

Minutes

Provost's Council
December 6, 2011

The Provost's Council met on Tuesday, December 6, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

A. Call to Order

The meeting was called to order by the Provost.

1. Strategy Items

a) Lecture Capture Policy

Action: The original policy was created by Jake Glover. He gave the policy to Todd Powell who made major changes to the document. The Provost is requesting help to create a policy for our university. Purdue University has created a policy for 40,000 students, why is it we are unable to use lecture capture here. The University is looking at only audio not video, right now. Faculty could record portions of their classrooms which could be posted on-line for virtual college classes. Dennis said we need some clarification on what exactly we want our policy to be—portions of the course or the entire course. The Provost is not mandating using it, he wants to write a policy to encourage faculty to use lecture capture. Some issues to discuss: what are the advantages, who will hold it, specify the length of holding the material, when will it be available. The question from Dr. Crawford is: do we have support for this project? Dennis indicated there are people in CTELT to help. The material still belongs to the faculty according to the current policy. What about the rights of the students? There is no sign-off right now for students. Part of the problem is the cost. Dennis gave Dave Schmidt a couple of other suggestions for the "tool" we will use. It is audio and screen capture. Echo360 is another software that can be purchased for this project. Provost Gould wants a reliable, sustainable and user-friendly product. Dennis agreed to work with Jake Glover to revise the initial document and bring it forward to the Provost's Council. The Provost suggested reviewing other websites for additional information to work into the policy.

b) FHSU One-Faculty: Toward an Integrated Faculty Learning Community

Action: Tabled.

2. Discussion Items

a) Report on How New Majors Are Treated – Activities, Classes, etc.

Action: At ISM, the President asked the Provost to prepare a report requesting information from the chairs on what they do with their new majors when they are recruiting. Do they take them to dinner, do they have a specific class for this group, etc. The question is: If we are trying to retain students, what are we doing to keep them at the University. The report is for first-year activities including all first-time freshman and

transfer students. The deans agreed to meet and come up with some standard questions that can be used by all of the departments for the report. The deadline for the report is: January 30, 2012.

b) Faculty Teaching Domestic Virtual College Summary of Data

Action: Tabled.

c) Student Pulse Group

Action: One is about the China Academy and the other is students living in the Residential Halls.

d) College Network Presentation @ 11 a.m. – Marcie Mealia with The College Network. This company is a cost-effective programmatic approach to education for working adults who want to obtain a college degree or professional certificate by distance learning. The courses are self-directed courses that students can take at their leisure. It is based in Indianapolis. There are 200+ programs and academic advisors across the U.S. who meet with thousands of prospective students. College Network works with partner universities to develop and promote their distance and e-learning degrees and professional certificate programs to individuals and corporations. College Network works to build national awareness for online programs. They work with the university to assist in identification of new markets. They generate over 20,000 leads per month. Marcie reiterated a “partnership with the university” is their main objective. They haven’t done much with graduate students as of yet. The Program Advisors are coast to coast. They only offer general education courses and are ideal for 2 + 2 programs. They are all audio courses but can be printed. Their courses are not eligible for financial aid. Most align with the CLEP requirements and align with AP credit. None of the courses have labs but College Network is willing to help set one up for our University. The courses are \$450 per credit hour.

3. Report from the Future/Informational Items

a) Awards/Recognitions for FHSU

Action: The final list was distributed as an informational item.

b) Budget by Fund Cards

Action: Distributed the up-to-date cards that show how the State of Kansas funds have been appropriated for Fiscal Year 2012.

c) China to Cancel Majors

Action: Informational Item.

4. What Should We Know Today?

All brochures for travel to India need to be updated and sent to the Office of Strategic Partnerships by the end of the week.

B. Announcements/New Business

Distributed data on On-Campus Overloads and asked for input from the Council before giving it to President Hammond. Dr. Hammond has recommended prorating ESL adjunct's salaries when not producing a minimum of ten SCH per course. Right now, this recommendation is limited to on-campus adjuncts but the Provost is hoping to contain it to just the ESL adjuncts. By adopting the policy, this will mean more classes will be cancelled and the chair takes on the responsibility of teaching the class. There are four faculty excluding the ESL adjunct faculty who will be affected by this policy for the fall 2011 semester. There are five faculty who will be affected in Spring 2012. The best argument is that some classes will be canceled and we will be limited on hiring faculty to teaching the classes because of specialization (flute, EMT, sign language) and accreditation purposes

2) This article was discussed at ISM. It talks about Ball State University and how to reduce tuition costs. The only option that makes sense for FHSU is reducing the total number of credit hours for programs. Dr. Hammond requested a list of programs at FHSU that only require 120 hours for a degree and 40 hours for a minor/concentration. Some departments do not want to reduce the student credit hours because the President bases monetary or other types of rewards for a department, on the number of credit hours they produce. The other piece of the document that ties into our distance education program is to create hybrid or blended courses to strategically get students to graduate in a timely manner. If the University wants to reduce the total number of hours for a degree program, we need to continue the discussion of reducing the general education program from 55 hours. It was noted that departments are being pulled in opposite directions – maximize credit hours but minimize costs to the students.

3) The KBOR document, Alignment of Higher Education was distributed.

4) A document was distributed that lists the other State institutions raises for faculty for FY 2012. All faculty and unclassified staff received some type of raise.

5) This document is an update of the breakout of the cornerstone campaign. Academic Affairs is only receiving a small portion of the funds.

6) For the ERP advocates, this is a story from the guy from WSU and his efforts with ERP. It is just an informational item but will probably be in the news. The last solution was to hire five new programmers in the Computing Center. There is some interest across campus but it is not the same.

7) The Provost asked the Council to read the article about mission and where we are today.

8) The Provost asked the Council if they know of anyone to nominate from FHSU for the 2012 Leadership Hays Class. The application form will be sent to the Council electronically by Cindy Cline. Names of nominees are to be submitted at the next Council meeting for discussion.

C. Adjournment

The meeting adjourned at 12:04 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Chap Rackaway
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries