

Minutes
Provost's Council
February 24, 2009

The Provost's Council met on February 24, 2009 at 8:30 a.m. in the President's Conference Room, SH 306.

Members present: Chris Crawford, Jeff Briggs, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, Carl Parker, John Ross and Larry Gould

Guests present: Edward Hammond and Shana Meyer

A. Call to Order

The meeting was called to order by the Provost.

1. Strategy Item

Budget Items

a) Revenue Growth Strategy

The proposed plan is to grow through an increase in the class size by at least 3,000 SCH plus adding new courses at a minimal of 3,000 credit hours to earn revenue of \$1 million with an additional cost of \$100,000 to produce them. The President wants a guarantee that we can reach the 6,000 SCH through increased maximum class size and additional courses added to the schedule. The deans assured him they can produce that much from the strategy. The President indicated that if we meet the \$100,000 growth then additional money can be added to our allocation.

b) Strategic Plan for Internationalization

Action: We have documentation from 2002 that was used as a strategy plan. There is a new one that Dr. Crowley has created and included in the agenda. We will take a look at the draft proposal and discuss it at a later date. The President has made a decision to assign the responsibility of undergraduate international students to the Office of Student Affairs and international graduate students will be the responsibility of the Graduate School. Dr. Crowley will also be responsible for the management of international agents. He will be identifying and coordinating students in the international area.

c) Revenue Boosting Responses to Tough Times

Action: This is just something to take a look at to make you think. There is a URL included in the distributed document if anyone wants to view the entire article.

2. Decision Items

Fulbright Grant Leave with Pay Policy

Action: The Council agreed to the policy with the slight modification which includes a statement about a request being denied, then a faculty member may still apply for a leave without pay from the institution. The revised document will be sent to the Provost who will request it be placed on President's Cabinet.

3. Discussion/Deliberation

a) Media for Virtual College

Action: Dennis King would like to table this until after the RFP for bookstore services has been decided.

b) Friday-only Classes

Action: The Provost continues to think there are different ways of offering classes with the same student outcomes. This is just one example of thinking differently.

c) Council of Graduate Schools Research Report

Action: The Provost clarified that the University can accept students who have three-year degrees. We do work with these students right now.

d) Innovation and Opportunities for New Programming during Budget Restructuring

Action: This item is about budget difficulties and setting priorities at the University. This is a great idea and professional writing would work well in China. The question is whether we can use the China monies for budgeting resources. This will be put back on the agenda at a later date.

e) Short-term Study Abroad

Action: Tabled

f) Mentor Update, Spring 2009

Action: Tabled

g) Eight-week Courses and Adjunct Salaries

Action: Tabled

h) Variable Course Titles and How They Fit in Transcripts

Action: Tabled

i) Continued Tenured Contracts

Action: Tabled

j) Tiger Pre-Enroll Process

Action: Shana Meyer shared with the Council some proposed changes to engage students more in the process. To do that, it was suggested having more sessions with the parents and students together. Also, adding a 20-minute session about academic programs, (Academics 101) which the students will participate in as a group along with the faculty of their area. We would like to have the students build their own worksheet on TigerEnroll instead of having an advisor do the process for them. Dr. Patty Griffin will be offering training sessions this spring on Academics 101. The Council agreed to the changes to the pre-enrollment process and told Ms. Meyer to move forward with the proposal.

3. Informational Items

a) FHSU's Virtual College Uploading on Air Force Portal

Action: The Air Force system was loaded on the University server. It works much better than the Army portal. We are uploading courses right now to the Air Force portal.

b) The Future of Enrollment Management

Action: An informational item for the Council.

C. Announcements/New Business

Dennis was asked to put together an analysis of students by international or domestic enrollment, as well as possible breakdown by colleges for spring 2008 numbers.

D. Adjournment

Action: The meeting adjourned at 12:25 p.m.

c: Dr. Edward Hammond

Dr. Tisa Mason

Mr. Larry Getty

Dr. Joey Linn

Dr. Kenneth Trantham

Mr. Tyler Hughes

Ms. Casey Kelch

Provost's Council Secretaries