MINUTES
Provost's Council
September 23, 2008

The Provost's Council met on Tuesday, September 23, 2008 in the President's Conference Room, Sheridan Hall 306.

Members attending: Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross and Larry Gould

Guests attending: Jon Armstrong and Mary Ridgway

A. Call to Order
The meeting was called to order.

1. Strategy Items
a) Priorities for Academic Affairs/Student Affairs Summit
Action: Dr. Mason has agreed to the summit and the Council members need to submit their discussion priorities.

b) Advising Issues
Action: Tabled

c) Retention and Types of Student
Action: The retention initiative has been put on hold for now. The Council needs to review the report and determine what to include in it. Dr. Gould thinks it is too traditional right now.

d) ITPAC/Mediated Classrooms
Action: This is a survey that CTC will be sending out to faculty to determine what is needed in the classrooms. The Council was asked to review the survey and it will be discussed at the next meeting.

2. Discussion/Deliberation Items
a) Report from University Certificate Committee
Action: We currently award around 240 certificates throughout the University. Jon Armstrong and Mary Ridgway presented a couple of certificate examples and provided a report of the results of the Committee. The cost would be around $2 per certificate. The process will all go through the Print Shop. These are for credit and non credit certificates. There will be flexibility in the area of the certification and will be on linen paper. The Provost will submit an action plan to subsidize the cost of producing these certificates.

b) Co-op Programs between the University and Bible/Christian Colleges
Action: Tabled

c) Organizational Chart
Action: The colleges were asked to bring their organizational chart up-to-date and give to Cindy Cline.

d) Non Contracted Faculty
Action: Tabled

e) Bookstore Report
Action: Tabled

f) CTELT Entering Students into Blackboard Courses?
Action: Tabled

g) October 20th is the First Day of Virtual College Early Enrollment (lasts one week)
Action: Tabled

h) Action Plans for 2009
Action: The Provost is mandating that all departments/budget units submit no more than five action plans and he will not accept action plans that are below $500.

i) Epsilen Environment
Action: Tabled

j) Legacy Scholarship Program
Action: The scholarship is available to sons or daughters of alumni who are outside the contiguous states of Kansas. This will be advertised but the Provost wanted the Council to be aware of the program. The criteria is 21 ACT score and must be first-time, full-time on-campus students.

k) Campus Printing Action Plan
Action: This proposal from the Computing Center outlines the locations of the new printers being purchased for student usage. The question was raised as to who will be responsible for monitoring and maintaining the printers? There will be a budget for paper and supplies added to the action plan. The Council agreed to the proposed action plan.

l) Academic Freedom is not a Divine Right

Action: Please share with your faculty. You need to have professional autonomy but that doesn't mean you can do anything you want with your teaching.

m) 1+2+1 Update
Action: Cindy Elliott reported we will not be getting any 1+2+1 students through CIEUU so she is going to open up the program to all undergraduate and graduate students who want to do international study. She would like to revise the brochure and needs to know which departments are interested in participating in recruiting any international students. This information should be sent to Cindy Elliott by September 26.

3. Informational Items
a) Update on Denver Office – The office is going to be painted and furniture will be put in later this week. The Provost will review the job description and open a 30-day search. The salary will be included in the ad. We will prepare some marketing materials to announce the opening of the office.

b) 2008 Sloan-C Awards – The University has won this award and will accept it on November 5 in Orlando, Florida. The award is for campus wide on line teaching.

c) An Inside Look at a Law's Renewal – There are some opportunities for your programs on the MHEC.org website.

d) COBL Strategic Plan -- The more colleges can provide a succinct planning effort, the better you can market them. It would probably be a good idea if each college creates an organizational chart and has it readily available on their website.

e) Wireless Network Summary – We are having wireless problems on campus and most of them have to do with cordless telephones. The recommendation is to get rid of the old phones and buy the suggested type listed in the CTC report. The quad should be wireless in the next few months.

f) A Sarah Palin Minute – This is a lesson on how to bring attention to your college or program by telling stories. People love stories and can connect to them. This is a great marketing tool.

g) Going Global – The Provost suggested Dr. Crowley take this to the Internationalization Committee. Colleges and departments may look at internationalization differently after reading this article.

h) The Veterans are Coming – This is just a reminder that we are still attempting to have a presence at Fort Riley.

B. Announcements/New Business
None

C. Adjournment
Action: The meeting was adjourned at 12:10 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Ms. Casey Kelch
Provost's Council Secretaries