

Council for Institutional Effectiveness Meeting Minutes – September 25, 2003

Members Present: Chris Crawford, Larry Gould, Paul Adams, Deb Mercer, Carol Patrick, Patti Griffin, John Ross, Shala Bannister, Steve Williams, Diane Scott, and Carol Solko.

Others Present: None

Next Meeting: Thursday, September 25, 2003
3:00-4:00pm - Pioneer Room – Memorial Union

I. Announcements

- Meeting called to order at 3:00pm by Chris Crawford.
- Agenda and other supporting documents were distributed.
- FHSU is now a member of the National Consortium for Continuous Improvement in Higher Education. We should be able to network with other institutions and share/exchange ideas.
- FHSU is also a member of the American Society for Quality. This organization is highly recognized for TQM. Industries are also members of this organization.

II. Status Update

- Data for the Balanced Scorecard is almost complete. A few sections are still outstanding but should be in shortly. This data is used for the brochure that President Hammond distributes to the Kansas Board of Regents and the Legislature on January 1st.
- Annual Report is due and was submitted on September 19th.
- Fort Hays State University has applied for a Level 2 Kansas Award for Excellence. Notification will be received by mid October. The awards banquet is in Wichita on November 3rd.
- Alignment of strategic planning will reflect the performance agreements with the Board of Regents. This is a significant change.
- FHSU will participate in the NSSE again. The survey will be administered during the Spring 2004 semester.

III. Role Definition

- The role of the council is to make sure all information regarding our continuous quality improvement program gets to all members of FHSU.
- The council will serve as oversight for the research environment task force to create enhancing FHSU's research environment.
- The council will also serve in conjunction with the Assessment Steering Committee reviewing affinity diagrams and development of a strategic plan for the campus.

IV. Action Items

- Patti Griffin will check into the Noel Levitts survey for student learning.
- A draft of a survey that will be distributed regarding AQIP was discussed. Please review and send comments/suggestions to Chris no later than October 2nd.
- Chris asked that the Council review FHSU's AQIP website and the links he distributed. Please send comments/suggestions to him by October 2nd.
- Systems Portfolio: This report is a 75-100 page summary that will include what we have completed in the last 3 years along with what we plan for the future. **It is due May 1, 2004.** There is a draft report on the AQIP web site (www.aqip.org) Chris encourages everyone to review it.
- Information on the American Democracy Project was distributed. By participating in this project, FHSU will create a niche for civic engagement through distance education.
- The Quality Criteria #8 data was collected differently this year. Chris asked that everyone review and think about how to use the information.

V. Adjournment

- Meeting adjourned at 4:15pm.
- Next meeting is scheduled for Thursday, October 23rd at 3:00pm in the Pioneer Room in the Memorial Union.