

Council for Institutional Effectiveness Meeting Minutes – May 16, 2005

Members Present: Larry Gould, Chris Crawford, Tom Jackson, Dennis King, Ed Mills, Jeff Briggs, David Schmidt, Craig Karlin, Carol Solko, and Phillip Woodford.

Members Absent: Paul Adams, David Goodlet, Patti Griffin, Cindy Elliott, John Ross, Shala Bannister, Steve Williams, Deb Mercer, Larry Getty, Dan Heater, Diane Scott, Joey Linn, Bill Smriga, and Mitchell Hall.

Next Meeting: Monday, June 20, 2005, 3:00-4:00pm
Pioneer Room – Memorial Union

I. Call to order

- Meeting called to order at 3:00 p.m. by Chris Crawford.

II. Reports and Information

- Annual Report to Provost. Chris will be preparing and submitting to the Provost a year-end report summarizing the activities of this Committee for the past academic year.

III. Council Actions

- Year of the Department (Framing Committee). The Year of the Department (YOTD) Mission and Objectives were reviewed and substantially modified.
- Department Scorecard. No action.
- FY2006 Performance Agreement Goals. Chris shared proposed Performance Agreement goals with the committee.
- Training Needs Assessment. Chris inquired of the committee if there were any in-depth training needs.
- Spotlight on Methods: The Bottom Line. Chris shared an article from *Quality Process* with the committee.

V. Adjournment

- Meeting adjourned at 4:00 p.m.

VI. Next Meeting: Monday, June 20, 2005, 3:00 pm, Pioneer Room, Memorial Union