

# Council for Institutional Effectiveness Meeting Minutes –December 9, 2004

**Members Present:** Chris Crawford, David Goodlet, Patti Griffin, Tom Jackson, Cindy Elliott, Dennis King, John Ross, Shala Bannister, Steve Williams, Dave Schmidt, Joey Linn, Craig Karlin, Bill Smriga, and Phillip Woodford.

**Members Absent:** Larry Gould, Paul Adams, Deb Mercer, Ed Mills, Jeff Briggs, Larry Getty, Dan Heater, Diane Scott, Carol Solko, and Erika Taylor.

**Next Meeting:** Tuesday, January 11, 2005, 3:00-4:00pm  
Pioneer Room – Memorial Union

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## I. Call to order

- Meeting called to order at 3:00 p.m. by Chris Crawford.

## II. Reports and Information

- FHSU Portal Project: John Ross gave an overview and update on the FHSU Portal Project. Diane Scott and John Ross are co-chairs for the project. A portal is a single sign-on with various security levels established within the portal. It will be available to faculty, staff and students. John asked to give a demonstration of the portal project to the Council for Institutional Effectiveness. There will be a number of work groups involved on various parts of the portal. The portal project is part of the overall plan for the student system. There will be numerous opportunities for input by end users and other interested parties during the planning process. The portals will be multi-generational with the first portal available January 2006. Wireless accessibility will also be part of the project.

The consensus of the Council was for the FHSU Portal Project to proceed with its planning process.

## III. Council Actions

- Drilling down into the Performance Agreement Goals: Chris reported that the Provost is pleased with the KPI mapping document that the Council drafted.

The Council continued working on the KPI resources portion of the mapping document.

- Spotlight on Methods (Pickle Management): Chris shared an informational article entitled “Time Management: The Pickle Jar Theory.”

#### **V. Adjournment**

- Meeting adjourned at 4:00 p.m.

#### **VI. Next Meeting:** Tuesday, January 11, 2005, at 3:00 p.m. in the Pioneer Room.