

MINUTES
Provost's Council
November 2, 2011

The Provost's Council met on Wednesday, November 02, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Tim Crowley, Paul Faber, Dennis King, Robert Scott, John Ross, Mary Meier for Cindy Elliott and Larry Gould

Members absent: Chris Crawford

A. Call to Order

The meeting was called to order by the Provost.

1. Strategy Items

a) VC Capacity Report

Action: The President has agreed to provide an additional \$100,000 to the Virtual College allocation but questioned why some of the classes have dropped their maximum enrollment slots. The major reason for the lower capacity is a quality issue and there are not that many that have dropped back. The capacity has actually improved a percentage of 1.5 or more. As a reminder, these are consistent classes (no topics, internships, readings, field trips, etc) being offered every semester.

b) Red Balloon Projects

Action: This is the presentation the Provost made at two recent on campus conferences. He emphasized the last two slides which list a number of projects we are currently doing here on campus. If there are additional projects, please send an email to Dr. Gould and copy Cindy Cline. The charter of the Red Balloon is on one of the slides which lists all of the eligible projects that can be created. The focus is on immersion learning.

2. Discussion Items

a) Emeriti Council – continued discussion

Action: The Council agreed to move forward with this initiative. The Council felt there may be a small number who may be interested and want to contribute to FHSU. It is important to continue a relationship with our retired faculty. The Provost will create a charge for the Council and bring it back to the Council for review. If there is someone on the list that would be a good leader for the Council, please let the Provost know by email.

b) Student Compliance to Complete Surveys

Action: This is an example of what a college does to increase the number of students to complete the national surveys. The idea is to force students to complete the surveys or have a hold put on their grades. Dennis will check with Jake if it is technically possible to do this with Task Stream. If it is possible, it will be brought back to the Council for discussion.

c) Aligning Performance Agreements with Foresight 2020

Action: We are currently working on a new mission statement for the University and the Provost is concerned about aligning the colleges and departments mission and value statements with our new mission statement. The Council was asked to review their current statements.

d) Increase Diversity Advertising

Action: This is the proposal from Lisa Karlin about possible practices of advertising job positions to attract diverse candidates to the University. Dr. Briggs asked the question of what is the minima number of diverse candidates needed to comply with the equal employment opportunity guidelines. Dr. Gould does not know a number but is certain the University has to do some target areas for the future. He has purchased 25 affirmative action emails with higheredjob.com for the Academic Affairs area. These will be used each time a job is posted to the site from Academic Affairs.

e) ABD Minority-in-Summer-Residence Program - continued discussion

Action: The Provost concluded the discussion instructing the three or four departments who are eligible to bring candidates to campus to create an advertisement if they want to pursue this initiative and the Provost will post it.

f) One-Faculty: What Are You Doing?

Action: There are two purposes to this agenda item. The first is to make faculty feel like they belong to one faculty. Provost wants to know what we are doing to make all faculty feel like they are part of a department, college or the University. It is also an informational item to review the special adjunct listing and determine if these people should remain on the list. Dr. Gould asked the Council to think about this concept for discussion at a later date.

g) Orientation Course as Part of Freshman Experience?

Action: The Provost led a discussion on what exactly is the orientation course and if anyone in academic affairs was aware of this course being added to the curriculum.

h) Intersession Progress

Action: Tabled.

i) Transfer Student Success

Action: Tabled.

j) Advanced Placement Proposal

Action: Tabled.

3. Report from the Future/Informational Items

a) Designation of Distance Education Programs

Action: The KBOR office requested we complete this report. Dr. Crawford submitted our response and the final report is what is in the agenda. If there are any changes, please contact Chris Crawford.

b) Spellings Panel Spurred Progress but Failed to Remake Higher Education
Action: Informational Item.

c) The Kansas Social Media Marketing Conference
Action: If there is anyone interested in going to this conference, Dr. Gould will split the cost to send them. Contact Cindy Cline with the names.

d) Final Performance Agreement Approved by BAASC
Action: Informational item.

B. Announcements/New Business

1) Distribution of Seven Revolutions brochure. We have 35 institutions in the U.S. interested in participating in this initiative. The idea is to create an umbrella which will include ten campuses across the country that have individual courses related to the Seven revolutions initiative. The New York Times will provide the Epsilon platform. Dr. Shala Mills has been selected as the national coordinator for this initiative. The Provost has given her \$10,000 to coordinate this effort. The cost per student is \$30 for materials plus their tuition. This will give FHSU some exposure at the national level.

2) Execution Strategy. Key performance indicators were distributed to the Council for the SEAC for review before submission to the President. The target is to increase production by five percent. Retention is the goal since studies have proven it costs more to get new students than to retain them. The Successful completion rates are goals that would be attainable and realistic. It was suggested adding a column which shows how the goals and objectives are tied to Foresight 2020 and revise comments at the beginning to define the "SMART" approach. Another suggestion was to include a measure of Kansas residents and turn it into a recruiting effort and start a baseline for this data. The Council asked what were the specific tactics we need to do to make the numbers move or how the colleges or departments can contribute to the execution of this strategy. The Council agreed to the plan and Provost Gould will bring it forward to the President in a staff meeting. The Provost told Dennis to go ahead with searches for the SEAC advisors to include pending approval.

C. Adjournment

Action: The meeting adjourned at 12:20 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Rita Hauck
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries