Faculty and Staff Development Committee develop the criteria for distribution of these funds. It will be added to the next agenda for discussion.

l) Master's Program in a Box
Action: Tabled

m) Colleges Could Turn Away 60,000, Report Says
Action: Tabled

n) Faculty at Commencement
Action: Tabled

o) Weather Policy
Action: Tabled

p) Florida Opportunities
Action: Tabled

q) Summer Session Website
Action: Dr. Williams will do a follow-up with Pod to see if he has created the website.

3. Informational Items

a) 2008 Campus Drive Kick-Off

Action: The deans were thanked for their efforts to head the campaign this year.

b) Study Abroad Policy Sign-Off

Action: The provost asked the Council to take a look at it and he will move it up to a discussion item at a later meeting. He feels it is important to implement a similar policy at FHSU.

B. Strategic Planning and AQIP: An Update

Action: No report

C. Announcements/New Business

1) Design element for Foreign Language Requirement. The Academic Affairs Committee of the Faculty Senate approved the design element. It states: 1) there will be no change to the foreign language requirement; 2) the provost was charged to create a committee to explore options on how to incorporate internationalization in the curriculum; and 3) advisors should encourage students to enroll in a foreign language class.

2) The Faculty Senate passed a motion to define what is considered scholarship. It will have to be approved by the FHSU-AAUP bargaining unit as well. It will be placed in the Faculty Handbook.

3) Dare to Dream Initiatives Status. Dr. Hammond is looking for a recommendation/ language that will be incorporated into the strategic plan. The provost covered all of the initiatives that have not yet been completed and that the president is waiting on for a report. The deans were instructed to work with Casey Rackaway to begin creating promotional brochures on the new programs and name changes. The changes will not be effective until fall 2008.

D. Adjournment

Action: The meeting was adjourned at 12:45 p.m.

c: Dr. Edward Hammond
Dr. Herb Songer
Mr. Larry Getty
Dr. Joey Linn
Dr. Daniel Kulmala
Ms. Chelsey Gillogly
Ms. Casey Rackaway
Provost's Council Secretaries