

Assessment Steering Committee Meeting Minutes – January 10, 2005

- Members Present:** Chris Crawford, Fred Britten, Rose Arnhold, Tim Crowley, and Brett Zollinger.
- Members Absent:** Paul Adams, Curt Brungardt, Sally Schmidt, Craig Karlin, Larry Getty, Sue Boos, Matt Means, Shala Bannister, Cindy Elliott, David Schmidt, Brian Kinnaird, and Kiley Eisenhour.
- Others Present:** None.
- Next Meeting:** Monday, February 14, 2005
3:00-4:00 p.m. - Trails Room
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I. Announcements

- Meeting called to order at 3:00 p.m. by Chris Crawford.

II. AQIP Information and Reports

- Chris announced that the 2004 AQIP Systems Portfolio was mailed last Friday (January 7, 2005). There is a four-month appraisal process, so we may get feedback by late April 2005. One of the appraisers for our systems portfolio will be a representative from the U.S. Department of Education.

III. Business

- Chris shared several graphs depicting the trends in the NSSE survey results for 2002 through 2004. The committee reviewed and discussed the trends reflected in the charts, particularly the one relating to clear and effective writing. Chris said that he will share these charts with the Deans.

The past NSSE survey was completed by both on-campus and virtual students. The 2005 NSSE survey, however, will be given only to on-campus students.

- The committee continued working on the matrix of the characteristics of a FHSU graduate, working through the NSSE questions and determining the indicators that could be used from that survey.

IV. Adjourn

- Meeting adjourned at 4:10 p.m.

VI. Next Meeting

- Monday, February 14th, at 3:00 p.m. in the Trails Room in the Memorial Union.