

MINUTES
Provost's Council
January 10, 2012

The Provost's Council met on Tuesday, January 10, 2012 at 8:30 am in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Mary Meier for Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

A. Call to Order

The Provost called the meeting to order.

1. Strategy Item

a) FHSU One-Faculty: Orientation, Management and Feeding Adjuncts

Action: The Council was asked to review the packet of information distributed to them. The Provost likes the Florida Community College model. They are well known in the care and feeding of adjunct faculty. This will be our institutional effort to fold our adjuncts into the faculty family. He would like to begin the process and use part of the Provost's Council to get this arrangement fleshed out and institutionalized for adjuncts. This does not have to go through Faculty Senate since it doesn't have to do with coursework. Provost wants to talk about the process. Larry and Chris will work to put together a starting document. Jake, Dennis, Chris and Larry will meet to talk about this. There are some departments that are already doing a great job and their practices should be part of the process. They should be included in the decision process not just the implementation process (such as Sociology). It is important to have an on-campus faculty member who can coordinate with the department adjuncts. The Provost thinks mentoring is an important attribute in creating a culture of feeling part of the department. Scope, scale and quality are the three elements to use in this initiative.

2. Discussion Items

a) Orientation Techniques for New Chairs

Action: The Provost feels we need to do a better job of orientating new chairs to the culture of the University. He is thinking of providing workshops, seminars, and orientation sessions. We need to institutionalize the orientation and it should be pre-deployment of the information because chairs need to know this stuff now, not just monthly meetings.

b) HLC Policies Adopted on Credit Hours

Action: The higher learning commission's position on what is a credit hour is affirmation of the one described by the Department of Education in 2010. This has prompted the University to look at the definition of a credit hour. A definition has been created which is in compliance with the regulation. The University is reviewing the credit definition and how it is aligned with program review. The deans were asked to take the definition back to their chairs with a review to begin in February.

c) 2012 Leadership Hays Nominee

Action: The following individuals have submitted nominations for this award. The names will be sent on to Karen Allen in the President's Office. Dr. Hammond will determine if all or just one person is submitted to the Chamber Office.

d) Interest in Exchange Opportunities with NWUM

Action: Tabled.

e) Alignment of Higher Education with the Kansas Economy

Action: Tabled.

f) Aligning Performance Agreements with Foresight 2020

Action: All of our performance agreements will align with Foresight 2020. Foresight 2020 are the goals for the Kansas Board of Regents.

g) Transfer Review and Suggested Articulation

Action: Tabled.

h) FHSU Transfer Award for Community Colleges

Action: Tabled.

3. Report from the Future/Informational Item

Fort Hays State Honors Society Brochure

Action: Informational item.

4. What Should We Know Today?

None

B. New Items/Announcements

1) Discussion of mandatory input of mid-term grades for Virtual College courses. It was suggested a pilot project for a department that has a large number of Virtual College course offerings to see if the midterm grade entry would work. There is no clear data that indicates mid-term grades improve retention of students. Action: It was agreed to discuss this at the next Leadership Academy and then the Provost's Council will make a decision after feedback from the chairs. Dennis will report back to see if any other state university requires mid-term grades.

2) The SEAC Advising Center has been funded. The payment rate for a master's degree or substantial experience will be a salary of \$33,000. An applicant with only a bachelor's degree, they will receive a \$30,000 salary. All of the positions have been funded. The original model was to be based on headcount but the President indicated it will be based on SCH instead. A headcount of 350 to 400 students per advisor amounts to 10,000 SCH. College of Arts and Sciences will hire two new positions, College of Business and Leadership will employ Nanette Fitzhugh and hire one other position, College of Health and Life Sciences will have one position and College of Education and Technology will

have one position which will be Kevin Splichal. The benchmark is 10,000 SCH for degree-seeking students. The purpose of discussing this is to affirm that Provost's Council understands the salary lines run through the Virtual College. The Virtual College is in charge of the hiring and training of the advisors; collaboration with the colleges, and assisting with any technical issues. The day-to-day assignments are the responsibility of the college and the advisors are housed in the colleges. Mark Bannister asked for an outline of this assignment. Dennis will send out a final version of the proposal. He hopes to hire everyone by April 2012. The Virtual College will prepare the job advertisements for each position with the college or all of the deans together. The money to pay for the Center comes from Virtual College fees. Brad Goebel will be the chair of the search committees for these positions.

- 3) The documentation for the first year freshman experience was distributed. The Council will discuss this at the next meeting.
- 4) Housing Strategic Plan timeline – the plan indicates the timeline for the building and destroying of housing at the University in the next 3-4 years.
- 5) The Geographic Jurisdiction of the state colleges will be discussed at the August retreat. It is going to be a contentious topic over the next few months.
- 6) Subcontract issue – there is no current policy on this. The liability issues are an important factor when faculty agree to participate in subcontracts with other institutions. The intent of the policy is to facilitate subcontracts but to also keep the university out of harms way. Todd Powell was asked to review the document and provide a judgment on it. Once that is completed, it will be put back on the agenda for endorsement by the Provost's Council and then moved on to President's Cabinet.
- 7) Guidelines for Sponsored Projects – Todd Powell was asked to review the document and provide a judgment on it. Once that is completed, it will be put back on the agenda for endorsement by the Provost's Council and then moved on to President's Cabinet.

C: Adjournment

Action: The meeting adjourned at 12:30 p.m.

- c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Chapman Rackaway
Mr. Tyler Thompson
Ms. Casey Rohleder
Provost's Council Secretaries