

Council for Institutional Effectiveness Meeting Minutes – September 20, 2005

Members Present: Chris Crawford, Germaine Taggart (for Paul Adams), Win Jordan, Tom Jackson, Steve Williams, Jeff Briggs, Deb Mercer, David Schmidt, Joey Linn, Diane Scott, Craig Karlin, Carol Solko, Phillip Woodford, Kiley Eisenhour, and Cindy Elliott

Members Absent: Larry Gould, Patti Griffin, Dennis King, John Ross, Bill Smriga, Shala Bannister, and Larry Getty

Next Meeting: Tuesday, October 18, 2005, 3:30-4:30 pm
Pioneer Room – Memorial Union

I. Call to order

- Meeting called to order at 3:30 p.m. by Chris Crawford.

II. Reports and Information

- AQIP Strategy Forum – The strategy forum is February 1-4, 2006, at the Higher Learning Commission, Lisle, Illinois. Approximately 12 FHSU representatives will attend, including representatives from Faculty Senate, Classified Senate, Student Affairs, Student Government, and Provost's Council. Other institutions will also be attending the same forum (approximately six to eight other institutions). At the forum the FHSU will build its strategic direction over the next three to four years as far as AQIP is concerned. It is hopeful that the AQIP goals will be aligned with KBOR Performance Agreement goals.
- NSSE Results (sent last week) and NSSE Regional Conference – NSSE results and senior survey results were delivered to all committee members last week.
- Subcommittee Report: Response to AQIP Systems Appraisal for FHSU – The committee has met. It is processing information, and a two-page report is expected from the committee next month.
- YOTD "Tracks" and involvement – There are three different tracks in Academic Affairs for the YOTD: (1) mobile computing -- six departments

signed performance agreements relating to mobile computing; (2) academic audit – three or four departments will focus on one course or a set of courses looking carefully at affinity diagrams, student learning outcomes, etc; and (3) general performance agreements will be entered into between various departments and the Provost setting specific, unique goals for those departments. One track is being developed for Student Affairs wherein they will review affinity diagrams, goals, strategies, assessment, and results, and link them back to goals and strategies. No YOTD initiatives have been received from the Administration & Finance.

- Spotlight on Methods: Quality 101 and 102 and FHSU Quality Handbook – Chris would entertain better titles for the workshop series; they are basic informational/training on quality improvement issues. Academic audit will have a specific class. The sessions will be videotaped and archived for later use. They will be 60 to 75 minutes for each session. It is expected that announcements will be going out later this week for early October meetings. The target audience includes chairs, “engaged” faculty members; student affairs management; affinity diagram creators. We anticipate the audience to be about 100 people. Academic audit departments are encouraged to send all faculty. Classified staff; that is, the unit director and other engaged members of quality improvement, are also encouraged to attend. The sessions, 101 and 102, are sequential.

III. Council Actions

- Tactical Initiatives for KBOR Performance Agreements: 2006 performance agreement is close to being approved, and we are not expecting other changes from KBOR. There have been some challenges between KBOR staff and FHSU on the performance agreement insofar as measurements are concerned. Larry visited with KBOR staff last week to iron out outstanding issues. Community colleges also finding challenges with complying with the performance agreement process (outcome goals versus process goals). The performance agreement must contain three outcome goals and one or two process goals.

The committee worked through 2006 Tactical Initiatives to Achieve Performance Agreement Goals and KPIs.

- Assessment Subcommittee – Dennis King is also on the subcommittee. Now that the assessment materials are in, the committee will meet in the near future. Jeff Briggs, Chris Crawford and Craig Karlin are also on this subcommittee.

V. Adjourn

Meeting adjourned at 4:40 p.m.

VI. Next Meeting: Tuesday, October 18, 2005, Pioneer Room, Memorial Union