

MINUTES
Provost's Council
April 19, 2011

The Provost's Council met on April 19, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Paul Faber, Dennis King, Jennifer Sauer for John Ross, Rob Scott and Larry Gould

Guest: President Hammond

A. Call to Order

The meeting was called to order by the Provost.

1. Strategy Item

Student Affairs Execution Strategy

Action: It was decided to pick four or five priorities in the document and focus on them.

2. Discussion Items

a) HLC Report/New Criteria

Action: HLC is coming out with a brand new set of criteria that is applicable to all universities. There are two types of accreditation: PEAK and AQIP. PEAK is the one which we don't follow. We are using the overall criteria and minimum qualifications which is part of AQIP. If there is any one on campus who is interested in participating in the HLC reviewing process, contact Chris Crawford. The new criterion was reviewed by the Council. The most significant point of this new process is the articulation of minimum expectations that all universities have to abide by. This is something new for HLC. One of the concerns for FHSU is we do not have an external audit of the University. Dr. Crawford pointed out some of the things that we may need to take a look at here at FHSU. This is still in the draft form and if any of the Council members have any concerns, they should contact Dr. Crawford.

b) A Syllabus Checklist

Action: The initial initiative was to create generic syllabi that all faculty could access and use as a template to fill out a course. The Council was asked to provide feedback on what are the critical fields that will not be pre-populated but need to be included in the final product. Once this system is built, it will be hosted on our server and we can totally manipulate the coding and make any other changes as needed. Input needs to be sent to Chris Crawford by April 25 along with the name of a faculty member from each college.

c) Travel to Dangerous Locations Policy

Action: The Council decided to move it to a committee that has a background in internationalization to come up with a policy and bring it forward for discussion at the Provost's Council or President's Cabinet. Dr. Crowley was charged with this task.

d) A Report on Lecture Capture Policies

Action: The Council was asked to review the lecture capture policy. Dennis King indicated they are working with CTC to create a policy and to bring it forward to the Provost's Council. We are going to use rooms in Tomanek, Cunningham and Rarick Halls as pilot projects. There are a lot of other universities that use lecture capture.

3. Informational Items

a) Actually Going to Class, for a Specific Course? How 20th Century

Action: This is an interesting article that talks about the changes that are taking place in higher education and provides the Council with insight on what is happening in the world. The Provost is only concerned with the learning outcomes from the course—not the length of the course.

b) University Policy Development and Publication

Action: A University Policy Development Committee has developed a website to collectively store all Universities policies.

c) Transfer and Articulation Guide 1988

Action: This was the original document that was signed by all of the state universities to transfer courses from one school to another. The agreement is to allow students who take courses at one Kansas University or community college to transfer to another Kansas college. Provost Gould indicated there are four objectives from this initiative: core outcomes project, creation of a Regents portal, creation of an advisory board and the new agreement.

d) Fund for the Improvement of Postsecondary Education Comprehensive Program

Action: The Program is not in good shape and will not be if the federal government continues cutting programs to reduce the budget.

e) Substantive Change Application Distance Delivery

Action: This is HLC's most recent publication.

f) Student Pulse Group – International Students

Action: This was an informational item for the Council. The Office of Student Affairs provided the information at an Internal Staff Meeting (ISM) with the President.

g) GR, SG, ES Hispanic Enrolled Fall 2010 20th Day

Action: It is an interesting report on the number of Hispanic graduate students at the University.

h) 20th Day Spring 2011 Enrollment Comparison

Action: This is more important data than enrollment numbers.

B. Announcements/New Business

1. Salary Compression

Dr. Hammond came to the meeting to distribute the salary compression document. He is taking nominations for any faculty who fall into the category of salary compression because of their minority status/protected classes. It is due to the President by May 2 but the Provost would like to review the document before it is sent to him so it should be sent to the Provost by April 29.

2. Foresight 2020 Document

Any suggestions for this document should be sent to Chris Crawford.

3. Hanover Research

Action: The Provost is hoping to submit a research report on developing a Global Business English program for the Academic Affairs area. A copy of the response to Student Affairs inquiry was included in the agenda as an informational item.

4. Distributed an Article on Handbook of Emerging Technologies for Learning to the Council.

C. Adjournment

Action: The meeting was adjourned at 12:30 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Rita Hauck
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries