

Quality Champions Committee Meeting Minutes – January 8, 2004

Members Present: Chris Crawford, Tonja Vallin, Lianne Connelly, Deb Mercer, Craig Karlin, Steve Williams, and John Ross

Members Absent: Dave Schmidt and Chapman Rackaway

Others Present: None

Next Meeting: Tuesday, January 20, 2004
2:30-4:30pm - President's Conference Room
Sheridan Hall 306

I. Announcements

- Meeting called to order at 3:05pm by Dr. Chris Crawford.
- Agenda and other supporting documents were distributed.

II. Status Update/News

- The Board of Regents is moving to a new Performance Agreement system. A copy of the goals sheet was distributed. Basically the system is similar to a zero-based budget. It may even be punitive if goals are not met. FHSU's goals are due February 15th.
- New information regarding the revisions to the Kansas Award for Excellence was distributed. Applications are due July 2. Chris will contact John Shoemaker at KAE to request an instructor come to FHSU to give a workshop on writing the application and the processes.

III. Action Items

- Chris distributed a CD that contains two videos. One is on the National Survey Student Exchange and the other is on how to integrate faculty into the quality process.
- John Ross presented his observations as a systems portfolio reviewer on San Juan College's document. He found that the college is a good institution with a lot of good programs and services, but did not reflect this in their portfolio. He said to think about the audience when writing and to remember to give a high level of detail. He said to report on the

processes, results (have data), improvements, and make comparison to peer institutions.

- Review of each of the individual plans for the system portfolio was performed. Chris said to be complete and to answer the questions. Data can be combined into another section. But to please make sure you know where your data originated.
- Chris informed the committee that the final draft of the Institutional Overview is complete and that it will be distributed campus wide shortly.

IV. Adjournment

- Meeting adjourned at 4:00pm.
- Next meeting – Tuesday, January 20, 2004 @ 2:30-4:30pm in SH 306 (special meeting called to present and review sections)