

## **Assessment Steering Committee Meeting Minutes – August 16, 2005**

**Members Present:** Chris Crawford, Paul Adams, Sally Schmidt, Fred Britten, Phil Toepfer, Tim Crowley, Amy Finch, Matt Means, Shala Bannister, and Kiley Eisenhour.

**Members Absent:** Curt Brungardt, Craig Karlin, Rose Arnhold, Brett Zollinger, Hong Wang, and Regi Wieland.

**Others Present:** None.

**Next Meeting:** Tuesday, September 19, 2005  
3:30-4:30 p.m. - Location: TBA

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### **I. Announcements**

- Meeting called to order at 3:00 p.m. by Chris Crawford.

### **II. Business**

**University Assessment Report and Strategic Plan:** The committee continued working on the draft of the strategic plan beginning at page 55.

Chris will finalize the report and strategic plan and forward it to the committee as well as other interested parties in administration.

### **IV. Adjourn**

- Meeting dates for 2005-2006 were discussed. It was the consensus of the committee members present that Monday late afternoons work best for meetings. May Schumacher will finalize the meeting dates and locations and forward notices to the committee through Lotus Notes.
- Meeting adjourned at 4:00 p.m.

### **VI. Next Meeting**

- Monday, September 19<sup>th</sup>, 3:30 p.m.; location to be announced at a later date.