MINUTES
Provost's Council
May 25, 2010

The Provost's Council met on Tuesday, May 25 in the President's Conference Room, SH 306.

Members present: Carl Parker for Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, Debbie Mercer, John Ross and Larry Gould

Guests: Joey Linn and Shana Meyer

A. Call to Order
The meeting was called to order by the Provost

1. Discussion/Deliberation Items
a) 2011- 2015 Tiger Pre-Enrollment - Shana Meyer and Joey Linn
Action: There are some issues with incoming freshmen enrollment dates due to Easter falling so late in the year in 2011. It was decided to use April 16, April 30 and May 2 for the enrollment dates in 2010 even though the 16th is before freshmen and sophomore pre-enrollment. If there is negative feedback on this decision, the dates will be modified in 2014 to allow freshman/sophomore to pre-enroll before incoming freshmen.

b) AAUP Negotiations
Action: The Council had a confidential discussion on this item.

c) Class Attendance, Absence Notices and Records, Absences of Students
Action: Discussed changes to the draft document. Dr. Crawford will revise the proposal and send to PC members for discussion at the next meeting.

d) ITPAC Mediated Classroom Survey
Action: The Council was asked to take a look at the survey results and discuss with chairs possible suggestions to the mediated classrooms. Any suggestions should be sent directly to Dave Schmidt.

e) Copy of Distance Education Survey Results
Action: No discussion – the results were provided at the last President's Cabinet meeting.

f) Northcentral University Agreement
Action: The Provost is working on revising the agreement and is interested in any feedback from the Council that will improve the document.

g) Sample of University Acceptance of Private Donations/Gifts
Action: The document was included in the agenda as an example of a policy that was created at another university. The Council discussed the need for a similar document at FHSU. Dr. Crowley was asked to visit with Leslie Paige and make a determination if we need such a document or to just use the clarification document.

h) Acquisition of TaskStream Accountability Management System Software
Action: The University has purchased a one-year trial basis of the software. It is productivity accountability software and will be used to track learning outcomes, generate department reports, track institutional and departmental goals and provide productivity profiles. This software will work with software purchased by the University called Digital Measures.

i) Digital Measures Software
Action: This software was purchased to provide uniformity to the course evaluations done across campus. It is integrated into our cognos system, web-based and remotely managed. The hope is to have it available for use by July 1.

j) Map Choices
Action: The University needs to create a set of standards for the maps that are produced to provide a level playing field so we are all working off the same data across campus. Dennis is working with John Heinrichs to make this happen.

k) The Never-Ending Struggle with Course Development for the 21st Century
Action: This article is a continual reminder of the importance of Virtual College course development. The quality of the course is the key to improving our Virtual College teaching.

l) Course Maximums? Minimums? For Revenue Growth
Action: This is a reminder that the President is still implementing Virtual College strategy and the deans need to review the course maximums/minimums.

m) Summer Session
Action: Tabled.

n) Enhanced Advising
Action: Tabled

2. Informational Items
a) Regular, Express, or Online
Action: Informational item.

b) Robert Foster Cherry Award
Action: Informational item.

c) Summer 2010 Construction Projects
Action: Informational item.

d) Trends in Higher Education
Action: Informational item.

e) Going Mobile
Action: Informational item.

f) KAMS Budget
Action: KAMS has been moved to Student Affairs from the dean of the College of Education and Technology. Dr. Paul Adams is the Academic Affairs liaison to the project.

B. Announcements/New Business
1) Out of State Travel – It is still unclear what is happening with this issue. FHSU will not be limited because we do not pay for travel out of the State General Fund.

C. Adjournment
Action: The meeting adjourned at 12:50 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Jeff Burnett
Mr. Brad Stramel
Ms. Casey Rohleder
Provost's Council Secretaries