

MINUTES  
Provost's Council  
August 6, 2013

The Provost's Council met on August 6 at 8:00 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Mark Bannister, Jeff Briggs, Paul Faber, Dennis King, Chris Crawford, Robert Scott, Tim Crowley, John Ross, Cindy Elliott and Larry Gould

Guest: Jennifer Bonds-Raacke

**A. Call to Order**

The meeting was called to order by the Provost.

1. Strategy Item

Virtual College Policies and Procedures

Action: There were small changes made to the policies and procedures document that were distributed to the Council. Eva Gould and Brad Goebel have been designated to work on the completion of this document. The final version will be sent to the Virtual College Advisory Committee and Faculty Senate.

2. Discussion Items

a) Kansas Energy Conference

The Kansas Department of Commerce has put on this conference in previous years. KU and KSU have been heavily involved but none of the other state universities. However, this year, all state universities have been invited to participate. FHSU will have a table at the conference focusing on distance education and showcasing geosciences and any other energy programs we have here. The Conference is October 1-2 in Manhattan. The focus has been very "green" in the past conferences.

b) First Principles for Chairs

Action: Keep the document as is with the "modification of other factors may be taken into account when determining the stipend." Other changes should be coordinated with Chris. This will be included in the academic affairs handbook once revisions are made.

c) Workstudy Allocations

Action: Reminder that deans can reallocate workstudy allocations within the college. If changes are made, please contact Craig Karlin.

d) Efficiency and Effectiveness in FY 2014

Action: This is a good document, but where do we go from here? The deans agreed to adhere to the dates and provide the Provost with an update as needed.

e) Key Performance Indicators

Action: Discussed the KPI's that are to be submitted to KBOR next week. A final version will be sent to the President. At the institutional level the one that we will be removing is the number of international students on campus and numbers of students from international partners. We want to replace it with the Open End Resources (OER) initiative.

f) Reminder that Cell Phones Costs need to be Included in Contracts

Action: The deans were reminded about this and any questions are to be directed to Mike Barnett.

g) Change in Summer Hours (4 ½ or 5 day work week)

Action: The President is considering changing the summer hours. The majority of Council Members agreed most of their people would prefer the 4 ½ day work week.

h) Additions to Membership Lists for NCCI and SCUP

Action: If anyone is interested in being added to the list to receive information from the organizations, they were asked to send an email to Janet Kohl.

i) Undergraduate Degree Program Comparison of PSU, ESU and FHSU

Action: The Council discussed the possibility of a joint program with these two universities. The Provost is not in favor of doing this but wanted everyone to be aware of it.

j) KBOR System Summary of Financial Data

Action: This is interesting data but the Provost will not spend a lot of time on it because the President will discuss at Cabinet.

k) President Hammond's KBOR Presentation

Action: This is just an informational item for the Council.

l) AASCU/Brazil

Action: Tim Crowley and Cindy Elliott discussed their recent trip to Brazil. There definitely are new initiatives going toward Latin America. Brazil is the sixth largest country in the world. Its goal is to send 100,000 students to other countries to earn degrees. The problem is that these students do not have the English skills to compete in the world. To alleviate the problem, some universities are including an English speaking component for these students. These are private schools which are funded by the government. Cindy and Tim met with two schools who are interested in replicating our China model. There are lots of opportunities for our students, but the barrier is language. The native language is Portuguese. It was an eye opening experience on how they are trying to mobilize. They are a high tech country and on the move. There are definitely opportunities to pursue for students and faculty. Cindy Elliott will meet with the steering committee and prioritize the opportunities and move forward.

m) Summary of Trip to Brazil

Action: Discussed in previous agenda.

n) Division of Student Affairs Protocol for Teaching Courses

Action: This was proposed by the Student Affairs Vice President and approved by the President. What are the dean's instructions to do if they come over requesting to teach classes? The deans should ask if they have met these protocols before approving them to teach a course.

o) Student Conduct/Academic Integrity Study

Action: This is a smarter balance group to connect K-12 students with post-secondary schools to form a smooth transition from high school to college. We are a smart balance state.

### **3. Informational Items**

a) College Content-Readiness policy

Action: Informational item.

b) Asking Questions of Higher Education

Action: This is a response to KBOR's statement at the end of the year.

c) Higher Learning Commission Notification Program for Additions

Action: This is particular for international partners. We need to know six months to nine months in advance of these agreements.

d) Ivy Tech Community College Grant

Action: We are waiting to see if we were funded by the end of the September. It is attached to \$1.5 million for FHSU.

New Items

a) 2013 dropped student survey

This survey shows a great deal of consistency from year to year. Most of our students transfer to KSU. The Provost encouraged everyone to take a look at this. It has some information that may be useful to the colleges.

Courses

Action: Some department chairs received a call from Lisa Karlin on behalf of the President about this issue. It has to do with courses that are required for a degree and whether they should be available on campus. This time around the question is that we have employees' spouses or dependents that want to finish their degrees and can't take Virtual College courses because they aren't covered by tuition assistance. It is being brought to the attention of the deans in case their chairs do not understand the purpose of the call or memo. It was pointed out that some of these courses are not always offered on campus; they are staggered between semesters.

**B. Adjournment**

The meeting adjourned at 12:20 p.m.