

MINUTES
Provost's Council
March 12, 2013

The Provost's Council met on Tuesday, March 12, 2013 at 8:30 a.m. in the President's Conference Room, Sheridan Hall 306.

Members attending: Mark Bannister, Jeff Briggs, Chris Crawford, Tim Crowley, Paul Faber, Dennis King, Mary Meier for Cindy Elliott, John Ross, Rob Scott, Jennifer Bonds-Raacke and Larry Gould

Guest: Todd Powell

A. Call to Order

The meeting was called to order by the Provost.

1. Discussion Items

a) MOOC Teaching Payment Issue – Dennis King

Action: The two MOOCs we will be offering are Social Entrepreneurship and College Preparedness. One of the big questions about offering a MOOC is, how will faculty be paid. Dr. Campbell is proposing an assessment be conducted at the end of the class. The number of students who elect to take the course for credit will determine the payment for faculty. There were a number of other questions raised about offering MOOC's – What is the percentage of completion? How to pay faculty? What is the cost to the Virtual College? What are the markets we are tapping? Do we transfer all MOOC credit to the University? Dennis has submitted a payment proposal to the Provost. We are trying to create a larger policy proposal and will discuss it again at the next meeting.

b) Recommendations for FHSU Distance Learning Based on University of Maryland University College

Action: These recommendations are based on Mark Bannister's experience at the University of Maryland. There is a listing of 11 recommendations for review by the Council. The teaching adjunct faculty recommendations include: 1) all potential faculty must take an orientation class before teaching a class. 2) all students must take a one hour survival class before being allowed to take an off-campus class (this would now be the first year experience course), and 3) develop a database to manage adjunct faculty. The process is to log in, provide information about themselves, their availability, limit the number of courses a faculty member can teach, etc. The chair would be able to view the information and send an auto message if they are interested in hiring the person. Course development is overseen by a program director which is similar to our department chair. See agenda for all recommendations. These are all examples to distinguish us from other universities. The Council was asked to keep this with their other documentation for the discussion on adjunct faculty.

c) TPM Guidelines

Action: One of the discussion items at the assessment conference was how much is assessment valued in tenure and promotion. What assessment guidelines should be used for these type of merit considerations. Should it be just an acknowledgment of how it relates to work load or be acknowledged in the faculty member's evaluation. The Provost suggested making a strategic listing of how faculty efforts are related to the big picture. Chris was asked to make a list of things to consider for the use of assessment in these procedures.

d) Benchmarked Survey Results for the Profile of the College Student Experience

Action: There were no comments from the Council.

e) Definition of Academic Ranks Feedback from January 8 Agenda

Action: There were some questions about the definitions of the academic ranks at the University. What about visiting professor? What is the definition of lecturer and senior lecturer? What is the definition of an adjunct professor? Can a lecturer be tenured? The provost is fine with this designation. What is the difference between rank and appointments? Ranks means movement pathway and appointment is a status of employment. Dr. Crawford agreed to do some research and put this back on the agenda when we have a more solid document.

f) No Longer Interested Survey Fall 2011

Action: Tabled.

g) Incoming Transfer Communication Survey 2011

Action: Tabled.

h) The Existence of Codes and Conduct for Undergraduate Teaching in Teaching Oriented Four Year Colleges and Universities

Action: Tabled.

i) State Leaders Ready to Expand Online Higher Education in 2013

Action: Tabled.

j) KPI's for Performance Agreement/Performance Report

Action: Tabled.

k) Internationalization of the Campus and Curriculum

Action: Tabled.

l) Payout of Compensation Time in FY 2014

Action: Tabled.

m) NACEP Accreditation Institute on Dual Credit Program Standards

Action: Tabled.

2. Informational Items

a) Post/Leader Task Force

Action: The Task Force on Media has met a few times and has met with the President and Provost. The President assigned the task force to make a recommendation to him by April 19. A symposium is being sponsored by the President's Office on March 26 at 6:30 p.m. The Docking Institute has set up a media usage survey for all faculty. The task force is sponsoring a town hall meeting the week of April 2 at 6:30 p.m. There is also a Facebook forum that anyone can join and make a comment.

b) Changing Course: Ten Years of Tracking Online Education in the United States

Action: Tabled.

c) The Loyola Experience

Action: Tabled.

d) Minority Grade Report

Action: Tabled.

3. What Should We Know Today?

Cable Green – who is very familiar with open access and creative commons is going to be on campus on April 10 and 11. He also does some things on tagging. The 11th is the traditional sessions and the 10th will be by invitation only sessions.

New Business

Dennis informed the Council the Air Force has suspended tuition benefits as well as the Army and Marines. The Virtual College is sending out standard letters to students who are in the military. The letter will provide a list of websites showing additional funding resources and talk about a plan to get them back to FHSU.

The myth of the student loan crisis article was distributed to the Council. Also an article was distributed that pertains to the \$10,000 degree.

The analysis of our first intersession was distributed. What is the plan for next year? Dr. Hammond has agreed to fund intersession for 2013.

The Provost distributed the US Professor of the Year Call for Nomination documentation.

JCCC and Ottawa Community College have teamed up to offer affordable degrees. The article was distributed for review.

We will be offering a Commencement mobile app for smartphones this year. Additional items or suggestions should be sent to Kindra Degenhardt. The app will have the program, list of graduates, Facebook, twitter, city guide maps. It will also have the capability to live stream the ceremonies.

A copy of the Faculty Senate resolution on the FHSU.com website motion was distributed to the Council.

Chris Crawford will have the chair evaluations done to meet the timeline of May 1.

The Provost pointed out that midnight as a starting time is working at some institutions. He is interested in at least one faculty member trying it out at FHSU.

In regards to the Affordable Health Care Act, the administration has made the decision a full time faculty will be considered teaching 15 credit hours per session. This rule will apply mostly for adjunct faculty. If an instructor is above this threshold, it will mean they are eligible for health care benefits. The question was raised about whether we can use this as a recruiting tool to attract quality faculty or do we avoid hiring faculty who are above this benchmark. It appears the administration would prefer the deans avoid using it as a recruiting tool. However, some departments are unable to meet the needs of covering classes and there is no way to find additional faculty to teach classes to avoid this predicament. Todd indicated we should start the clock now for calculating purposes. Within a 12-month period, any faculty who teaches 42 hours is considered a full time faculty member. However, there may be some changes depending on how this Act is defined by the State of Kansas and/or the Kansas Board of Regents. Do we create a new model for increasing salaries for them? Can we use health care or tuition assistance as leverage? Are any other institutions using different policies?

The Regents passed a new conflict of interest policy that will be similar to the statement of substantial interests. Todd is working on a fact sheet and revising our form. The contract has to be changed because the check box will not work. The other change is that the employee will need to request approval before they pursue outside employment if the compensation is over \$5000.

B. Adjournment

The meeting was adjourned at 12:20 p.m.

c: Dr. Edward Hammond
Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Emily Breit
Mr. Kyle Calvin
Provost's Council Administrative Assistants