

MINUTES
Provost's Council
July 21, 2009

The Provost's Council met on Tuesday, July 21, 2009 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Steve Schleicher for Mark Bannister, Glen McNeil for Jeff Briggs, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross and Larry Gould

A. Call to Order

The meeting was called to order by the Provost.

1. Strategy Item

a) Status of Contemplating the Course Management System

Action: It would be helpful to know what departments use their cognates as a major or elective for the College of Arts and Sciences. It would be good to know this information so communication can be conducted between the colleges about any changes they would be making to the courses. Faculty Senate does not want to look at concentrations but Graduate Council does. There are two different procedures for changing courses versus degree and majors. There is an inability to easily access the listing of active courses that are still on the books to manage the degrees/majors. There is a limitation of the approval process on LN for the course approval form. There is a limitation of authority. Also there is the question of 600-level courses and the graduate side of these courses. The Provost will organize these topics, talk to Chris and to put together something on how to handle these issues.

b) Budget Cuts

Action: There is a potential for a 2-4 percent cut again this fiscal year. This is probably a guideline to keep in mind. Each member was asked to position themselves to cut 2 percent out of their budget at any given time. The Provost needs to know what the plans are from each of them by Friday of next week.

2. Discussion/Deliberation Items

Old Items (from last agenda)

b) On- and Off-Campus Courses Needed for Fall 2009

Action: No major changes from last week's discussion.

c) Globalization 3.0 Areas of Emphasis - Tim Crowley

Action: There are six areas of emphasis for globalization to be designed to fit into any degree. The document is a work in progress and will be reviewed this fall by the Internationalization Team to design new ideas for the emphasis. Dr. Crowley has been

working with the Registrar on how this emphasis would be placed on the student's transcript. We want to develop a global competence within a student's major and at the same time allow departments to adopt this pathway without adding coursework. The culminating experience is a very large part of the emphasis. There was concern about double-dipping of courses for their major and this emphasis. It is allowed for second majors and the Council agreed to this practice for this emphasis. Also, the Graduate School will be responsible for keeping the records on this emphasis. Bring it back to Provost's Council for a final reading and see if the Department of Nursing wants to roll it out in the fall. Another thing is to determine the name of the emphasis.

d) Credit by Examination/Results/Payment – Handout

Action: The dean and department chair will be responsible for completing the form and determine the major activities. The practice and form were approved with minor changes. Changes will be made by the Provost's Office and sent to the academic deans.

e) Virtual College Degrees

Action: Dennis asked for confirmation from all the deans that the listing is correct before going to the printer. Any changes or corrections need to be sent directly to Dennis King. A final version of the listing should be sent to the Provost and Registrar. It will be placed on President's Cabinet as an informational item.

f) On-Line Education Study Reaffirms Good Teaching

Action: This is an attempt to invoke discussion on this issue.

g) KBOR Strategic Plan/COCAO Letter/Final Version

Action: This is the final version of the COCAO letter indicating their support of the Regents development of their strategic plan but there maybe some issues that will affect the state universities. If it is going to work, let the universities become laboratories to execute these initiatives.

h) Accelerated Course Update

Action: These numbers have changed according to Dr. Scott. These courses were put into place and we are getting results from these types of courses. The Provost indicated he is open to allowing departments to offer accelerated courses.

New Items

a) Staffing Plans –Current and Projected

Action: All departments are required to submit a current and projected plan before beginning a search. The current plan is what is now in the department and the projected would be to explain what changes are anticipated with a new position. This is a reminder to all departments to submit these along with the search request.

b) Special Salary Payment Requests

Action: The purpose was to pay a staff or faculty member a stipend for duties performed outside their job description or to compensate the individual for performing duties beyond the eight hour day. The Provost has been asked to police the special salary payment requests that come through his office. He is asking the deans to assist him with this task.

c) Grant Policy and Process

Action: There has been a change in the grant policy by the federal government. Currently, grants have included a salary in it. We can no longer compensate faculty for working on a grant by paying them with a special salary payment request. Compensation must be part of their contract. We need to make everyone aware of the policy and ask them to adhere to it.

3. Information Items

a) Some Undergrads Shave a Year Off College to Save

Action: Informational item

b) State Learning Standards

Action: Tabled

c) Excerpts from the President Obama's Remarks/Fact Sheet on the American Graduation Initiative

Action: This is the President's initiative on Americans graduating by 2020.

d) Washburn University: A Partner in Community Economic Development

Action: This is an advertisement on Washburn's impact on economic development in Topeka. The Provost would like us to toot our own horn about economic development and our impact on the Hays community and surrounding communities.

e) Lumina's Big Goal

Action: The Lumina Corporation thinks the number of graduates should be 60 percent by 2025. It seems to be achievable and they are putting money into the project.

f) Former GE CEO Welch Backs Online University: Report

Action: He is now putting money into higher education. It is more competition and another paradigm to post secondary education.

B. Announcements/New Business

Action: None

C. Update on EMG Project -Casey Kelch and Suzanne Klaus

Action: Update on website. They are building department websites. Also met with Student Affairs personnel, Admissions and Virtual College/CTELT. They are

developing the applications for the website. We have not gotten the final versions of the four applications that EMG created. We have made some URL extension changes. Casey will set up a meeting with the deans to discuss their webpages.

D. Adjournment

The meeting adjourned at 11:56 a.m.

- c: Dr. Edward Hammond
- Dr. Tisa Mason
- Mr. Larry Getty
- Dr. Joey Linn
- Dr. Jeff Burnett
- Mr. Brad Stramel
- Ms. Casey Kelch
- Provost's Council Secretaries