

MINUTES
Provost's Council
December 21, 2010

The Provost's Council met on Tuesday, December 21, 2010 at 8 a.m. in the President's Conference Room.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, Germaine Taggart for Robert Scott, John Ross and Larry Gould

Guests: Mike Michaelis and Todd Powell

A. Call to Order

The meeting was called to order.

1. Discussion Items

a) Introduction of New Director of the EnergyNet Grant

Action: Dennis King introduced Mike Michaelis who has been hired as the Director of EnergyNet Grant. FHSU received the grant of \$1.9 million from the Kansas Board of Regents. Mike will be coordinating the day-to-day activities, budget, and the transition of face-to-face courses to another type of media. He will interface between FHSU, KBOR and the Kansas Department of Commerce.

b) Collaborating Classrooms

Action: It is a collaboration of an action plan between the Provost's Office and Dave Schmidt to redesign three classrooms (possibly four) to high definition video. We have 65 mediated classrooms on campus and it is time to renovate and update them. Instead of redoing all of them or 10 of them, this is a pilot project to determine what the needs are of the faculty and students. We want to take advantage of some of the new technologies such as lecture capture which seems to help with the retention of students. Deans Faber, Briggs, and Bannister were asked to let Dave Schmidt know room recommendations by January 12.

c) Continuity of Operations Planning

Action: Todd Powell was asked to attend the meeting to clarify the memo from the President. The Committee is looking for plans for continuity when operations are interfered or altered in some way. The Committee wants to have a plan by function rather than by department. In other words, if academic buildings are affected, what action will be taken? Right now, the Committee requires a list of functions needed to be incorporated into the continuity operations plans. Not the "hows" of an emergency. The plan should be for a substantial interference of academic affairs day-to-day activities for three days or more. The differential would be for instruction that is site-based (chemistry labs) versus classroom learning. The deadline is January 13 for this information.

d) Getting Serious About Service

Action: One of our core competencies is service engagement. The Provost thinks it should be easier for faculty to be involved in service learning. It has been one of the five high impact factors that keep students at a university. It is not just about technology but how can service learning can be added to a course.

E) Travel to Dangerous Locations Policy

Action: The Council discussed adopting this policy along with another statement about what happens to our students or faculty if they are in another country and that country is put on the dangerous list. Dr. Crowley was asked to come up with some kind statement similar to the suggested language so it can be added our policy. It will be put back on the next agenda.

f) State Certificate Completion Metrics and National Comparisons

Action: Tabled until the next meeting.

g) Workstudy and Department Student Allocations

Action: A reminder the deans have the prerogative to change these allocations.

h) The BIG event

Action: Tabled until next meeting.

i) Regents Foundational Skills

Action: Tabled until next meeting.

j) Midwest HEC Programs

Action: This program is for students that live in certain states and their own state does not offer a particular degree. They can get a degree in one of the states that is part of this program. COCAO took off the tuition caps for one year (the year is defined as: October 15 moving forward) to allow universities to recruit students to this program before “caps” are put back in place. The Council was asked to think about programs that we offer that no one else does in the states that are members of HEC.

k) Kansas Hunger Dialogue

Action: This has made a splash at the Board. It was brought to their attention by WSU and KSU. There is an effort for Kansas to join this organization because of our involvement in agriculture. A top administrator and student are needed to represent the university at the initial meeting. Jeff Briggs agreed to attend for Fort Hays State University. Dr. Gould will check with Tyler Thompson about a student representative.

l) NCKTC Alignment Paper

Action: President Hammond made a decision yesterday to put together a steering committee to review the proposal and to sign a MOA stating we will review the alignment over the next two years.

m) Library Proposal

Action: This proposal is based on digitization and to put more on line. It is really about civic engagement and telling our students what it is and having the library as a democracy-based location. The University would be working with the Truman and Eisenhower libraries. Also, we would be working with AASCU schools that have presidential libraries to network and share information about civic engagement.

2. Decision Item

Amended FHSU Academic Calendar

Action: The Council approved the amended academic calendar for spring 2012. Classes will begin after the Martin Luther King holiday instead of before it. This will be forwarded to the Regents to be put on their agenda. Concern was expressed about the shorter classroom time.

3. Informational Items

a) Enrollments Fall Semester 20th Day by Age

Action: Informational Item

b) Building a Stronger Higher Education System: China's Ambition

Action: Informational Item

c) Lumina College Completion

Action: Informational Item

d) Program Review Progress

Action: Informational Item

e) Qualified Admissions Document

Action: Informational Item.

f) Will Technology Kill the Academic Calendar

Action: Informational Item

B. Announcements/New Business

a) Marketing Campaign Evaluation (Media Tour). The President has given the Virtual College \$100,000 to evaluate the media tour and provide feedback and suggestions for next year's tour. The focus of this year's campaign was Wichita and southeast Kansas but it will be moved to statewide. The Provost's point is that social media is playing a larger role in classroom communication, recruiting and other ways of contacting students now days.

b) Hanover Research. This company focuses on the industry more than the university. This gives us an opportunity to access institutional research. The President is the gate-keeper of the project since it will be used by all three divisional areas. If there is a project that Academic Affairs wants to do, Dr. Gould is required to take it to ISM and President Hammond will determine whether the project will be sent forward. Dr. Hammond has a one-year trial basis subscription. Ideas for research projects should be sent to Chris

Crawford. The Provost will put this on the agenda to discuss the ideas for possible research projects.

c) Red Balloon Project. The Division of Academic Affairs needs to organize the number of activities happening on campus.

d) Letter to Parents. Provost Gould is suggested sending a letter from the deans instead of the provost to first-time students. The Provost will put it back on the agenda for discussion.

C. Adjournment

Action: The meeting adjourned at 12:10 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Rita Hauck
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries