

MINUTES
Provost's Council
December 18, 2012

The Provost's Council met on Tuesday, December 18, 2012 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Justin Evans for Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

A. Call to Order

The meeting was called to order by the Provost.

1. Discussion Items

a) Demonstration of New Internationalization Portal

Action: The demonstration was a test site on the Tiger Portal. Because our internationalization program is so decentralized, this portal was created to centralize all of the information. The database is not connected to our current CICS program. The idea is to use this information to communicate to the students and faculty the opportunities that are available internationally. Suggestions for improvement included: adding a field that indicates the number of available slots for the trip, linking it to an application form, add a field about enrollment requirements, and availability for the view by the public. The final version can be included in the FHSU mobile app. Dr. Crowley will work with Dennis on uploading it to the FHSU app when the portal is complete. This portal will become a replacement for the current internationalization website.

b) Early-Warning Intervention Report

Action: The Early IQ system is staying until May. Dr. Mason indicated she will negotiate the contract through the spring semester. Dennis attended a demonstration of the Starfish system which will be available on campus and online. However, it takes about eight to ten weeks to upload the database which is reason to maintain the system until spring. This should be a much better product than Early IQ. Dr. Gould will speak to the President about sending an email out at the beginning of the semester. The Provost was impressed by the number of applications that will be available on the Version 8 of Blackboard which is an upgrade to our current system. Some of the upgrades include: Locking the discussion board until a response is posted by a student; there is a course evaluation part of which may be a solution to the removal of digital measures; standards/goals can be put into the courses to tie it to assessment and it can be turned into a report, cleaned up the interface, social learning and internet explorer can be viewed by others who use the same book or topic area and begin messaging and establish a student group with them. The Provost asked the deans for help in getting the message to faculty of the new options available for the development of new courses. He does not want new courses developed that mirror the on campus version. The Council indicated the raw data by course is not helpful. The data would be more helpful if a percentage of the first time freshmen sessions by course are determined. What are the final grades....do our processes work?

c) On-Campus, Virtual College, China Partnerships

Action: A document was distributed that contains data presented by Dr. Mason to the President. It is a retention report. It looks like the Hispanic numbers have moved the retention numbers up.

d) Foundation Courses

Action: We received the AASCU block scheduling report yesterday. Chris will look at it and

prepare a proposal to bring forward to the Provost's Council. The report indicates that pre-loading of classes may be the solution to our enrollment problem.

e) Post Tenure Review Task Force

Action: Provost's Council will lead a task force on post tenure review and add people from faculty senate and AAUP. An institutional policy will need to be finished by April to include it in the negotiations with AAUP. The Committee will consist of the following people: Jeff Briggs, Paul Faber, Chris Crawford (representing Provost's Council); Shala Mills, Sharla Hutchinson, Fred Britten, Emily Breit, Stephen Schleicher and Brenda Hoopingarner (representing faculty senate and chairs).

f) IUPUI Profile of Progress

Action: The Provost wants to use the data for various reports and marketing. The profile will be similar to the Regents statistical fact book that was used many years ago. Dr. Crawford will bring forward the table of contents for review by the Council.

2. Informational Items

a) Institutional Telecommuting Policy

Action: The President indicated there will be no institutional policy. Exceptions will be made on a case-to-case basis.

b) Student Success Policy Update

Action: The KBOR will be reviewing the final version of the student success policy at this month's meetings.

c) Reminder to Submit Opportunities for Career Planning

Action: The internship policy was passed. Internship availability should be sent to Dan Rice. He will be creating a form to use for submission of available internships. For now, an email will suffice.

d) Need Work Help with Finals

Action: The Provost was appreciative of this initiative and sent the sponsoring faculty a personal thank you note.

e) Drupal LMS to Replace Moodle – Sakai – Instructure – Blackboard

Action: Informational item.

3. What Should We Know Today?

a) High Impact Educational Practices distributed to the Council as a way Academic Affairs can help with Retention.

b) Dean Faber gave the chairs a deadline of February 1 to come up with faculty to teach the orientation courses. If not enough faculty volunteer, Student Affairs will need to find the instructors for these courses. The other three deans need to identify if their faculty are willing to teach the course or if they want Student Affairs to find the instructors. A template was given to them by Dr. Faber to commutate the number of sections needed.

c) Counting of Second Majors

It now looks like we may be able to count second majors for program review. What does not count is a second major for graduation numbers. It is a change because it has not been counted in

the past. The main reason is the turnover of staff in the KBOR office. Second majors will be included in the department review meetings with the President.

We are going to add degree-seeking certificates to the transcripts in the future. The details will follow.

The Performance Agreement Framework was distributed to the Council. Dr. Crawford has some concerns about the new framework. There are a couple of the items that are easy to manipulate. It seems like a lot of work for a small, small amount of payoff.

GPA Averages for Defaulters was distributed as an informational item.

The College of Education and Technology are proposing a redesign of accreditation. This will be put back on the agenda for discussion. Dr. Scott left early from the meeting and was unable to comment on the document.

There are a number of departments that will be going through the IPR this year. The committee meets on Thursday to finish self-studies to the departments. The review will start in the middle of January.

Dr. Briggs handed out “cards” that were distributed at conferences advertising the chair search in the Department of Communication Disorders. This strategy may be something that can be used by all searches in the Division of Academic Affairs.

B. Adjournment

The meeting adjourned at 12:23 pm.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Emily Breit
Mr. Kyle Calvin
Provost’s Council Secretaries