# MINUTES Provost's Council April 10, 2012

The Provost's Council met on Tuesday, April 10, 2012 at 9 am in the President's Conference Room, Sheridan Hall 302.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

#### A. Call to Order

The meeting was called to order by the Provost.

a) Care and Use of Animals in Research and Education

Action: The policy was approved by the Council. The Provost will put it on ISM for discussion and, then on to President's Cabinet. This policy is a mandate from the federal government which includes purchasing a license fee and a yearly USDA inspection.

b) Spring 2012- Last 22 Domestic Virtual College Section

Action: Included in the agenda is the list of courses and dates of the last 22 sections that were added to meet the demand for student enrollment. The discussion points with the President should be: revenue generating and enrollment of new students (customer service) and giving us the opportunity to retain students as well. These 22 courses were available for students to enroll in immediately between January 1 and the beginning of the semester. These courses will probably be discussed at the meeting tomorrow with the President. There is a quality issue that needs to also be discussed. It is difficult to find qualified instructors for classes at the last minute. It was suggested discussing the issue of a proportion of core-faculty who just teach virtual college courses to maintain the quality of our courses. If a faculty member develops a course as part of their base salary, there are shared intellectual property rights between the faculty member and the University. On the other hand, if the faculty member goes to CTELT and creates a new course for hire, the property rights belong to the University.

# c) Grading OERs for Class

Action: The Provost thought this was an interesting article and pertains to what we are talking about....open education resources (OER). It was put on the agenda to inform faculty these types of things are available and guide faculty to use them in an effective way.

d) Strategies to Decrease Time to Degree

Action: The item is on the agenda to make the Council think about various things we can do to decrease time for a degree since the Regents are pushing this issue right now.

e) Using Data to Boost Student Engagement Retention

Action: This is a for-profit university and when the Provost talked to various outside sources, people are getting real analytical about determining student retention.

### f) Retention Data

Action: This was distributed by the President for review by the Council. We are currently down about 95 students from the previous year for new full time freshman.

# g) Service Learning Activities

Action: The Provost encouraged faculty to participate in service learning activities across campus. Deans were instructed to remind faculty there are Service Learning Awards available.

# h) Lynton Award for Scholarship of Engagement

Action: This is an informational item for the Council to nominate someone for this award. The deadline is April 27. The Provost is always encouraging faculty to apply for these awards.

### i) Foresight 2020 Goals

Action: Discussed previously with another agenda item.

# j) Academic Affairs Summer Efficiencies

Action: Distributed the confidential academic affairs summer efficiencies that was submitted to the President.

### k) DIY-U Thursday

Action: Reminder of Anya Kamenetz's presentation on Thursday, April 12, 2012.

#### 1) Act on Proposed Performance Agreement Model

Action: The current performance agreement model is to encourage three to six goals and was authorized by the Institution and supported by KPI's. The new model indicates changes that emphasize the new strategic 2020 plan. The University will have to write new goals next June that relate to these guidelines.

#### 2. Decision Items

#### a) Schedule Preparation Calendar

Action: Approved by consensus by the Council.

### b) Pre-enrollment Dates for 2013

Action: Approved by consensus by the Council.

#### c) Faculty Awards

Action: The Council reviewed the faculty award nominees and selected recipients for the teaching, research/scholarly activity and service awards.

# **B.** Announcements/New Business

1) We will be using the current Regents policy for termination of employees instead of the new draft policy that was submitted a month ago.

- 2) Distribution of the AASCU 2012 Public Policy. This is available on the AASCU website.
- 3) Academic Affairs Personnel Changes -- Susan Zvacek has been hired as Senior Director of CTELT and will report directly to the Provost. We hope to have her on campus before summer. Gerald Spotswood is the new assistant graduate dean and will be on board June 10, 2012. Drs. Johansen and Arano have resigned from the Department of Economics, Finance and Accounting.
- 4) Merit sheets are due next Monday but have not been distributed by the Budget Office.

# C. Adjournment

The meeting adjourned at 12:30 p.m.

c Dr. Edward Hammond

Dr. Tisa Mason

Mr. Larry Getty

Dr. Joey Linn

Dr. Chapman Rackaway

Mr. Tyler Thompson

Provost's Council Secretaries