

MINUTES
Provost's Council
September 11, 2012

The Provost's Council met on Tuesday, September 11, 2012 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Cindy Elliott, Paul Faber, Dennis King, John Ross, Robert Scott and Larry Gould

Guest: Patty Griffin, Kristi Mills and Shala Mills

A. Call to Order

The meeting was called to order by the Provost

1. Discussion Items

a) Global Challenges

Action: Shala Mills made a presentation to the Council. The name, "Seven Revolutions" project has been changed to "Global Challenges." It is an AASCU sponsored initiative as part of the Red Balloon Project. The ten campuses involved in this initiative are now called the Global Engagement Scholars of AASCU. The Scholars have created an eLearning course in Epsilon with FHSU as the lead campus for this project. Felice Nudelman connected us to Sourcebook before she left the New York Times, where she created an eBook for us. We are piloting it with Fort Lewis, Colorado. Faculty are able to view the eBook who are not teaching a course. The shell cost is \$50 per student. We have 30 students enrolled right now but hope to have 800 in the spring. San Jose College is hoping to require the course as a general education. This is like any book--you buy it, it is yours to keep. It is part of a marketing initiative with Amazon.com. We are hoping to be able to use the University Bookstore in the future but not sure how that will work out. The course syllabus has been approved as IDS 401 for upper division general education credit but has not been approved by Faculty Senate.

b) Closed Sections of Courses

Action: The data is broken down by on-campus versus Virtual College (VC) for first time freshman. There are some on campus students that are taking VC courses because that was all that was available at the time of enrollment. Concurrent enrollment can only be recorded on the FHSU transcript. It looks like HHP is the only course that is offered through VC. There are usually no seats left for English Composition I or Oral Communication 100 when students arrive on campus for pre-enrollment. By the second pre-enrollment date, none of the foundation courses are available. About 40 percent of incoming freshman have already taken English Composition I. We don't have any available on campus courses by the third day of enrollment. The bottom line is: more sections and more instructors are needed. We are about two hundred seats short no matter how you figure it. It was asked if it would be possible to create a rotation of three or four semesters. Suggested solutions to this issue include: take advantage of local examination, keep a portion of seats available for each enrollment date, create an

agreement with other companies to have our students take general education courses, hire more GTA's to teach, and hire more adjuncts. Paul Faber and Patti Griffin were asked to create a proposal of possible solutions which can presented to the President. The Council also considered block scheduling as a solution. Incoming freshman would have their schedule blocked in for them instead of trying to create one the day of enrollment.

c) Academic Affairs Departmental Website Audit

Action: The Provost is concerned about the expectations that all of these things on the department webpage are too cluttered. He doesn't expect them all to be on one page but can be linked to other sites or pages. The Council members would appreciate a template as to where things should be placed and on what pages.

d) Changes to Faculty Merit Timeline

Action: Approved with minor changes. This may have to be re-negotiated with the changes but the provost feels it is within his prevue to change the timeline without consultation. It was approved and will be placed on the website and distributed to chairs and deans.

e) More of Saying More with Less

Action: The mission statement for Academic Affairs will be: "The Division of Academic Affairs creates engaging and innovative learning opportunities, now and for a lifetime." The deadline of Monday was set for final comments.

f) Virtual College Pay for Retired Faculty

Action: We use to pay these faculty 60% of 1/9th per credit hour as their salary to teach a class. We may want to distinguish between former and retired faculty. It was proposed to pay faculty who retire and with emeriti status the 20 percent of their salary at the time of retirement, if they teach for FHSU. Possibly pay other former employees who have ten years of full time service (does not have to be continuous years) and adjunct and tenured faculty at the VC pay scale.

g) Web Content Management – Centralized and Decentralized

Action: Tabled.

h) Adjunct Project

Action: Tabled.

i) Update on Intersession classes

Action: There are four classes that will be offered. Chris and Dennis were asked to monitor the initiative for the Provost. The list of courses will be sent out to the Provost's Council. The intersession classes will be publicized at the same time as the spring enrollment.

j) Faculty Senate/SGA Initiatives

Action: Provost Gould asked Faculty Senate to review the electronic syllabus, lecture capture policy. SGA was asked to look at the University Leader and including Virtual College students to be eligible for same privileges as on campus students.

k) Report from Faculty Who Participated in the NWUN Exchange

Action: Dr. Hammond has agreed to participate in the exchange again this year. In the interim, the deans should be thinking of which faculty to nominate for the exchange program. The faculty who participated in the NWUN exchange last year will be making a presentation to the University about their experience.

l) Average is Over

Action: Everyone has to have an above average project. Dr. Hammond is thinking that Mark's project is Equis for accreditation, software in the Forsyth Library, Computing Center and iPads in Classrooms. Each member of the Council was asked to submit one project to Cindy Cline by September 25.

m) Terminal Degree Support FAQa

Action: Janet Kohl put together a list of FAQ's for the terminal degree support initiative. Any additional FAQ's should be sent within the next two weeks to the Provost.

2. Informational Items

a) How to Connect with Prospects.

Action: The Provost asked this be shared with faculty.

b) Backing Off on State Authorization

Action: Some states have backed off on the permission to offer distance education courses in another state. Some states have picked up on it and others have not. The states want the accrediting agencies to ask for this information, not the federal government.

c) Building Effective Business Relationships in China

Action: The article highlights the difficulties of operating in China.

d) Web-based Teaching Skyrocket

Action: Informational item.

e) Gross general use educational expenditures per SCH and other Data

Action: Informational item.

f) Success checklist

Action: We have talked about this already but the Provost just wanted everyone to have a copy of it.

g) Victor E. Tiger Pinterest Site: pinterest.com/victoryetiger/

Action: The University/Victor E. Tiger has a site if anyone is interested in looking at it and "pinning" it to their site.

h) Hanover Research Initiatives

Action: These are the initiatives that were brought forward from Academic Affairs and sent to the President. Dr. Hammond selected two of them to be given to Hanover for research.

New Business

1) Transfer and Articulation agreement and KCOG meeting. It is important FHSU has representation at this meeting because courses approved will be the ones transferable from one state institution to another. These are not just general education courses. Dr. Gould reiterated the importance of faculty who attend should know the courses in their disciplines. Faculty will be asked to provide expertise in the area and how to determine learning outcomes. All faculty who will be attending the meeting, need to register on line. The Provost is paying for the registration. Deans and chairs are responsible for the other expenses. Dr. Faber volunteered to pay for the transportation costs.

2) The fastest growing campuses 2009-2010 article from The Chronicle of Higher Education was distributed to Council. We are the tenth highest growing institution in public institutions for master's degrees.

3) Distributed the article on the American Dream and the context of what people are talking about when discussing the American Dream.

3. *What Should We Know*

a) The College of Business and Leadership would meet all qualifications of the Europe accreditation governing body called EQUIS. International colleges are considered a qualification of this group which is not the view of AACSB.

b) Drs. Adams, Stramel, Weber and Buffington were the recipients of a NSF grant totaling \$1.2 million. Congratulations!

B. Adjournment

Action: The meeting was adjourned at 12:30 p.m.

- c: Dr. Edward Hammond
- Dr. Tisa Mason
- Mr. Larry Getty
- Dr. Joey Linn
- Dr. Emily Breit
- Mr. Kyle Calvin
- Provost's Council Secretaries