

Council for Institutional Effectiveness Key Performance Indicators sub-committee Meeting Minutes – January 22, 2004

Members Present: Chris Crawford, Patti Griffin, Joey Linn, and Craig Karlin.

Members Absent: Paul Adams and Cindy Elliott.

Others Present: None

Next Meeting: Thursday, February 26, 2004 3:00-4:00pm
Pioneer Room – Memorial Union
(Key Performance Indicator Sub-Committee)

I. Announcements

- Meeting called to order at 3:10pm by Chris Crawford.

II. Status Update

- This will be the last year FHSU will use the Balance Scorecard. This document was mainly used for the Regents and the Legislatures. FHSU will do a pamphlet but it will be based on the AQIP Action Projects and the Quality Criteria.
- The Kansas Board of Regents is going to a Performance Agreement system. FHSU's Performance Agreements will be based on our AQIP Action Projects. The KBOR requires 3-6 goals; we will have 6 or 7. The goal is to have all entities aligned (FHSU, Regents, NCA).
- It was decided to report data on the fiscal year. Since the fiscal year ends June 30th, the data should be collected and submitted by July 30th or August 15th, no later than September 1st. The final data can then be shared and distributed the following May 1st.
- The reporting cycle for North Central Association AQIP schools is: after 3 years submit Systems Portfolio, at 4th-5th years we are to collect data, the 6th year is spent writing the Systems Portfolio, in the 7th year NCA AQIP reviewers will visit the site. By participating in AQIP, FHSU is more accountable and we can adjust our goals easier.
- A goal of the University is to have a single common report form for each academic/service unit to use for all of our accreditation agencies.

III. Action Items

- FHSU's Action Projects 1-4 will be rolled out this year and will be replaced by the Regents performance agreements. FHSU will have 7 Action Projects which will include the research goal.
- For the next meeting, please review the key performance indicators of the Action Projects and the Quality Criteria. Please decide which indicators to keep, delete or revise.

IV. Future Items

V. Adjournment

- Meeting adjourned at 4:10pm.
- Next Meeting - KPI Subcommittee: Thursday, February 26, 2004 at 3:00pm in the Pioneer Lounge.