

Council for Institutional Effectiveness Meeting Minutes – September 19, 2006

Members Present: Chris Crawford, Patti Griffin, Steve Trout, Mary Meier (for Cindy Elliott), Steve Williams, Jeff Briggs, Jim Schreiber, Joey Linn, Shana Meyer, Craig Karlin, Bill Smriga, Paul Adams, Carol Solko, Drew Thomas, Shala Mills, and Robert Degenhardt

Members Absent: Larry Gould, Richard Lisichenko, Dennis King, John Ross, Debbie Mercer, Larry Getty, David Schmidt, Jane Rajewski

Next Meeting: Tuesday, October 17, 2006, 3:30-4:30 p.m., Pioneer Room, Memorial Union

I. Call to order

- Meeting called to order at 3:30 p.m. by Chris Crawford.
- Introductions were made.
- Meeting purpose and related information was shared with the committee.

II. Reports

- **NSSE** – Most recent reporting of NSSE (Spring 2006) has been received. Reports will be available on the AQIP website (www.fhsu.edu/aqip) by the end of the week. No unexpected findings than the last few years. NSSE is a self report for both freshmen and seniors to complete. One more final report will be received in November from NSSE concerning the 2006 survey.
- **Strategic Planning** – Last year a series of strategic planning forums were held. As a result of that strategic planning, the current university KBOR and AQIP institutional goals were established. Another series of strategic planning, more particularly relating to university mission and vision statement, will be scheduled this academic year. The action planning process will continue as it has in the past for this year.

III. Council Considerations

- **2007 Performance Agreement Goals/AQIP Goals – Goal Grid** – Chris shared the 2007 KBOR performance agreement which contains the five goals that FHSU has contracted with KBOR to accomplish. The agreement includes the KPIs relating to each institutional goal. Two of the goals focus on assessment of student learning outcome (one student learning outcome assessment is required by KBOR). Chris asked the committee to review the goals and related KPIs. Chris is meeting with

those institutional groups who will be responsible for accomplishing these KPIs to discuss the measurements in more detail.

- **KCPE** – The Kansas Center for Performance Excellence, formerly Kansas Award for Excellence Foundation, is now managed by Fort Hays State University through the Assistant Provost's office. The organization manages the Kansas Award for Excellence, which is the state quality award based on the national Malcolm Baldrige quality award. Chris asked the committee if there are areas/divisions which may have interest in writing a quality award application. He encourages areas/divisions to consider writing an application.
- **Systems Portfolio – May 2008** – Chris shared an updated Institutional Overview. AQIP has FHSU on a four-year cycle for writing/submitting its AQIP Systems Portfolio. The next portfolio is due May 2008. Chris shared this information with the committee so that it is aware that the portfolio preparation will begin later this year into next year, particularly Fall 2007 and that this committee will be instrumental in the portfolio preparation. The Institutional Overview is a high level overview of the institution. Chris asked the committee to review and provide comment and input as to its accuracy and validity.

IV. Quality Tools

- **“A Culture of Evidence”** – Chris shared an article concerning postsecondary education and student learning assessment. Student learning assessment is becoming both nationally and state-wide very important for higher education.

V. Adjourn

Meeting adjourned at 4:15 p.m.

VI. Next Meeting: Tuesday, October 17, 2006, 3:30 p.m., Pioneer Room, Memorial Union