

## **Assessment Steering Committee Meeting Minutes – February 22, 2005**

**Members Present:** Chris Crawford, Curt Brungardt, Sally Schmidt, Craig Karlin, Tim Crowley, Brett Zollinger, Shala Bannister, and Kiley Eisenhour.

**Members Absent:** Paul Adams, Fred Britten, Larry Getty, Rose Arnhold, Sue Boos, Matt Means, Cindy Elliott, David Schmidt, and Brian Kinnaird.

**Others Present:** None.

**Next Meeting:** Monday, March 14, 2005  
3:00-4:00 p.m. - Pioneer Room

---

### **I. Announcements**

- Meeting called to order at 3:00 p.m. by Chris Crawford.

### **II. Business**

- **Senior Survey:** The 2004 Senior Survey was distributed to the committee.
- **Characteristics of FHSU Graduates:** The committee narrowed down the criteria under each key characteristic, and the criteria document was finalized. At the next meeting the committee will begin working on the assessment strategic plan.
- **Departmental reporting:** Chris informed the committee that beginning this year departmental reporting includes affinity diagrams (which will be reviewed on an annual basis).

### **IV. Adjourn**

- Meeting adjourned at 4:30 p.m.

### **VI. Next Meeting**

- Monday, March 14<sup>th</sup>, at 3:00 p.m. in the Pioneer Room in the Memorial Union.