

MINUTES
Provost's Council
April 24, 2012

The Provost's Council met on Tuesday, April 24, 2012 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

Guest: Joey Linn and Susan Zvacek

A. Call to Order

The meeting was called to order by the Provost.

1. Discussion Items

a) Intersession 2012 dates

Action: Intersession will be a full three-week term of classes from December through January. Proposed dates have been established for 2013, 2014, 2015, and 2016. An advisor still needs to approve the course schedule but the student can drop a class without advisor approval if it applies to only one-three credit hour course. Courses at this point are specialized, not programmatic. These are courses that must meet the maximum enrollment. The target for 2013 is to have four classes available. These are virtual college courses, no on-campus courses. The intersession will be treated as a separate term in all areas except financial aid. There will be a separate financial aid form to complete for this session but it will count toward the spring semester. If a student has excess financial aid for the spring, payment for the intersession will be deferred until their spring financial comes in January. If a student does not have enough financial aid, payment is due by December 26 for the intersession. There will be a deadline of December 1 when a class will be cancelled due to low enrollment. The allocation for these classes will be part of the spring semester until further notice. The Council approved the draft and instructed Joey Linn to move forward with the proposal and implement the intersession schedule.

b) Professional Development Program

Action: This is a program for faculty and unclassified staff who want to improve their professional development. Discussion followed on the concept of this type of program here at FHSU. The Council agreed to limit it to faculty for the first year and then expand it to unclassified staff if it works. The Provost will put in an action plan for funding next year. Funding will come out of each Division that has a participant and the number of participants. Provost Gould will present it to ISM.

c) Undergraduate Student Learning Assessment

Action: This is the direction COCAO is going for developing systematic goals for the Regents' System. FHSU goals are included which were taken from the University catalog. It also looks like the Regents are going to be using 56 hours of transcript for the

new T/A agreement not just general education requirements. The Council was asked to review the document and provide feedback by June 1. It was suggested the deans meet and come forward with a recommendation for review by the Provost's Council.

d) Becoming a Provost Academy 2012-2013 Academic Year

Action: Documentation for this initiative was distributed. The Provost has agreed to pay the registration fee for two members of the Council to attend.

e) The Leadership Advantage

Action: This is one of the few articles that can be used by the Council.

f) How to Avoid Ten of the Most Common Leadership Blind Spots

Action: Tabled.

g) A Straighterline Thought

Action: Tabled.

h) Institutional Performance Agreement 2013-2015

Action: This was shared at the SCOCAO meeting with a two-page document plus one page from each institution. It replaces the prior document that was 16 pages long.

i) 2011-2012 Learning Community Assessment Report

Action: This is a face value look at the Learning Communities and how they are being retained at a higher rate than other student groups.

j) Tilford Diversity Awareness

Action: This report is from the first meeting of the year as an informational item. There were a number of things that were discussed.

k) Student Identification in Distance Education

Action: There are some student identifications that are coming out which includes StraighterLine Courses.

l) Kuali System Surprises Skeptics

Action: The Provost urged the Council to request documents from Dave Schmidt about the ERP forum that was held yesterday. Kuali Systems has had a lot of praise but doesn't have what we are looking for right now but may be a possibility if the President does not want to purchase the Sungard or Peoplesoft software.

m) Other Departments Interested in GTA Program

Action: If there are other departments interested in the GTA program, these should be sent to the Provost for discussion with the President as soon as possible.

2) Decision Item

Standardized Letter of Offers

Action: Cindy Cline will work with the PC administrative assistants to create templates for all of types of letters of offer used by Academic Affairs.

3) *Informational Items*

a) Approval of Master of Professional Studies

Action: The Master of Professional Sciences has been approved by the Kansas Board of Regents and the Business English degree has been approved by COCAO and will be forwarded to COPS and Regents.

b) New Grad, No Job? Become an Entrepreneur

Action: Informational Item.

c) These Schools Mean Business

Action: Informational Item.

d) Proposed Faculty Senate Standing Rule

Action: The proposal is to keep the faculty lounge for faculty and staff only. Students must be accompanied by a faculty or staff.

e) Request to Delete Board Policy on Graduate Credit for Short Courses

Action: Informational Item.

f) Steps of Service

Action: Informational Item.

g) Starbucks to Brew A Bigger China Pot

Action: Informational Item.

4. *What Should We Know Today?*

NA

C. Adjournment

The meeting was adjourned at 12:30 p.m.

c: Dr. Edward Hammond

Dr. Tisa Mason

Mr. Larry Getty

Dr. Joey Linn

Dr. Chapman Rackaway

Mr. Tyler Thompson

Provost's Council Secretaries