

Assessment Steering Committee (ASC) Meeting Minutes – June 18, 2007

Members Present: Chris Crawford, Mark Stutz, Craig Karlin, Ed Howell, Art Morin, Tim Crowley, Amy Finch, Hong Wang, and Daniel Kulmala, Chelsea Gillogly

Members Absent: Sandra Thies, Curtis Brungardt, Andria Cooper, Heath Marris, Matt Means, Shala Mills, Drew Thomas, Regi Wieland, and Gladys Swindler

Next Meeting: Tuesday, August 21, 2007, 3:00 p.m.
Smoky Hill Conference Room, Memorial Union

A. Call to order

Meeting called to order at 3:00 p.m. by Chris Crawford.

1. New members

The 2007-2008 list of committee members was distributed.

B. AQIP Information and Reports

1. DARCI – Role for ASC?

Chris inquired of the committee what role it should take in review of the Department Annual Report (DARCI). It was suggested that the assessment information from the department reports be consolidated into one document for review. A subcommittee was formed to review and provide feedback on department assessment. The subcommittee consists of: Chris Crawford, Art Morin, Amy Finch, Heath Marris, Regi Wieland, and Chap Rackaway. All DARCI reports should be available by July 10, 2007. A short organization meeting will be set for the subcommittee in mid-July.

2. AQIP Annual Update

Chris Crawford shared the AQIP action projects with the committee. Annual reports are required to be filed with AQIP for each of the action projects. Chris asked for assistance in preparing the annual reports. Dan Kulmala will assist with the “writing across the curriculum” action project report; Gladys Swindler will be asked to assist with the iSkills action project; Art Morin will assist with the internationalization of the campus action project; and David Schmidt and John Ross will assist with the “Mobile Learning” action project report.

C. Business

1. College Updates, Fall 2007

Chris inquired of the committee if it would be interested in hearing presentations by the Deans as to specific assessment activities in their respective colleges. The committee agreed that it would be beneficial to hear from the deans directly as to the status of assessment from their perspective in their colleges. The objective of the presentation would be to raise the level of discourse for assessment on campus and to understand the philosophy of the college as to assessment. The presentations should be 15-20 minutes long. Chris will send a letter of invitation to the Deans.

There was also a discussion as to the status of assessment reporting in both the Division of Administration & Finance and the Division of Student Affairs.

2. Writing Across the Curriculum

Dan Kulmala gave an update on the status of the writing across the curriculum initiative. Analysis of the needs assessment completed by chairs is in progress. A report should be ready in July. Dan also shared an overview of the integration of the initiative with the Learning Commons and the Writing Center. The plan for this next year is for an introduction of more writing and research in existing courses as well as introduction of intensive research and writing courses as pilot courses in the initiative.

There was a discussion about the reformation of the TEVAL that is pending in Faculty Senate. Best practices from the assessment strategic plan will be used as guidelines for the new teacher evaluation. The evaluation will be used for both on-campus as well as off-campus courses. It will be norm-referenced at the campus level, and it will be performance-based rather than perception-based. The revised instrument will hopefully be approved and used this Fall.

3. iSkills and CLA assessments

Results of the iSkills and senior CLA assessments completed in the Spring have not yet been received. The freshmen CLA results, taken in Fall 2006, were discussed.

4. NSSE Regional Conference report

Tabled to next meeting.

5. Assessment Report and Strategic Plan

Tabled to next meeting.

D. Announcements and Deadlines

1. DARCI

Due June 30, 2007.

2. Tentative Next Meeting?

8/21/07, 3:00 PM

E. Adjourn