

MINUTES
Provost's Council
August 20, 2013

The Provost's Council met on August 20, 2013 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members: Emily Breit for Mark Bannister, Brad Will for Paul Faber, Dennis King, Chris Crawford, Tim Crowley, John Ross, Mary Meier for Cindy Elliott, Shala Mills, Robert Scott and Larry Gould

A. Call to Order

The meeting was called to order.

1. Strategy Item

Year of High-Impact Practices

Action: Tabled.

2. Discussion Items

a) Probation and Suspension-

Action: This policy change will only affect on- and off-campus students, not our international partners. The current policy is pre-1995. We need to be upfront with our students and let them know if they are below 2.0, they will not be successful at FHSU. The Council agreed to the revised policy. It will be effective spring 2014. Dr. Gould will let Joey Linn and Faculty Senate know of the change. He is not sure if it needs to be added to the President's Cabinet or not. He will check with President Hammond.

b) Non-Tenure Track Course Load

Action: President Hammond attended the meeting to discuss this issue of workload and is driven by the lecturer definition and what is in the MOU. He feels the 70 percent teaching load doesn't work. There is a discrepancy in the percentage of workload. He is interested in changing it to 60 percent, 75 percent or 90 percent course load. The one-time instructors are not being held to the same research standards. A five course load would be a 75 percent teaching load and six course load would be equivalent to 90 percent. We need to define what the course load is for non-tenure track faculty. Dr. Hammond believes it should be changed to 60 percent as the standard. He wants the MOU and the contracts to be the same. Whatever you put on the contract, they must be held to those responsibilities. The Council agreed on the 60%, 75% and 90% teaching load for the MOU and the contracts will reflect this responsibility. Todd will develop language for the MOU and the contract.

c) Student Engagement

Action: Starfish is an upgrade to the old Tiger Alert portal and will be live on September 1. One of the components of Starfish will enable faculty to change the number of days before an alert will be sent to the advisor and instructor about not logging into blackboard. It will also notify students they are under the 50% grade. Deans were sent the student evaluations as an information item. The evaluations focus on student engagement.

d) PLA

Action: The next step is to create a policy statement, set procedures and a budget. There may be a need to hire someone part-time to implement the plan.

e) The Degree Qualification Portfolio

Action: As we move toward a competency based model, some type of portfolio profile is need. This model will replace the affinity diagram. Provost Gould is willing to send faculty to visit with the Western Governor's Consortium to learn how they are using this model. We will be using Epsilon as the electronic portfolio program. It is a great model for competencies.

f) Summer Term Enrollment

Action: The Council reviewed the data from summer enrollment. Enrollment was higher than last year.

g) Launching E-portfolios: An Organic Process

Action: Discussed this item along with the previous agenda item "e" above.

h) It's Time to Face What Isn't Working in our courses and Why?

Action: This is a good article on analytics and what we can be done with it.

i) Creating a Culture Assessment

Action: The Provost asked the Council to take a look at it because of all the engagement activities and he encouraged faculty to also take a look at it.

j) Study finds Choice of Major most Influenced by Quality of Introductory Professor

Action: The article indicates it is a no brainer to keep students by putting them in classes with good professors.

k) Northern Arizona University's New Competency-Based Degrees and Transcripts

Action: This was an information item for the Council.

3. Decision Item

a) First Principles for Chairs

Action: Delayed to next meeting and asked the deans to figure out which chairs this would affect and how much is needed to bring chairs to this amount.

4. Informational Items

a) Campus Safe Initiative

Action: This initiative is from Center of Civic Leadership and will be implemented campus wide.

b) Four Statewide Distance Learning Leaders

Action: The Council was asked to read the article to find out what's happening with distance education leaders, especially at the University of Wisconsin and suggested they take a look at the URLs for more information.

5. What Should We Know Today?

The College of Education will be accredited by a new agency called KAPE. It is no longer the Kansas Board of Education that reviews the curriculum and programs.

B. Adjournment

Action: The meeting was adjourned at 12:20 p.m.

c: Dr. Edward Hammond

Dr. Tisa Mason

Mr. Larry Getty

Dr. Joey Linn

Dr. Stephen Donnelly

Mr. Chris Roberts

Provost's Council Administrative Assistants