

MINUTES  
Provost's Council  
September 15, 2009

The Provost's Council met on Tuesday, September 15, 2009 at 8:30 a.m. in the President Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Paul Faber, Dennis King, Kathy Dale for Debbie Mercer, John Ross, Mary Meier for Cindy Elliott and Larry Gould

Guests: Tania Alekson, Janett Naylor and John Heinrichs

**A. Call to Order**

Action: The meeting was called to order.

**1. Strategy Items**

a) Revenue Growth Strategy Review

Action: The President is requesting to know if we have used up all the capacity with the additional dollars he provided for the Virtual College. We proposed offering two sections per year. If we didn't meet the maximum enrollment in the fall on all of the proposed classes, there is an opportunity to do so in the spring. Dr. Gould asked for feedback from the deans on the revenue growth strategy. The deans were asked to go back and look at the maximums to determine if they are accurate. Dr. Gould commended faculty on the great job they have done in meeting the goals.

b) Global Competencies 3.0

Action: This is the second reading of the proposal. The Internationalization Team met last week and condensed the proposal. Dr. Crowley is interested in comments from the funding perspective and the curriculum. This will be presented as a minor. It will be placed on a student's transcript. Dr. Crowley indicated he is willing to add additional courses if needed. The Council agreed to change the transcript notation to Global Competencies instead of Global Competencies 3.0. There will be some additional work for faculty advisors just like any other minor. There is some concern about what the curriculum has to do with globalization. The affinity diagram will be added to the proposal. Dr. Crowley will present the proposal to Academic Leadership chairs and Faculty Senate in the next couple of weeks.

**2. Decision Item**

Batch Loading of Students Names to Blackboard

Action: Dennis King met with the Computing Center to discuss creating a course shell from the CICS . The course ID would be the course number itself and the semester. A faculty member could request a master shell for all of their courses. After the shell is created all the faculty member would have to do is move their course into the shell. If we do a batch load, the adds and drops would automatically be part of the course. Faculty would not have to add their students. They would only have to move their content. This would ensure all courses would be available the first day of classes. This would be for every course. COAS are opposed to this process. They think it is time-consuming to load the content from the master shell to the course. However, the Provost feels we have an obligation to serve our students and the batch process is one way to do that. Dennis was asked to write the policy on the changes. Every course on- or off-campus will have a shell created and the faculty will be required to move their courses over every semester. The decision was made to batchload all courses to Blackboard.

### **3. Discussion/Deliberation Items**

#### a) Introduction of New Learning Commons Coordinator – Tania Alekson

Action: Ms. Alekson provided an overview of the learning commons projects for the upcoming year. She is working on providing a new interface for the learning commons, website, pushing students to technology and learning, developing technology leaders, providing value for students on and off campus and to creating students as active participants. Dr. Gould is working on a project to transition the *Leader* from a one-week paper publication to an on-line, five-day a week type of publication and sees Learning Commons as a coordinator of the project.

#### b) Council on Undergraduate Research

Action: Janett Naylor and John Heinrichs came to the meeting and provided the goals and benefits of the Undergraduate Research Experience (URE) program. The potential for this program is far reaching than just research. There will be seminars sponsored by URE that provide necessary skills needed to do research. The selection of the research experiences will be done by the URE. There will also be some assessment of direct and indirect learning outcomes of the pilot program. Dr. Heinrichs indicated there is a lot of federal money out there supporting these types of programs because they see this as workforce development.

#### c) National Emergency Grant (NEG) Funding

Action: Craig Karlin and Dan Kulmala know the most about this. It is a federal program and students from institutions of higher education are eligible to apply for the money.

d) Boot camp for PROFS

Action: The deans were asked to look at the proposal and think about doing a similar exercise here or maybe send some of our professors to the camp.

e) Google@School:

Action: Gladys Swindler is attempting to use this method for our MIS 101 courses.

f) Comparison of Virtual College Proposed Maximums with Enrollment

Action: Tabled

g) Office Hour Language

Action: Tabled

h) Summary of Summer Academy

Action: Tabled

i) Purchase of Book for New Faculty

Action: Tabled

j) Commencement Activities

Action: Tabled

k) Fall Convocation Feedback

Action: Tabled

l) Listing of Classes only Offered On Line

Action: Tabled

m) Tiger Day

Action: Please make sure you are informed about Tiger Day and the people who are participating are aware of their responsibilities.

n) Feedback from Legislative Post Audit Performance Report

Action: Tabled

o) International Study Abroad/Faculty Exchange Agreement

Action: We have a faculty and student exchange agreement with this German college. We have institutionalized it and added a faculty exchange. Dr. Hammond is going to put up \$40,000 for the student exchange program to get students from there to here. The academic deans will determine which faculty member will participate in the exchange based on workload, assignments, etc. Dr. Faber is hoping the agreement with Duisburg-Essen will offer some type of

similar exchange. The Italy agreement is going to deliver the BGS as a vehicle for programming through St. Johns. The students will be taking the courses on the St. John's campus and transfer those to our University. There will also be some courses through the Virtual College. This is not a permanent arrangement, only for one to three years.

p) Rebranded Web Site

Action: This came up at ISM yesterday. The document is Kent's new plan for getting the website up and running. The Council was asked to take a look at it and let the Provost know if the deadlines are unrealistic. The Provost will ask Casey about a schedule/calendar for completion of the academic departments.

q) Hispanic students

Action: Informational Item to be used for recruiting.

r) H1N1 Information

Action: A copy of the H1N1 information that is being sent out campus wide was included in the agenda. There is only one confirmed case on campus. Faculty are asked to work with the Office of Student Affairs if there is an issue with students. Flu shots should be available by the middle of October. President Hammond is encouraging all students, faculty and staff receive the vaccination. There should be enough vaccines for all.

s) Online Teaching and Faculty

Action: Tabled

**4. Information Items**

a) FHSU Joins Partnership with Italian University that Emphasizes Environmental Sustainability

Action: Informational item

b) FHSU's Colorado Center Offers Affordable Educational Opportunities for State's Students

Action: Informational Item

c) Online Ad Fatigue

Action: Informational Item

d) Is College Worth It? Fear of Debt

Action: Informational Item

**B. Announcements/New Business**

None

**C. Update on EMG Project – Casey Kelch and Suzanne Klaus**  
Tabled

**D. Adjournment**

Action: Meeting adjourned at 12:51 p.m.

c: Dr. Edward Hammond  
Dr. Tisa Mason  
Mr. Larry Getty  
Dr. Joey Linn  
Dr. Jeff Burnett  
Mr. Brad Stramel  
Ms. Casey Kelch  
Provost's Council Secretaries