

MINUTES  
Provost's Council  
September 14, 2010

The Provost's Council met on Tuesday, September 14, 2010 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Rob Scott and Larry Gould.

Guests: Steve Gonzales, Joey Linn, Ron Keller, Roger Schieferecke

**A. Call to Order**

The meeting was called to order by the Provost.

*1. Discussion Items*

a) Lack of attendance at the Chamber of Commerce Teacher Faculty Reception

Action: The Provost and the President were disappointed with the attendance at the reception. There were only seven of the 30 new faculty in attendance. The Provost requested next year, all new faculty attend with their chairs.

b) Update on KAMS, Faculty Entering Grades Late, Possibility of Chairs Enrolling Students in Closed Courses, Chairs Changing Major Codes, Future Use of CICS, Paper Grades Reminder, and Learning Outside the Classroom Now Part of the University Transcript

Action: Incoming KAMS students are positively affected by the returning students. The new students include: eight west of Hays, eleven from KC and north, one from Wichita, one from southeast and one international student with a total of 38 in the program.

Action: Reminder to faculty about entering grades late—this is an ongoing problem. It was suggested maybe changing the deadline when grades are required to be turned in to the Registrar's Office. Dr. Lynn indicated this is not possible since the Registrar's Office, Academic Advising and Financial Aid Office use the information to create reports that affect probation and suspension and financial aid appeals.

Action: Possibility of Chairs Enrolling Students in Closed Courses. The number of "adds" are extremely out of hand and the Registrar's Office has to manually add them. This past semester, the Registrar's Office had to add 823 late students. Suggestions were to allow chairs to enroll students, automate the system to keep a waiting list, raise the maximums or manage the enrollments internally.

Action: Chairs Changing Major Codes. This has been enabled for all chairs. They can change the major codes online. The students are still required to take their files to the new major and the chair can change the code electronically. It was recommended that an automatic notification be sent to the previous chair if the student wants to change their major. Put back on the agenda at a later date for further discussion.

Action: Future Use of CICS to Enroll Students will still be available. It is still live and running in addition to TigerEnroll.

Action: Paper Grades Reminder – The Registrar’s Office will continue to send a note out about no longer accepting paper grades.

Action: Learning Outside the Classroom Now Part of the University Transcript – tabled to a later date. Another solution is to use LinkedIn.

c) University Bookstore

Action: The Bookstore will institute a textbook rental system in the spring semester. The objective is to save students money. There are many institutions already renting books right now and the University needs to get on board. eBooks is another program that hasn’t taken off as well as planned but we do offer it. The bookstore will meet with the administrative assistants and describe the system and then set up a meeting with the department faculty. The bookstore will still sell used books and buy back books. The adoptions are due October 1 for the textbook requests.

d) Research Intensive (RI) Course Identification System

Action: This is a draft document for review about designation of courses that are geared toward research or scholarly intensive. Dr. Crowley doesn’t think this will drive students away. Science chairs have indicated they have already built-in research in their curriculum and this designation will cheapen the course. It is an optional thing for each department. The chairs are not required to use this designation for their classes. Dr. Crowley was instructed to send out the latest version. The deans want to speak with their chairs about it. One of the problems for departments will be the logistics of implementing the concept. It will be put back on the agenda for additional discussion.

e) Summary of Changes to MOA

Action: Provost Gould asked the deans to provide input on what they want to negotiate with AAUP over the next three years. FHSU-AAUP has agreed to discuss issues about the Virtual College. A task force has been created to discuss these issues and bring them forward to the negotiations.

f) Succession Strategy

Action: As a reminder, each college should have some type of formal succession strategy in the case of retirements or resignations. The Provost will provide funding to help train or groom personnel for replacement positions. He is recommending that three assistant dean positions be created for Arts and Sciences, Business and Leadership and Education and Technology as part of the succession strategy.

g) KBOR Distance Education Plan – August 2010

Action: Each Council member received a copy of the plan and it should be approved at the September KBOR meeting. The University needs to create a plan by January 2011. The Provost will be chairing a distance education task force to create the plan.

h) Summary of KBOR Council of Presidents (COPs) Retreat  
Action: Informational Item.

i) Foresight 2020

Action: This will be approved by KBOR at the September Board meeting.

j) Complete to Compete

Action: Informational Item.

k) FT-FR Enrolled in VC Courses Only – 2010 Fall

Action: There are only two people from Hays and only 30 from Kansas.

l) EnergyNET Proposal

Action: Tabled until the next meeting.

m) Apple Relaxes Restrictions on App Developers

Action: Informational item.

n) Information Systems Engineering Proposal

Action: The College of Business and Leadership has created a proposal to be submitted to the Kansas Board of Regents.

## 2. *Informational Items*

a) Sustainability Initiatives

Action: If there are any changes to the list, please let Dr. Gould know and he will change it.

b) All Work, No Pay for Some

Action: Informational item.

c) Class Sizes are Increasing but Does It Really Matter?

Action: Informational Item.

d) Headcount and Living Arrangements for Students Over 21 Years of Age

Action: Informational Item.

e) The Other Financial Crisis

Action: Informational Item.

## **B. Announcements/New Business**

1. The First-Year Composition Assessment document created by Brad Will was distributed to the Council.

2. Distributed the Advisees by College, Department and Faculty Members document. It will be put back on the agenda.

### **C. Adjournment**

Action: The meeting was adjourned at 12:15 p.m.

c: Dr. Edward Hammond  
Dr. Tisa Mason  
Mr. Larry Getty  
Dr. Joey Linn  
Dr. Rita Hauck  
Mr. Tyler Thompson  
Ms. Casey Rohleder  
Provost's Council Secretaries