

Assessment Steering Committee Meeting Minutes – September 18, 2006

Members Present: Chris Crawford, Sandra Thies, Craig Karlin, Tim Crowley, Heath Marrs, Hong Wang, Regi Wieland, Art Morin, Andria Cooper, and Daniel Kulmala

Members Absent: Curtis Brungardt, Mark Stutz, Ed Howell, Amy Finch, Matt Means, Shala Mills, and Drew Thomas

Next Meeting: Monday, October 16, 2006, 3:00-4:00 p.m., Field Conference Room, Sheridan Hall

I. Call to order

- Meeting called to order at 3:30 p.m. by Chris Crawford. Meeting will be moved next month to a 3:00 p.m. start time to try to work with teaching schedules with a couple of the committee members.
- Introductions were made.
- Meeting purpose and related information was shared with the committee.

II. AQIP Information and Reports

- **2006 and 2007 KBOR Performance Agreements** – Chris pointed out the differences between the 2006 and 2007 KBOR Performance Agreements. There are more student learning assessment outcome measures on the 2007 KBOR Performance Agreement than on the 2006 agreement.
- **YOTD/Assessment Related Activity** – Because of the emphasis on student assessment, the Provost introduced the initiative, Year of the Department: Department Academic Audit. ASC concentrates more on institutional assessment rather than at department-level but Chris wanted the committee to be aware of the initiative. Chris inquired of members present as to the status of their departments' academic audit efforts/status.

III. Business

- **Affinity Diagram Subcommittee** – Last year this committee did not concentrate on reviewing academic affinity diagrams because of other commitments. Since departments report them in their department annual reports, this subcommittee will no longer need to review the academic affinity diagrams.
- **University Assessment Report and Strategic Plan** – Chris shared the Supplement to the UASC report and strategic plan. This update will be incorporated into the UASC report and distributed to the ASC by the end

of the week. The UASC report has been approved by the Provost's Council and will now be submitted to Faculty Senate for comment and approval. It was suggested that a diagram be provided to show linkage between course/department level to the KBOR/AQIP institutional goals. It may help faculty to make a connection between assessment at course/program level to the institutional level.

- **NSSE/CLA/ICT** – These are institutional assessment devices. NSSE is perception based and not related to a particular program (all self-report). CLA and ICT are different. FHSU does not have a senior exit exam, but rather have capstone courses in various departments. CLA and ICT are nationally benchmarked examinations that our students will be taking starting this academic year. For clarification, not all students are taking them. There will about 100 students taking the CLA exam and ICT assessment; ICT will be given to students in the CIS100 classes. These assessments are institutionally very expensive. Both ICT and CLA will be incentivized (i.e., iPod giveaway).
- **Retention Plan** – Chris presented a draft of the Retention Plan prepared by the Division of Student Affairs. Retention has been a challenge for FHSU. The purpose of giving this plan to the ASC committee is for informational purposes. Kenton Oliff is the Chair of the Retention Committee. If you have any comments on the retention plan, please send them to Kenton.
- **Writing Across the Curriculum** – Dan Kulmala gave a brief update on the initiative, Writing Across the Curriculum. Dan will send information on all of the goals of Writing Across the Curriculum committee via email to the ASC committee later this week. One of the goals is to have nine credit hours for the Gen Ed courses requirement that are writing intensive courses, and another three hours at a higher specific program level. Another goal is also to expand the Writing Center to a Research and Writing Center, which is common in other universities and which could help with retention issues.
- **Other** – Chris knows that everyone may not be able to make every meeting. He encouraged ASC committee members to send someone else in his/her place if unable to attend the meeting and to notify either Chris or May if unable to attend.

IV. **Adjourn**

Meeting adjourned at 4:30 p.m.

V. **Next Meeting:** Monday, October 16, 2006, **3:00 p.m.**, Field Conference Room, Sheridan Hall