

# **Assessment Steering Committee Meeting Minutes – September 9, 2004**

**Members Present:** Chris Crawford, Paul Adams, Curt Brungardt, Sally Schmidt, Craig Karlin, Fred Britten, Rose Arnhold, Tim Crowley, Sue Boos, Matt Means, and Kiley Eisenhour.

**Members Absent:** Regi Wieland, Larry Getty, Brett Zollinger, Shala Bannister, Cindy Elliott, David Schmidt, and Brian Kinnaird.

**Others Present:** None.

**Next Meeting:** Wednesday, October 13, 2004  
3:00-4:00 p.m. - Trails Room

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## **I. Announcements**

- Meeting called to order at 3:00 p.m. by Chris Crawford.
- Agenda, other supporting documents, and notebook of student and faculty assessment tools were distributed.

## **II. AQIP Information and Reports**

Affinity Diagram Update: Most likely there will be no review of affinity diagrams this year. Update will be provided to the committee at the next meeting by Dave Schmidt.

## **III. Business**

- Building Standards (What do we value here?): Committee spent a few minutes reviewing documents provided for this meeting (FHSU mission statement, vision statement, values, value statement for administration, faculty and staff, and brand essence statement; Best Practices in Teaching subcommittee meeting notes of 2/7/03; and AQIP criteria). There was general discussion about the various assessment data that is collected and that the next step for the committee is to evaluate the data and make recommendations based on the evaluation.

There was considerable discussion about defining university-wide core indicators and student learning outcomes. There was general agreement that the university has broad goals for general education of students but core indicators should be defined and the correct analytical tools used for those indicators. In that regard, the committee not only discussed the

general education aspect of students' education but also specific program level. It was agreed that the committee should review the assessment section of the affinity diagrams. Chris will provide the committee with copies of all affinity diagrams at the next meeting. He will also provide copies of the general education principles.

#### **IV. Adjourn**

- Meeting adjourned at 4:00 p.m. Chris asked the committee to review the notebook and other materials for the next meeting.

#### **VI. Next Meeting**

- Wednesday, October 13<sup>th</sup>, at 3:00 p.m. in the Trails Room in the Memorial Union.