

MINUTES  
Provost's Council  
April 12, 2011

The Provost's Council met on Tuesday, April 12, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, Cynthia Garrety for John Ross, Rob Scott and Larry Gould

Guests: Joey Linn, Tisa Mason and Roger Schieferecke

**A. Call to Order**

The meeting was called to order by the Provost.

**1. Strategy Item**

a) Thinking Strategy

Action: Tabled.

**2. Discussion Items**

a) Recruitment and Retention Execution Strategy

Action: Tisa Mason attended the meeting to discuss the strategic goals for the Student Affairs Division. The attachment included in the agenda is looking for vision not necessarily details. Dr. Mason needs feedback by April 30. The Provost would like to meet with the Council and discuss the document as a group before submitting a recommendation to Dr. Mason.

b) Summer Internships/Internship Management

Action: Joey Linn and Roger Schieferecke updated the Council on the summer internships available at the University.

c) CafeScribe

Action: There was no discussion since a new version will be coming out soon and FHSU is supposed to be a part of it. When that happens, it will be brought forward for discussion.

d) K-12 Conversations

Action: Rob Scott was appointed to work with two other academic deans and provide a report to the Provost by July.

e) Core Outcomes Project Meeting

Action: The likelihood of this project becoming institutionalized is greater because of the exposure of the transfer and articulation agreements at the KBOR level. It has become

clear from the last two board meetings FHSU is the only state university that is following the agreement.

f) Foresight 2020 Strategic Goals #6

Action: The Provost needs some benchmarks by June 1 to present to the Kansas Board of Regents. We can use our IPED results and maybe six or seven other variables. It was suggested using NSSE or College Profile. It is important that we use variables outside of the state since there are only two in-state peer institutions. College Reports.com will include the University in a peer group on the IPEDS data. Suggestions are to be sent to Chris Crawford and Larry Gould by May 10.

g) Texas Higher Education and Ideology

Action: It is an interesting article that Dr. Hammond gave to the Provost. There are some ideological comments in the article.

h) Update for NCKTC Alignment

Action: The alignment received a tentative stamp of approval from KBOR but Dr. Hammond wants a final document by May 1 from Rob Scott and Clark Coco. The Council discussed the cautionary problems that other universities have had with merging versus alignment.

i) College Portrait

Action: We have not done this for about two years and have transitioned to Transparency by Design. We are the only university in the Regents system that does not use college portrait (Chris Crawford walked through the document and printed out). The only significant point to make is the financial aid page. One of the areas we need to do a better job with students and staff is the Career Services and the questions need to be changed. This will allow us to use data from NSSE. The Council was asked to review the document and provide feedback to Chris Crawford and Larry Gould.

j) HLC Report/New Criteria

Action: The Council was asked to review the new criteria for discussion at the next meeting.

### **3. Decision Item**

a) Faculty Awards

Action: The Council decided the three award winners for the spring semester.

### **4. Informational Items**

a) Blackboard Automated Course Creation Policy

Action: The Council agreed to adopt this policy. It needs to be included in the Academic Affairs Handbook and Faculty and Unclassified Staff Handbook.

b) Peaks and Plains

Action: These are FHSU recruiting advertisements in the publication distributed by our local airlines.

## **B. Announcements/New Business**

### **1. Early Warning Intervention Strategies**

The Provost is asking faculty to evaluate the current systems we have on campus. Education Dynamics was selected as the software because of its ability to interface with the Blackboard grade book. This is the first year of usage with one free semester as part of the contract. There will be training sessions on campus on April 25 and April 26 at various times and will only take one hour. All faculty were encouraged to participate in the sessions.

### **b) Summer Internships**

Action: Internships are uneven across campus and as a result of that, Dan Rice is going to chair a committee next semester to create an environmental scan and provide recommendations to the student affairs office. The Council was asked to provide names of faculty who can serve on the committee by April 30.

d) Interpretation of the 30-hour requirement for our students. Joey is recommending to leave the policy alone but to clarify the letter grades as being counted but not “passing” grades. Joey was asked to rewrite the policy for the Council for approval.

## **C. Adjournment**

Action: The meeting adjourned at 12:24 p.m.