MINUTES
Provost's Office
May 3, 2011

The Provost's Council met on Tuesday, May 03, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, John Ross, Rob Scott and Larry Gould

Guests: Curt Brungardt and Shala Mills

**A. Call to Order**
The meeting was called to order by the Provost.

***1. Strategy Item***
a) Search Process Training?
Action: The Provost asked the Council to think about this as a possible initiative for the future. He has not been impressed with the search committees in the past few years. It was suggested maybe creating a list of best practices or possibly a short training video. Also, it was suggested asking Lisa Karlin to put a checklist together of possible networking opportunities.

b) New Chair Training?
Action: No action right now but asked the Council to think about it for future discussion.

***2. Discussion Items***
a) Kansas Hunger Dialogue Auburn
Action: Shala Millls and Curt Brungardt talked about the Kansas Hunger Initiative which will be held this fall in Overland Park. The goal is to develop a statewide consensus among institutions of higher learning to impact hunger with the state of Kansas and ultimately, the world. If we are interested in sponsoring an event on campus, someone from the organization will come to the University and help with the planned event. Shala recommended the University join the organization and participate in the fall event. She will do the paperwork we want to join. This initiative could be part of a red balloon project and/or the sustainability theme on campus. The Council agreed the University should join the universitiesfightinghunger.org and Curt Brungardt was charged with exploring this initiative over the summer. It was also suggested coming up with a proposal in the fall on how the University can participate in the Kansas Hunger Dialogue and/or the Campus Kitchens Project.

b) Newman Civic Fellows Award 2011
Action: The National Civic Fellows Award is considered the most prestigious recognition for a student who is involved in service and community work. The Council was asked to identify students who may be worthy of receiving the award and let Curt

Brungardt know their names to be nominated for the award. He will attend a Provost's Council in January to identify students to be nominated for this award.

c) Thirty-hour Bachelor's Degree Requirement
Action: The draft proposal will be sent forward to the President for consideration.

d) Distribution of CAEL Packets
Action: This is another packet of information about the CAEL. We have a project here on campus but it has spuddered. Dan Kulmala and Chap Rackaway are working on a virtual site for the CAEL project. This is another pipeline for students to come to the University.

e) Lecturers and Senior Lecturers Policy
Action: Departments must have tenure and promotion standards in place one year prior to being able to appoint faculty to this rank. Dr. Faber reminded deans that if they want to implement the policy, they need to prepare documentation now before the 2011-2012 academic year.

f) FHSU Goals 2011-2013
Action: ISM came up with four strategic goals and performance agreement goals that align with the KBOR Foresight 2020. They are: 1) learner outcomes (improve foundational skills, undergraduate research, computer skills; writing; internationalization; 2) enrollment management; 3) alignment with NCKTC and 4) persistence. This needs to be submitted by July 15 with input from Rob Scott and Tim Crowley.

g) KBOR Goal 4 Learning Outcomes
Action: Chris distributed the FHSU report on the progress of the assessment of student learning. We have purchased TaskStream and will implement it in the summer which will organize assessment information and provide great access to assessment and planning data to departments and administrators.

h) KBOR Goal 6 Indicators of Excellence
Action: Send other ideas of excellence to Chris Crawford by May 12.

i) Next Core Outcomes Project Meeting – October 14, 2011 (who will attend?)
Action: By June, a report will be ready by Ed MeKechnie. The deans were asked to think about who from FHSU should be attending the meeting at the University of Kansas.

j) State Universities Headcount
Action: Tabled.

k) AASCU's Red Balloon Project
Action: This summer, the Provost would like to put together a list of projects and the charter for FHSU by the fall semester. The Council members who volunteered to serve on this project are: Jeff Briggs, Dennis King, Chris Crawford, Paul Faber, Rob Scott. Other possible committee members: John Heinrichs, Gavin Buffingrton. Lori Benjamin-

Cook, Dan Kulmala, Steve Schleicher, and Theresa Billiot, Deadline for submission of names to the Provost is July 1.

***3. Informational Items***

a) Inspiration for an Emerging New Post-Midlife Generation
Action: Informational item.

b) Emporia marketing campaign
Action: Informational item.

c) NCKTC Memorandum of Agreement
Action: The agreement was completed and KBOR approved the alignment of FHSU and NCKTC. Discussions continue on the alignment and the final recommendation report will be submitted to the President and Provost by Thursday.

d) Working High Schoolers and Retention
Action: Informational item.

e) 2010 Fall First-time On-Campus Freshman for Top 10 High Schools
Action: Informational item.

f) Higher Learning Commission Annual Institutional Data Update
Action: The Provost asked the Council to take a look at the website and provide feedback.

g) Chinese stuff
Action: Informational item.

**B. Announcements/New Business**
Action: None

**C. Adjournment**
Action: The meeting adjourned at 12:35 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Chap Rackaway
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries