

Council for Institutional Effectiveness (CIE) Meeting Minutes – June 19, 2007

Members Present: Chris Crawford, Patti Griffin, Dennis King, Shala Mills, Jeff Briggs, Joey Linn, Shana Meyer, Craig Karlin, Robert Degenhardt, and Jane Rajewski

Members Absent: Larry Gould, Paul Adams, Richard Lisichenko, Steve Trout, Cindy Elliott, John Ross, Steve Williams, Deb Mercer, David Schmidt, Mike Drees, Jim Schreiber, Bill Smriga, Carol Solko, Drew Thomas, and Curt Brungardt

Others Present: Tim Crowley

Next Meeting: TBA

A. Call to order

Meeting called to order at 3:30 p.m. by Chris Crawford.

1. New members

The 2007-2008 list of committee members was distributed.

B. AQIP Information and Reports

1. **DARCI Status**

The Department Annual Report (DARCI) is due to the Assistant Provost's office June 30, 2007.

2. **AQIP Annual Update**

The action projects submitted for AQIP require annual reports. Chris asked for assistance in preparing the reports. Joey Linn will assist with the "Strategically Manage New Enrollment" action project report, and David Schmidt and John Ross will assist with the "Mobile Learning" action project report. The reports are due September 2007.

C. Business

1. **2008 KBOR Performance Agreement**

Chris reported that the KBOR Performance Agreement will now be on a three-year cycle. The 2008 goals will be the same as the 2007 goals; however, the KPIs will be changed. The committee discussed the KPIs for the enrollment and mobile computing goals and made suggestions of changes to them.

2. AQIP Quality Checkup Visit Debrief

Chris' debrief document was distributed to the committee. Due to time constraints the document was not thoroughly reviewed during this meeting. Chris will email the document to the committee for their comments.

3. Documenting innovation and effectiveness

The Provost has requested a review of recent innovative degree program (last 10-15 years) in order to analyze their effectiveness (i.e. cost-benefit analysis). More information will be shared with the committee at a later date.

4. Employee Engagement and Satisfaction Survey

Tabled to next meeting

D. Quality Tools

1. Minitab Quality Companion 2

Chris asked for volunteers to review this software and get back to him with their comments. The cost is 50 users at \$2,000.

E. Announcements and Deadlines

1. DARCI

Due June 30, 2007

2. Tentative Next Meeting?

TBA

F. Adjourn