

MINUTES  
Provost's Council  
September 13, 2011

The Provost's Council met on Tuesday, September 13, 2011 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Dennis King, John Ross, Rob Scott, Brad Will for Paul Faber and Larry Gould

**A. Call to Order**

The meeting was called to order by the Provost.

**1. Strategy Item**

a) Advanced Standing Credit

Action: The University has an accelerated mechanism page on the website which outlines all of the advanced credit accepted by us. There has been a general understanding that students can request to test out of any course. The issues for discussion are the cost to the student and the mandate of which courses students can test out of to receive advanced standing credit and ACE credit. The Provost wants to clear up these issues at an institutional level. This will be put back on the agenda at a later date for discussion.

**2. Discussion Items**

a) Kansas Board of Regents Goals for 2012?

Action: This came out of the KBOR retreat excerpt. It is the same as what has been published as Foresight 2020. This is the Regents' agenda for this Legislative Session.

b) Kansas Hunger Dialogue

Action: This initiative is to get institutions to buy into a state wide packaging agenda this fall semester. FHSU is participating in the state-wide event with a Community Garden which is located behind the President's House, we are a member of the Kansas Hunger Dialogue and, possibly, the Campus Kitchen's project which Shala Mills is looking into having one on campus. As a community we already do a good job with hunger. The project for this fall is a food studies certificate. The departments included are: Agriculture, Biological Sciences and Sociology and Social Work who may be interested in offering this type of certificate on our campus. John Ross is working with the Center for Civic Leadership to have the Library be the package site for the University with the goal of packing 21,000 meals on October 29. The CEO from Humana will be coming out that day.

c) ABD Minority-in-Summer Residence Program/Affirmative Action Advertising

Action: The President is interested in pursuing this initiative but we need to figure out how this will work since we only have a limited number of students on campus. The Provost wants to submit an action plan to fund it. This will be put back on the agenda for discussion at a later date.

d) Attendance at New Faculty Workshops

Action: The Provost distributed the information about the attendance of faculty at the new faculty workshops. He is serious about attendance of faculty at these workshops since their contract states they are to begin work on that day.

e) Tenure Track Completion Rate

Action: This is being updated every year by the Provost's Office staff member, Janet Kohl. This is to combat the statement that the University sets up faculty members to fail. This data shows that nine out of ten faculty receive tenure from the University.

f) ACE Fellows Program

Action: Information about this program was included in the agenda. The University is required to provide \$17,000 for the fellows program and ACE pays for the additional costs. If there are faculty who are interested in career advancement, please share this information with them. The University can sponsor one fellow per year at this time. The Provost wants to submit an action plan to fund the program.

g) FHSU Report to KBOR on Ranked Programs

Action: The direction the University is going is to rank ourselves with MIAA public institutions. Dr. Crawford indicated that capturing the right metrics will make all of the difference in the world for the University. The document attached in the agenda is what we reported to KBOR as our ranking strategy.

h) FY 2012 Position Control Adjustments

Action: A summary of the position control decisions by the President was distributed.

i) Action Plan Status: Where Are We?

Action: A reminder to the Provost's Council that there is a deadline for using the funds.

j) Quo Vadis, LMS?

Action: The Council was invited to review the article.

k) Calendar Items

Action: A reminder from the President to update the Master calendars with any events that are going on at the University.

**3. Informational Item**

a) Numana Swipe Out Hunger Campaign at Forsyth Library

Action: Informational Item.

**B. Announcements/New Business**

1) Comprehensive Faculty Evaluation and Development Handbook – Discussed what needs to be in a handbook for new faculty to succeed at the University. The Provost's Council will have further discussion on this item.

2) Retirement of Classified Employees

Action: The deans were approved to go forward to fill the positions that have been vacated by retired classified employees.

3) Out of State Travel

Action: The Provost is thinking about eliminating himself from the approver list for out-of-state travel but is not sure of the ramifications of how to determine when the deans/directors are traveling. He will make a decision at a later date.

4) The University has determined Tiger Connect makes a difference to the retention of new full-time freshman based on the data that was distributed at the meeting.

5) Discussion of Intersession

Action: This was discussed at the President's Staff meeting and a number of issues were raised about starting three-week intersession classes which includes study abroad. The Provost indicated we will need to strategize about how we can make this work for the University. All the Provost wants right now is the ability to allow students to enroll in classes for two-weeks for six hours a day.

**C. Adjournment**

Action: The meeting adjourned at 12:30 p.m.

c: Dr. Edward Hammond

Dr. Tisa Mason

Mr. Larry Getty

Dr. Joey Linn

Dr. Chapman Rackaway

Mr. Tyler Thompson

Ms. Casey Rohleder

Provost's Council Secretaries