

MINUTES
Provost's Council
May 28, 2013

The Provost's Council met on Tuesday, May 28, 2013 at 10 a.m. in the President's Conference Room, Sheridan Hall 306.

Members present: Jeff Briggs, Paul Faber, Greg Weisenborn for Mark Bannister, Chris for Crawford, Dennis King, Robert Scott, Jerry Spotswood for Tim Crowley, John Ross, Mary Meier for Cindy Elliott and Larry Gould

A. Call to Order

The meeting was called to order by the Provost. Some of the agenda items were discussed at the previous meeting. The items today are what were left from the previous agenda.

1. Strategy Item

Priorities and People: Virtual College Policies/Virtual College Adjunct Support and Engagement System

Action: The Provost would like to begin discussion of the Virtual College policies and procedures for adjunct professors. He has asked Jenn Bonds-Raake to review the materials and create an outline of the manual. A copy of the outline was distributed to the Council.

2. Discussion Items

d) Mid-Year Fiscal Year 2013 Budget Report

Action: The reason for the report was to determine efficiencies in the Library. Some involved best practices, some included reorganization of the library (moving away from print books to eBooks and from DVDs to streaming videos) and also a budget of potential resources for the library. No response from the Council.

e) Development Initiatives in the COET

Action: This is part of the next agenda item.

f) COET Red Balloon Initiatives Updates

Action: COET needed to put together some committees to discuss these ideas but instead an innovative task force was created to oversee the red balloon initiatives. These are faculty driven groups with no administrators involved. Basically, faculty get together and come with ideas for potential growth in the college. A faculty coordinator is appointed and rotated among the groups. Dr. Scott was impressed with this model – intersession courses, professional development, accelerated accreditation are three of the initiatives from these groups. If it is determined to be of value, it is presented to the Dean's Council. The COET has a long term plan to create funds for their college to be used at their discretion. The plan is to have funds to pay for expenses that occur in "real time" not for future use.

g) The College Store of 2015 and Beyond

Action: This article ties in with OER. Bookstores are lobbying against this practice. Follettes is interested in working with faculty and OER. This may be an opportunity or not.

i) Winter Intersession Marketing

Action: Chris reported that three of the four deans have responded. Craig is still on the fence to offer financial aid for these courses. His solution is to bundle it with the spring semester. The Provost reminded the deans the intersession courses do not have to be regular courses. This page was included on the agenda as a way to market our intersession courses.

j) Corporate Education Initiative/Yum Brands/Corporate Counseling

Action: Dr. Hammond has signed the agreement with Corporate Counseling. We have Diebold and Yum Brands. This firm does counseling for corporations and higher education. There is a group in Cairo that Dr. Hammond will be visiting that may be a potential recruitment source of students.

m) StarFish Update

Action: Startfish is replacing TigerAlert or Early IQ but it has more features. It ties into BlackBoard but allows faculty/administrators to note if students are not attending classes, residential hall director will have access to indicate problems with residential life, all of these can be done through Blackboard or outside of BlackBoard through the TigerAlert portal. We can set some standards for the red flag issues. Basically we can build the perimeters in this software. One of the settings that can be set is the number of days between the time students logging into the class. For the summer and fall, we want to set a standard on how many days and who should receive a notification. Training will be done for the university community. Currently it is for all undergraduate students in the Virtual College. Not sure why, graduate students are not included but can be done. The Council needs to determine the number of days before a student is flagged for not logging into their course. It was agreed to set the numbers to five days for the summer and seven days for the fall. The Council agreed to not pilot the faculty component at this time. Dennis will look into programming the faculty portion of the software. It was the decision to send a faculty member an email and copy the chair of this situation for the student side of it.

3. Decision Items

b) Intersession Calendar 2014-2019

Action: The Council approved the dates by consensus.

4. What Should We Know Today?

The Economics degree has been resurrected by KBOR.

B. Adjournment

Action: The meeting was adjourned at 12:07 p.m.

c: Dr. Edward Hammond

Dr. Tisa Mason
Mr. Larry Getty
Dr. Joey Linn
Dr. Emily Breit
Mr. Kyle Calvin
Provost's Council Administrative Assistants