

MINUTES  
Provost's Council  
March 3, 2009

The Provost's Council met on March 3, 2009 at 8:30 a.m. in the Field Conference Room, Sheridan Hall 126.

Members present: Jeff Briggs, Chris Crawford, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Micol Maughan, Debbie Mercer, John Ross and Larry Gould

Guest present: Joey Linn

**A. Call to Order**

The meeting was called to order by the Provost.

**1. Strategy Item**

Remedial Work: Budget Documentation

Action: The deans were asked to review their documents and action plans. The Provost will recalculate the consolidated document to include health insurance costs and then send it electronically to the deans. The deans were then asked to change their action plans to match the consolidated document produced by the Provost. The deadline for resubmission of action plans will be three or four days after the Provost returns the electronic file to them.

**2. Decision Item**

Class Schedules and Early Enrollment Dates

Action: The Provost's Council approved the class schedules and early enrollment dates.

**3. Discussion/Deliberation Items**

a) Variable Course Titles and How They Fit in Transcripts

Action: It was suggested someone from the Registrar's Office meet with the Academy of Academic Leadership (department chairs) to explain about the input of courses into the system and the limit of 25 characters for each title.

b) Fulbright Policy

Action: This is the final version that will be put on President's Cabinet. If there are any questions, the faculty should speak with the Graduate Dean. When approved, it will need to be added to the Faculty and Unclassified Staff Handbook.

c) Short-term Study Abroad

Action: This is an article that addresses what we are getting involved in with the short-term experiences. It was suggested using this as a guideline to determine

the appropriate number of credits to correspond with the experience. It will be put back on the agenda to talk about creating a policy.

d) Mentor Update, Spring 2008

Action: The Provost spoke with this group last week and was impressed with their enthusiasm to make the University a better place. His suggestion is to use the Faculty Lounge in the evenings for them. Dr. Gould will speak with John Heinrichs about using the lounge for them and asked John Ross to perhaps contact them about usage in the Library.

e) Eight-week Courses and Adjunct Salaries

Action: John Ross is suggesting some courses be converted to 8-week courses and paying the adjunct salary less while generating double the SCH and dollars for the University. The caveat would be maintaining the course for 8-weeks and teaching practices would have to change. The deans expressed their concern about the increased work load required by the instructor for the intensified schedule. The Provost realizes this would not work for all departments but may be applicable for specific ones. It was discussed that adjunct salaries should be increased, not receive less pay.

f) Continuing Tenured Contracts

Action: The Provost will talk to our General Counsel about the possibility of using this language on the contract. It will be put back on the agenda in a couple of weeks.

g) Spring Faculty Survey Report

Action: This was sent out by CTELT and the report indicated there is a need for technical assistance after business hours for faculty. As a result of this survey, CTELT will have two of their technical assistants available to respond to the need. There will be announcement of this soon.

h) Blackboard Use

Action: Students are wondering why all of their classes are not on Blackboard or some type of course management system. Also, the site that lists course syllabi is not up to date. This will be put back on the agenda for discussion before the issue is brought to Faculty Senate.

i) Request to Change Faculty Development Committee Terms

Action: This will be put back on the agenda for a final decision. Dr. Gould will ask the Committee if they change the wording to allow reappointment of committee members if that would solve the problem.

j) Summer Session Schedules to the Provost??

Action: The deans will submit a copy of the summer session schedules on the same date they receive it from the chairs. The payroll sheets will continue to be submitted to the Provost in January. The deans and Cindy Cline will meet to

revise the payroll sheets to include all of the information that is on the summer schedules.

k) Proposed EMG Timeline

Action: Briefly discussed this with the Council but the Provost wants to further discuss this at the next meeting. All Council members were asked to bring this document back to the meeting.

l) Marketing: Some degree, No College

Action: According to this document, 1 out of 10 Kansans do not have a degree. This has great potential for prospective students for the University.

m) Blackboard Again/Syllabus Site

Action: Tabled

n) Course Proposals by Adjunct Faculty? No

Action: Course proposals should not be submitted by individual faculty members to the Graduate Council. The proposal should be submitted by the department including the signoff by the department chair.

o) Draft Mediated Classroom Survey

Action: This coincides with the other survey discussed early in the agenda. When we get the final version, the Provost will forward it to the Council.

p) American Association Community Colleges (AACC)

Action: The Provost is now a member of this organization. There are a number of reasons for joining and one of them is the databases that are available.

q) Kansas Stimulus Appropriations

Action: There are possibilities for all colleges and areas through the stimulus package. In order to be eligible for the stimulus package, the State has shown an effort by putting money into the K-12 program.

**4. Informational Items**

a) Obama's Higher Education Goal

Action: Tabled

b) Three-Year College Degrees in Rhode Island

Action: Tabled

c) Journalism Rocky Ride: New York Times

Action: Tabled

d) Service Learning Reposed: The Obama Era

Action: Tabled

e) Revamped G.I. Bill on Track  
Action: Tabled

f) Highlights of President Obama's Budget for education and Research for the  
2010 Fiscal Year  
Action: Tabled

**B. Announcements/New Business**  
None

**C. Adjournment**  
Action: Meeting adjourned at 12:26 p.m.

c: Dr. Edward Hammond  
Dr. Tisa Mason  
Mr. Larry Getty  
Dr. Joey Linn  
Dr. Kenneth Trantham  
Mr. Tyler Hughes  
Ms. Casey Kelch  
Provost's Council Secretaries