FORT HAYS STATE UNIVERSITY

Forward thinking. World ready.

CONTRACT AWARD

Date of Award:	June 19, 2013
Contract Number:	13013

Fort Hays State University Purchasing Office

Telephone:	785-628-4251
E-Mail Address:	purchasing@fhsu.edu
Web Address:	http://www.fhsu.edu/purchasing/
Item:	**Charter Bus Services – 2013–2014 Season**
Agency:	Fort Hays State University
Location(s):	Hays, KS
Term of Contract:	September 13, 2013 through May 31, 2014
Contractors:	Village Tours LLC
Address:	8620 W 21st St. Wichita, KS 67205
Toll Free Telephone:	316-721-4455
Fax:	316-721-4459
Contact Person:	Jeff Arensdorf
Email:	jeff@villagetours.net
Prices:	See Attached
Payment Terms:	Net 30, Payment by check
Payment Method:	The vendor is required to provide an invoice after each trip. The University will not pay a deposit fee.
Political Subdivisions:	Pricing **is not** available to the political subdivisions of the State of Kansas.

CONDITIONS

1. This Contract is established to provide Charter Bus Service for Fort Hays State University athletic football, track, and basketball trips.

2. Contract Period shall from be **September 13, 2013 – May 31, 2014,** subject to schedule changes.

3. Pricing to be provided as a lot price for each trip and includes all costs and expenses to **include** but not limited to transportation mileage, **driver(s)** lodging (1 double room per trip) and meals, etc.

4. Bus Specifications: **Minimum 50 - 55 passenger bus** designed for long distance over-the-road usage and to include T.V. monitors with DVD capability, storage compartments, restroom facilities, heating and air conditioning. The year, make and model of buses to be provided in the bid. School-type buses and seating are not acceptable. Please provide brochure or pictures of actual equipment, if possible.

   Buses must be equipped for travel in snow season and shall conform to the states of Kansas, Missouri, and Colorado transportation requirements for winter travel.

5. Buses should be fully fueled at the start of trip with minimal stops required along travel route.

6. Trips will originate at Hays, KS and return to Hays upon conclusion of the event.

7. The University will not pay a deposit fee.

8. The University will give the contractor a minimum two day notice (prior to the scheduled trip) of cancellation or change of schedule. Every effort will be made to communicate changes as soon as they are made known to FHSU.

9. Contractor(s) shall provide proof of applicable liability insurance coverage to the University prior to providing service.

10. References from previous customers may be requested.

Trip #1 – Washburn University – Football – 2 charter buses: **$ 3,480.00**

September 14, 2013 to September 14, 2013 (one day trip):
Depart: 9 a.m.
Route: I-70 to Topeka, KS
Return to Hays, KS – same route

Trip #2 - Missouri Western State University – Football – 2 charter buses: **$ 5,550.00**

September 27, 2013 to September 28, 2013 (one overnight stay):
Depart: 12 noon
Route: Most Efficient Route to St. Joseph, MO
Return to Hays, KS – same route

Trip #3 – Lindenwood University – Football – 2 charter buses: **$ 8,060.00**

October 11, 2013 to October 13, 2013 (two overnight stay):
Depart: 7 a.m.
Route: Most Efficient Route to St. Charles, MO
Return to Hays, KS – same route

Trip #4 – Lincoln University – Football – 2 charter buses: **$ 6,694.00**

October 25, 2013 to October 26, 2013 (one overnight stay):
Depart: 11 a.m.
Route: Most Efficient Route to Jefferson City, MO
Return to Hays, KS – same route

Trip #5 – University of Central Missouri – Football – 2 charter buses: **$ 5,550.00**

November 8, 2013 to November 9, 2013 (one overnight stay):
Depart: 10 a.m.
Route: Most Efficient Route to Warrensburg, MO
Return to Hays, KS – same route

Trip #6 – Missouri Southern State University – MIAA Indoor Track Meet – 1 charter bus: **$ 3,285.00**

Late February, 2014 (Exact Itinerary TBD, will involve at least one overnight stay):
I-70 East
Return to Hays, KS – same route

Trip #7 – Kansas City, MO – MIAA Basketball Tournament – 1 charter bus: **$ 2,411.00**

Week of March 6-9, 2014 (Exact Itinerary TBD, may involve at least one overnight stay):
I-70 East to I-670 E/I-70 Alternate
Exit Central Street (2R)
Return to Hays, KS – same route

Trip #8 – Emporia State University (possible) – MIAA Outdoor Track Meet – 1 charter bus: **$ 1,931.00**

Early May, 2014 (Exact Itinerary TBD, will involve at least one overnight stay):
Return to Hays, KS – same route

Trip #9 – FHSU Fan Bus Trip (possible) – Emporia State University – 1 charter bus: **$ 1,770.00**

Fall 2013 or Spring 2014 (Exact Itinerary TBD, returning same day):
I-70 East to I-135 South
East to Emporia to attend a FHSU road game
Return to Hays, KS – same route

Trip #10 – FHSU Fan Bus Trip (possible) – Washburn University – 1 charter bus; **$ 1,740.00**

Fall 2013 or Spring 2014 (Exact Itinerary TBD, returning same day):
I-70 East to Topeka to attend a FHSU road game at Washburn
Return to Hays, KS – same route

Trip #11 – FHSU Fan Bus Trip (possible) – University of Nebraska Kearney – 1 charter bus; **$ 1,410.00**

Fall 2013 or Spring 2014 (Exact Itinerary TBD, returning same day):
Highway 183 North to attend a FHSU road game at Kearney
Return to Hays, KS – same route

Grand Total **$41,881.00**