

Council for Institutional Effectiveness (CIE) Meeting Minutes – February 20, 2007

Members Present: Chris Crawford, Paul Adams, Richard Lisichenko, Patti Griffin, Steve Trout, Shala Mills, Steve Williams, Jeff Briggs, Mike Drees, Jim Schreiber, Craig Karlin, Carol Solko, and Jane Rajewski

Members Absent: Larry Gould, Cindy Elliott, Dennis King, John Ross, Deb Mercer, David Schmidt, Joey Linn, Shana Meyer, Bill Smriga, Drew Thomas, Robert Degenhardt, and Curt Brungardt

Next Meeting: Tuesday, April 17, 2007, 3:30 p.m.,
Stouffer Lounge, Memorial Union

I. Call to order

Meeting called to order at 3:30 p.m. by Chris Crawford.

II. Reports

- **Quality Checkup Visit -- Comments**

The committee shared comments and suggestions for improvement of the recent AQIP Quality Checkup visit.

III. Council Considerations

- **Employee Engagement and Satisfaction Survey (EESS)**

Chris solicited feedback from the committee on the proposed EESS.

Suggestions included:

- Administrator not be able to attach specific employees to responses
- External reporting should be aggregated responses for the institution overall on a website
- Student worker portion be separated from other employees
- Results shared internally be aggregated by division and college
- IRB review survey before implemented
- Survey will be enabled for both the CIE and IRB committee members to review

- **NSSE Presentation**

Tabled to April 2007 meeting.

- **Departmental Annual Report**

Tabled to April 2007 meeting.

IV. Quality Tools

- **PowerPoint Charts**
Tabled to April 2007 meeting.

V. Adjourn

Meeting adjourned at 4:40 p.m.

VI. Next Meeting: April 17, 2007, 3:30 p.m., Stouffer Lounge, Memorial Union