MINUTES
Provost's Council
November 24, 2009

The Provost's Council met on Tuesday, November 24, 2009 at 1:30 p.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Carl Parker for Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Paul Faber, Dennis King, Debbie Mercer, Mary Meier for Cindy Elliott, John Ross and Larry Gould

Guests: Joey Linn and Tisa Mason

A. Call to Order
The Provost called the meeting to order.

1. Strategy Item
a) Strategic Initiatives between Student Affairs and Academic Affairs
Action: Discussed and agreed on which initiatives the two Divisions will collaborate on for the upcoming year.

The Priority List is as follows:

- Create University Tilford Group
- Data Blast Sessions on Institutional and Regents Goals using NSSE, Noel-Levitz, Academic Impressions Survey, TigerConnect, etc. for Improved Retention/Graduate Rate
- Student governing possibilities (ID cards for Virtual College students)
- Better integrated and effective transition and acclimation strategies (summer bridge [could be remediation, civic leadership, credit or non-credit] programming), seven revolutions course
- Pursuit of Grant Opportunities (we are eligible for Title III grants-with a focus on internationalization of the curriculum)

b) Student Ratings
Action: The Provost asked the Council to take a look at the agenda item and prepare for discussion at the next meeting. Chris will reformat the document and send it electronically to the Council.

2. Decision Item
Faculty Awards
Action: The recipients were selected for the teaching, research and service awards.

3. Discussion/Deliberation Items

a) Commencement Activities

Action: Dr. Mason met with the small group of individuals and came up with the following recommendations: Invite more voices to the table and use more calendaring tools to coordinate the events. Dr. Mason has a list of people who are interested in being part of the discussion. It was suggested defining the nature (tradition) of the event, calendaring of the event and the cost of the event, impacting the number of attendees and differentiate between end of the year/program and commencement.

b) Student Absences

Action: Tabled until the next meeting.

c) Summer 2010 Camps and Conferences Recommendations

Action: A report that was distributed to the Council was discussed. The report tracked the camps and conferences that brought in revenue last summer. The recommendation for summer 2010 will be: Room rates will not be raised, plan to use the Memorial Union for food and change comp rate policy. If a group wants to use Beach/Schmidt, an air conditioning fee will be assessed.

d) Adjunct Positions

Action: Tabled until the next meeting.

e) Perks/Privileges for Being a Special Adjunct Professor

Action: Tabled until the next meeting.

f) Marketing Research Interest

Action: The Provost would like the Council to review the marketing research documents included in the agenda.

g) Eliminate Summer Session Payroll Sheets

Action: All agreed to the elimination of the payroll sheets and to submitted the on-campus summer courses on the Lotus Notes workflow form.

h) Prior Learning Assessment

Action: Tabled until the next meeting.

i) Virtual College Retention

Action: Tabled until the next meeting.

j) Sustainability Planning

Action: Tabled until the next meeting.

k) Course Transfer Process
Action: Tabled until the next meeting.

4. Information Items
a) Reports from AEI Conference
Action: Tabled until the next meeting.

b) Five Things to Learn from China
Action: Tabled until the next meeting.

c) Facebook Ad Campaign
Action: Tabled until the next meeting.

d) Employee Productivity
Action: Tabled until the next meeting.

B. Announcements/New Business
1) Distribution of Kansas Corps brochures to the Council.

2) Distribution of the list of proposed Academic Affairs Action Plans to be funded.

3) Dr. Mason updated the Council on the Retention Committee's progress.

4) The Provost has not received a final decision from the President on the strategy to grow the Virtual College. Dennis and the deans were instructed to add classes if there are instructors available.

C. Update on Website – Casey Kelch and Suzanne Klaus
Action: Tabled until the next meeting.

D. Adjournment
Action: The meeting was adjourned at 4:30 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Jeff Burnett
Mr. Brad Stramel
Ms. Casey Kelch
Provost's Council Secretaries